

# Grand Valley State University

## Executive Committee of the Senate

### Minutes of December 8, 2006

**Present:** David Bair, John Bender, Yatin Bhagwat, Gayle Davis (ex officio), Rob Franciosi (Chair), Joe Godwin (ex officio), Rita Grant, Robert Hendersen, James King (student), Paul Leidig, Jean Nagelkerk (ex officio), Jean Martin, Kristine Mullendore (Vice Chair), Karen Novotny, John Peck, Ellen Schendel, Bob Schoofs, Gary Stark (ex officio), Judy Whipps (for Kathleen Underwood), Jeroen Wagendorp, Don Williams

**Guests:** Larry Burns, Patricia Clark, Sigrid Danielson, Mark Luttendon

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of December 8, 2006 was reviewed	The agenda of December 8, 2006 was approved, as amended.
2. Approval of Minutes	The Minutes of November 10, 2006 were reviewed.	The minutes of November 10, 2006 were approved as distributed
3. Report of Chair	<p>a) The Chair reported that the ECS Retreat, scheduled for January 5, 2007, will not be held. The next ECS meeting will be held as scheduled on Friday, January 12, 2007 in Room 303C of the DeVos Center.</p> <p>b) The Chair reported that the Faculty Personnel Policy Committee expects to have a revised workload document for review early next semester.</p> <p>c) The Chair reported that he, Jean Nagelkerk and University Counsel Tom Butcher have been meeting with COT members and faculty regarding personnel processes.</p> <p>d) The Chair reported that the Task Force on Prospectuses and Final Plans is completing its work and that he expects that a proposal will be presented in the Winter Semester.</p> <p>e) The Chair reported that the College of Education will be presenting materials requesting that it be restructured into departments/units in the Winter Semester.</p> <p>f) It was noted that an in-house process needs to be developed to contact the ECS/UAS membership should a meeting be cancelled due to snow/inclement weather. A suggestion was made to establish a phone call tree or email notification system.</p> <p>g) The Chair also reported that he and Vice Chair Mullendore met with President Haas and Provost Davis on November 29. Priorities discussed for the upcoming year included addressing diversity in the wake of Proposal 2's passage, increasing the number of graduate students and continuing to add new tenure track faculty.</p>	

	<p>President Haas expressed an interest in attending ECS meetings. It was decided to have the Chair extend an open invitation to him to attend and express appreciation for his interest in doing so.</p>	
<p>4. Report of Provost</p>	<p>a) Provost Davis reported that the full impact of Proposal 2 on GVSU is still not known; however, it is GVSU's intent to honor scholarships that have been already awarded.</p> <p>b) Provost Davis reported that the GVSU Capital Outlay Request is under discussion in the State Legislature, with the proposed new Library a key element. The Provost also reported that other facility improvements, including a stand-alone indoor recreation center and the re-instatement of laboratory space in Padnos Hall, will be discussed at the December GVSU Board of Trustees meeting.</p> <p>c) Provost Davis reported that supporting and improving diversity remains a high priority for the GVSU community. A Diversity Officer position who will oversee all diversity initiatives at GVSU is under consideration.</p> <p>d) Provost Davis informed ECS that she was contacted by the AAUP representative in Lansing by phone regarding workload prior to their meeting with faculty.</p> <p>e) Provost Davis reminded faculty that Commencement is scheduled for December 9, 2006 and encouraged attendance.</p>	
<p>5. Report of Student Senate President</p>	<p>a) No Report</p>	
<p>6. New Business</p>	<p>a) The Faculty Personnel Policy Committee's (FFPC's) proposal for language revision to the Evaluation Criteria from Section 2.9 in the Faculty Handbook that was distributed earlier was discussed.</p> <p>A motion was made and seconded to strike the word "full-time", add "/or", and add "/professional" in Section 2.9.1.C as noted below:</p> <p><b><u>Service to Unit, College, University, the Profession and Community.</u></b>  <i>A full-time faculty workload includes service to the university, college, and unit, as well as to the community and/or the profession. Unit, college and university service includes, but is not limited to, participation in university governance, unit, college and university committees, curriculum development, work as an advisor to student organizations, and carrying out special assignments. Community service and service to the profession involves the engagement of a faculty member's professional expertise. Community service includes, but is not limited to, engaging in community outreach, acting as a board member in a community</i></p>	<p>1</p> <p><b>MOTION:</b> The Executive Committee of the Senate recommends amending the FFPC's proposal revising the Evaluation Criteria from Section 2.9.1.C of the <u>Faculty Handbook</u> by striking the word "full-time"; adding "/or", and adding "/professional" to as noted at the meeting before forwarding it to the University Academic Senate for their action.</p> <p><b>APPROVED UNANIMOUSLY</b></p>

