

2019-20 UAC Members

<p>Brooks College of Interdisciplinary Studies Tracy Flemming, Area & Global Studies (19-22) College of Community & Public Service Scott Berlin, School of Social Work (18-21) <i>Tina Yalda, School of Criminal Justice (18-20)</i> College of Education <i>Wei Gu, Teaching & Learning (18-21)</i> <i>New COE Representative TBD (18-21)</i> → <i>Greg Warsen, Ed. Leadership & Counseling (19-21)</i> College of Health Professions Denise Ludwig, Communication Sciences (19-22) Libby MacQuillan, Allied Health Sciences (18-21) College of Liberal Arts and Sciences Paul Carlson, Music, Theatre and Dance (18-20) Haiying Kong, Communications (17-20) Jon Hasenbank, Mathematics (19-22) (Chair) Julie Henderleiter, Chemistry (18-21) (Vice-Chair) Janel Pettes Guikema, Modern Lang. & Lit. (16-19) Carolyn Shapiro-Shapin, History (17-20) Al Sheffield; Music, Theatre, and Dance (18-20) Fang (Faye) Yang, Communications (18-21) <i>New CLAS Representative TBD (19-22)</i> → <i>Michael Henshaw, Biology (19-22)</i> <i>Unfilled CLAS Seat #1</i> <i>Unfilled CLAS Seat #2</i></p>	<p>Kirkhof College of Nursing <i>Sue Harrington, Nursing (18-21)</i> Padnos College of Engineering and Computing Sung-hwan Joo, Sch. of Engineering* <i>*AY replacement for Chris Pung (18-20)</i> Greg Schymik, Computing & Info. Services (16-19) Seidman College of Business <i>Sonia Dalmia, Economics (17-20)</i> Anne Sergeant, School of Accounting (15-18) Service Unit / Co-Curricular Units Colleen Lindsay-Bailey, Housing & Res. Life (17-20) <i>Kelly McDonell, Honors College Advising (18-21)</i> <i>Susan Mendoza, Director: Office of U R & S (18-21)</i> Mike Saldana, CHP Academic Advising (18-21) Betty Schaner, Assistant Dean, Adv. & Ss Serv. (19-22) Kate Stoetzner, Padnos International Center (19-22) University Libraries Representative Kristin Meyer, University Libraries (17-20) Student Senate Representatives: <i>TBA (Undergrad)</i> <i>TBA (Grad)</i> Ex Officio (Office of the Provost): Chris Plouff, AVP for SPAA Taylor Boyd, SPAA Assessment Specialist Christina Chong, SPAA Graduate Practicum Experience</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:10).
The meeting was called to order at 3:11 p.m.
- 2) Introductions and welcome new members
All members introduced themselves.
- 3) Nominations and election of 2019-20 UAC Vice-Chair
Julie Henderleiter was nominated and voted in as Vice-Chair.
- 4) Approval of minutes from 4/8/19 (**attachment**)
Minutes from the last meeting were approved.
- 5) Report from the Chair
 - Jon met with Chris and Taylor to update the ARSS update notification message. Units with non-student centered outcomes were removed from the notification system, since UAC will not review them per W19 UAC decision. The incoming Director of the School of Communication was updated regarding the assessment process and GVAdvance. Assessment tool options in Bb were discussed, look for more information at future meetings.

