

Grand Valley State University

Executive Committee of the Senate Minutes #9

December 5, 2003

Present: Yatin Bhagwat, Gayle Davis (ex officio), Rob Franciosi (vice chair), Richard Hall, Robert Hendersen, Harold Larson, Paul Leidig, George Lundskow, Sue Martin (ex officio), Jean Nagelkerk (chair), Lisa Rigsby, Ellen Schendel, Andrew Topper (for Jay Cooper), Wendy Wenner (ex officio)

Guests: Agnes Britton

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	None	The agenda was approved as submitted.
2. Approval of Minutes	The minutes of October 24, 2003 were reviewed.	The minutes were approved as written.
3. Report of Chair	<ul style="list-style-type: none"> a) Rhonda Lubberts – New marketing information about faculty will be reviewed by faculty marketing committee representatives before being published. b) Provost Davis has implemented the Phased Retirement Policy. d) First Year Experience Committee has been initiated. f) FTLCAC has requested student representation on their committee. They will appoint a student for the remainder of this academic year. g) Domestic Partner Benefits – Bob Hendersen, Sue Carson, and Tom Owens will serve on the DPBTF. Marie McKendall will serve as a resource. i) Board of Trustees meeting attended by Jean. Useful to have faculty attend meeting to show interest. Board Subcommittees meet before the full BOT meeting and are open. ECS members recommend adding, "Faculty Report" to BOT agenda. k) Russell Rhoads – asked about elections for Social Sciences. Chair suggested he wait until the new faculty governance representation scheme is developed and approved. 	
4. Report of Provost	<ul style="list-style-type: none"> a) Reorganization – The Provost is ready to move on to the next phase; there was good discussion and she thanked all for their hard work. The Provost's Office will further develop the reporting lines. b) College of Liberal Arts & Sciences Dean – A national search will be 	ECS members should try to meet as

	<p>conducted. A question was raised as to what is ECS role in the search process. Previously, ECS members met with candidates for the national searches as part of the open meeting process.</p> <p>c) <u>College of University-wide Interdisciplinary Initiatives Dean</u> – A search will be conducted.</p> <p>c) <u>Seidman School of Business Dean</u> – The search firm, Isaacson, Miller has been hired to assist in this search.</p> <p>d) <u>Budget</u> – The Governor is expected to announce an Executive Order on Wednesday. GVSU is working to deal with the unknown. The goal is to mail tuition bills out by Christmas time. Enrollment is up for Winter approx. 5-6%.</p>	<p>many of the Dean candidates as possible to give their feedback to the search committee.</p>
5. Report of Student Senate President	No Report	
6. Report of Standing Committee Chairs	No Report	
7. Old Business	<p>a) Strategic Planning Goals: Steps to Enhance Quality Education</p> <p>i. <u>Advising</u> Determine what faculty role is in advising. Take all resources and work together to develop a useful model for an Advising Council.</p> <p>Five faculty representatives are needed for the Advising Council.</p> <p>ii. Freshman Seminar and Orientation</p> <p>b) <u>Workload Equity</u> –</p> <p>i. Release Time Equity</p> <p>ii. Accountability re: release time, unit projections, sabbaticals, administration promises.</p> <p>c) <u>Visioning the "next level"</u></p> <p>d) Discuss faculty representation on Deans Council and Budget Committee</p>	<p>Advising Council and its charge distributed to all members.</p> <p>Send Chair nominees for Advising Council.</p> <p>The Chair and Wendy Wenner will develop the charge and send to ECS.</p> <p>No discussion.</p> <p>No discussion.</p> <p>No discussion.</p>
8. New Business	<p>a) <u>Prospectus for Major and Minor in Chinese</u> Discussions generated the following questions:</p>	<p>MOTION: ECS forwards the Prospectus for a Major and Minor in</p>

