

# Grand Valley State University Executive Committee of the Senate

## Minutes of December 9, 2016

**Present:** Shawn Bultsma, Wendy Burns-Ardolino, Salvador Lopez-Arias, Ella Fritzemeier (Student Senate President), Karen Gipson (Chair), Jon Hodge, Nancy Levenburg, Felix Ngassa (Vice Chair), Mary O’Kelly, Tonya Parker, Chuck Pazdernik, Samhita Rhodes, James Sanford, Dan Vaughn, Joy Washburn, Deana Weibel

**Absent:** George Lundskow

**Ex Officio:** Gayle Davis, Maria Cimitile, Gretchen Galbraith

**Guests:** Elizabeth Arnold, Tom Butcher, Bob Hollister, David Kurjaika, William O’Donnell, Sean O’Melia, Vandana Pednekar-Magal

The meeting was called to order at 3:15 pm

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The Agenda of December 9, 2016 was reviewed.	The Agenda of December 9, 2016 was amended to delete items 7h-j.
2. Approval of Minutes	The Minutes of November 18, 2016 were reviewed.	The Minutes of November 18, 2016 were approved.
3. Report from Chair	The Chair reported that the Equity and Inclusion Task Force will be addressing the UAS motion to consider an affirmation of inclusion and will present to ECS for consideration at a later date. She further reported that there are 69 proposals for consideration at the Teach-In scheduled for January 2017, that the new chair for the Accessibility Task Force is Monica Johnstone, and that mid-year reports from standing committees are due December 20. She also reported on upcoming agenda items and schedule. Questions were addressed from the floor.	
4. Report from Provost	Provost Davis reported on the University Libraries Dean search. She further reported on reorganization efforts in the School of Communications and answered questions raised from the floor. She also reported that President Hass met with her and the Dean of the	

	Graduate School to consider ways to enhance services for graduate education outreach, recruiting and support.	
5. Report from Student Senate	Student Senate President Fritzemeier reported the University Climate Survey was released and that the Student Senate has created action teams in various areas. She further reported on initiatives underway, including health insurance signup services, smoking policy, and mental health.	
6. Old Business	a. Tom Butcher answered questions from the floor related to the Anonymous Reporting system. He will provide an end-of-year statistical report.	
7. New Business	<p>a. Karen Gipson led discussion surrounding establishing a meeting time for the Equity and Inclusion Committee.</p> <p>A <u>motion was made and seconded</u> to support the Equity and Inclusion Committee to meet a minimum of twice a month on Tuesdays from 9-11am.</p> <p>b. Dave Kurjaika presented the College of Liberal Arts and Sciences request for changes to the Administrative Manual personnel policies that were distributed earlier.</p> <p>A <u>motion was made and seconded</u> to support the College of Liberal Arts and Sciences request for changes to the Administrative Manual personnel policies as presented, with a recommendation to forward to University Academic Senate.</p> <p>c. Mary O’Kelly presented an overview of the University Libraries Faculty Assembly recommendations for updated Faculty Handbook language that was distributed earlier, and answered questions from the floor.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate supports the Equity and Inclusion Committee to meet a minimum of twice a month on Tuesdays from 9-11am. <b>APPROVED Unanimously</b></p> <p><b>MOTION:</b> The Executive Committee of the Senate supports the College of Liberal Arts and Sciences request for changes to the Administrative Manual personnel policies as presented, with a recommendation to forward to University Academic Senate. <b>APPROVED Unanimously</b></p>

	<p>A <u>motion was made and seconded</u> to support the updated University Libraries <u>Faculty Handbook</u> language that was distributed earlier, and forward to University Academic Senate with a recommendation to support.</p> <p>d. Bob Hollister presented an overview of the Faculty Salary and Budget Committee memo regarding request resource analysis of units that was distributed earlier, and answered questions from the floor.</p> <p>e. Student Senate President Ella Fritzemeier led a discussion of establishing a “Grand Day Off” in the fall semester, identified as the Friday after mid-term exams.</p> <p>f. Sgt. William O’Donnell presented campus security tips and noted that: a study was conducted to identify where weak cell phone service areas are and placed land lines in those areas; thumb turn-locks are being installed on classroom doors; a desktop alert system is being tested; and various GVPD Seminars. Questions were addressed from the floor.</p> <p>g. Elizabeth Arnold presented an overview of the Faculty Facilities Planning Advisory Committee memo regarding door locks that was distributed earlier.</p> <p>A <u>motion was made and seconded</u> to support moving ahead with installing the classroom lock system as presented, and act on behalf of University Academic Senate to send this memo to Administration.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate supports the updated University Libraries <u>Faculty Handbook</u> language that was distributed earlier and forwards to University Academic Senate with a recommendation to support. <b>APPROVED Unanimously</b></p> <p><b>MOTION:</b> The Executive Committee of the Senate supports moving ahead with installing the classroom lock system as presented, and act on behalf of University Academic Senate to send this memo to Administration. <b>APPROVED Unanimously</b></p>
8. Adjournment	The meeting adjourned at 5:02pm	