based organization; participating in public service programs, and work as a pro bono consultant on community projects when representing the university. Service to the profession includes leadership or committee roles in professional organizations. Each unit will determine the types of community/professional service most appropriate to its specific mission and program objectives.

Discussion.

A motion was made and seconded to amend the FFPC's proposed language by strike the words "Each unit" and replace with "The Library", and add "/professional" in Section 2.9.2.C as noted below:

**Service to Unit, University, Profession, and Community.**

Service is an integral component of a faculty member's responsibilities although the nature and distribution of service will vary with both the opportunities available and the needs of the institution and its surrounding community. Unit and university service includes, but is not limited to, participation in university governance, unit and university committees, curriculum development, work as an advisor to student organizations, and carrying out special assignments. Community service and service to the profession involves the engagement of a faculty member's professional expertise in response to community needs. Community service includes, but is not limited to, engaging in community outreach, acting as a board member in a community based organization, participating in public service programs, and work as a pro bono consultant on community projects when representing the university. Service to the profession includes leadership or committee roles in professional organizations. Each unit. The Library will determine the types of community/professional service most appropriate to its specific mission and program objectives.

A motion was made and seconded to put the FFPC's recommendations for language revisions to Section 2.9 Evaluation Criteria in the Faculty Handbook as amended by the ECS before the University Academic Senate for their action recommending approval.

**MOTION:** The Executive Committee of the Senate recommends striking the words "Each unit" and replacing with "The Library", and adding "/professional" to the Evaluation Criteria from Section 2.9.2.C of the Faculty Handbook as noted at the meeting before forwarding to the University Academic Senate for their action.

**APPROVED UNANIMOUSLY**

**MOTION:** The Executive Committee of the Senate approves the FFPC's proposed language revisions to Section 2.9 Evaluation Criteria in the Faculty Handbook as amended and will place the amended proposal before the University Academic Senate recommending approval.

**APPROVED UNANIMOUSLY**

	<p>b) <b>Graduate Certificate Proposal</b> No Discussion</p> <p>c) The Final Plan for the Major and Minor in Art History that was distributed earlier in electronic format was discussed. Patricia Clark and Sigrid Danielson were present to answer questions from ECS members. In discussion it was discovered that several appendices that were part of the original document were not included in the electronic version.</p> <p>A <u>motion was made, seconded to table the Final Plan until missing appendices are distributed.</u></p> <p>d) A recommendation from the Faculty Salary and Budget Committee (FSBC) on Emergency Course Assignment Overload pay was distributed by Chair Larry Burns, who presented an overview of the material. Discussion.</p> <p>After discussion, ECS returned the proposal to FSBC for further clarification on questions raised, including finding data on how many times the emergency course overload situation has occurred, and providing data covering differing scenarios under which it can occur.</p> <p>e) <b>College of Health Professions Bylaws</b> No Discussion</p> <p>The meeting was adjourned at 5:06 pm</p>	<p>4</p> <p><b>MOTION:</b> The Executive Committee of the Senate recommends tabling the Final Plan for the Major and Minor in Art History until missing appendices are distributed. <b>APPROVED UNANIMOUSLY</b></p> <p>The ECS returned the proposal to FSBC for further clarification on questions raised, including finding data on how many times the emergency course overload situation has occurred, clarification of what is included in "Emergency Course Overload", and providing data covering differing scenarios under which it can occur.</p>
<p>7. Adjournment</p>		