- Charges from UAS were reviewed. We will enact the recommendations of the task forces from last year.
- 6) Report from the Provost's Office
 - Postponed until the next meeting.
- 7) Assessment Reviews
 - a) Overview of UAC responsibilities
 - The plan is to do a review during a UAC meeting to help bring everyone into the process.
 - This year we will review the existing self-study report questions and GVAdvance to determine if they need to be changed as we enter the first round of self-study reviews.
 - Review of the primary focus of our work, which is to provide feedback to units regarding their assessment reports and self-studies.
 - b) Reviewer resources and training video (**posted online at www.gvsu.edu/uac/reviewers**)
 - Jon reviewed the reviewer resources available to everyone on the UAC website and pointed out resources on the UAC Bb site.
 - Jon sent a link to a reviewer video in the meeting announcement.
 - Jon gave an overview of the current process, which may change pending direction from our new President.
 - AP (assessment plan) is a review of the plan
 - AR (assessment review) includes the AP plus reporting.
 - SP (strategic plan) includes strategic priorities, outcomes, objectives and AR.
 - Our role is NOT compliance, it is to provide feedback on the assessment process and support units with their assessment efforts.
 - This committee focuses on Strategic Planning (unit level and above, 2-yr review cycle and 6-yr duration), Student Outcomes Assessment (program level 2-yr review cycle, ongoing), and Self Study (unit level and above, 6-yr review cycle, ongoing) reviews.
 - Student Outcomes Reporting Expectations were reviewed (see www.gvsu.edu/uac/guidelines)
 - Majors: All SLO's do not need reporting every year, but over the 6 year cycle, all SLO's should be reported on at least once
 - Emphases: reporting on 1-2 SLO's annually
 - Certificates: 2 SLOs, report on 1-2 annually
 - Advising and Co-Curricular: 3-5 SCO's, report on 1-2 annually
 - What to comment on:
 - Assessment process, compliance with UAC expectations, measurable objectives, alignment of objectives and measures, closing the loop
 - Avoid making value judgements about the unit's priorities of what to assess and why
 - Encourage units to use direct measures when possible, triangulate as possible
 - Course grades/GPA are not considered acceptable evidence, since they are aggregates of assignments measuring multiple student learning outcomes. Grades on an individual course assignments measuring an SLO may be acceptable, as may a grade in a capstone course under certain (rare) circumstances
 - Look for an announcement from Bb
 - c) Fall 2019 assessment review docket
 - Link to docket is available in Bb
 - Review teams are:

<u>Team1</u>	<u>Team2</u>	<u>Team3</u>	<u>Team4</u>	<u>Team5</u>	<u>Team6</u>
(16) Greg Schymik-PCEC-CIS	(15) Anne Sergeant-SCB-Acct	(14) Sonia Dalmia-SCB-Econ	(15) Sue Harrington-KCON	(12) Julie Henderleiter-CLAS-CHM	(15) Mike Saldana-CHP-Advising
(17) Haiying Kong-CLAS-Comm	(18) Chris Pung (19) Sung-hwan Joo-PCEC-SoE*	<i>(15) Scott Berlin-CCPS-SoSW</i>	(17) Carolyn-CLAS-HST	(18) Brian Philips-CLAS-Socio	(19) Betty Schaner-CLAS-AD
(18) Faye Yang-CLAS-Comm	(18) Saleem Mohommed COE-L&T (19) Greg Warsen-COE-Ed.L&C*	(18) Libby MacQuillan-CHP-AHS	(18) Al Sheffield-CLAS-MTD	(19) Janel Pettes Guikema, CLAS-MLL	(17) Colleen Bailey-Housing
(18) Paul Carlson-CLAS-MTD	(18) Tina Yalda-CCPS-CJ	(18) Wei Gu-COE-T&L	(19) Denise Ludwig-CHP-ComS	(F19) Tracy Flemming, BCOIS-AGS	(18) Kelly McDonell-BCOIS-HON
<i>(19) Unfilled CLAS Seat</i>	<i>(19) Unfilled CLAS Seat</i>	<i>(19) Unfilled CLAS Seat</i>			(18) Susan Mendoza-OURS
					(19) Kate Stoetzner, PIC
	*updated after the meeting				(17) Kristin Meyer-UL

- The committee broke into small groups and discussed a unit up for review this semester as a way to train new members.
- ASSIGNMENT: complete a feedback worksheet for the unit chosen for discussion. We will discuss as a whole group at our next meeting.

8) Adjournment

The meeting was adjourned at 4:51 pm.

Links:

- Committee roster: www.gvsu.edu/uac/members
- Meeting schedule, agenda, and minutes: www.gvsu.edu/uac/meetings
- Reviewer resources and videos: www.gvsu.edu/uac/reviewers