	<p>- Is there enough interest at GVSU when compared to resources available?</p> <ul style="list-style-type: none"> - Budget justification – put into context of what rest of department is doing. - How are comparable programs structured? <p>b) <u>Asynchronous Teaching Technology Task Force Report (ATTTF)</u> Andrew Topper presented. The Task Force met as a group to address issues identified in the Pew Faculty Teaching and Learning Center document.</p> <p>c) <u>Reorganization</u> i. <u>Transition Plan</u> To begin July 1 for budget; actual implementation in August.</p> <p>d) Library Report</p> <p>e) Administrative Manual</p>	<p>Chinese to the University Curriculum Committee for review and recommendation.</p> <p>Approved. Unanimously</p> <p>MOTION: ECS forwards the Asynchronous Teaching Technology Task Force Report to the UAS for review and recommendation.</p> <p>Approved. Unanimously</p> <p>No discussion.</p> <p>No discussion.</p>	
<p>9. Adjournment</p>	<p>The meeting was adjourned at 5:00 p.m.</p>	<p>Next regular ECS meeting is scheduled for January 23, 2004.</p> <p>REMINDER: Retreat for ECS and Standing Committee Chairs scheduled for January 9, 2004 at 12:30p in the U-Club Room of the Meadows Restaurant.</p>	

Because of exams, no ECS/UAS meeting was held on
December 12, 2003.

The next meeting scheduled is for 12:30pm on Friday,
January 9, 2004 at the Meadows Restaurant as a retreat for
ECS members and the standing committee chairps.

MEMORANDUM

To: Jean Nagelkerk, Chair, ECS/UAS

From: Nancy Shontz, Chair, Faculty Salary and Budget Committee

RE: Budget Initiatives for the Academic Year 2004-2005

Date: November 7, 2003

FSBC request the ECS/UAS approve the following items as needing priority as the administration builds the budget for the upcoming year.

1. Classroom Upgrades

This recommendation comes from FSBC with a vote of 8 yes, 2 no, 1 abstention

Classroom upgrades were put on hold for the current academic year because of the budget crisis. However, the problems needing to be addressed (e.g., lack of available technology, poorly placed light switches) impact student learning, waste instructional time and frustrate faculty. Some of the planned renovations should be addressed, even if they cannot all be done in one year. Faculty using the rooms in question should be involved in planning the renovations. A priority listing of renovations should be circulated to the faculty, so that interested instructors can see when their room/rooms are slated for renewal.

2. Padnos-Henry Connector

This recommendation comes from FSBC with a vote of 6 yes, 4 no, 1 abstention.

When the Nursing faculty moved from Henry Hall to the CHS building, part of the Biology faculty and the Biomedical Science faculty were moved into the vacated space. Both of these departments are now split into two different buildings and separated by a considerable distance. Laboratories of both departments are also located in both buildings, with no convenient way to move materials from the main stockroom into the labs. This has created additional difficulties for the preparator and her students. With emphasis in many labs on experiments that require student to work outside of regular laboratory hours, faculty who oversee those labs are in the position of travelling long distances between their offices and labs to deal with student problems and oversee the use of potentially hazardous materials. Faculty in both departments now have offices at locations remote from their respective department offices. Anyone who has been in a split department situation knows the problems of interacting with colleagues in another building.

Students are also urging the completion of this connector because of the difficulty in finding instructors, advisors and mentors, or just finding the right person to answer a question. They perceive the Henry Hall offices as isolated and difficult to find, a problem exacerbated by the lack of appropriate signage. The connector would provide a direct link from the Biomed Science office to the Biology office. Given the closeness of these two subjects, there is frequent need to send students from one to the other.

If the connector could be completed, even without the accompanying proposed expansion of the Loutit atrium, both intra- and inter-departmental business would be greatly facilitated.

Executive Committee of the Senate

December 5, 2003

3:00pm to 5:00pm

107D DeVos Center

Proposed Agenda

1. Approval of Agenda
2. Approval of Minutes (October 24, 2003)
3. Report from the Chair
4. Report from the Provost
5. Report from the Student Senate President
6. Reports from Standing Committees
7. Old Business
 - a. Strategic Planning Goals: Steps to Enhance Quality Education
 - i. Advising
 - ii. Freshman Seminar and Orientation (input from student services)
 - b. Workload Equity - Release time equity - Accountability re: release time, unit projections, sabbaticals, administration promises
 - c. Visioning the "next level"
 - d. Discuss faculty representation on Deans Council and Budget Committee
8. New Business
 - a. Prospectus for Major and Minor and Chinese
 - b. Asynchronous Teaching Technology Task Force Report
 - c. Reorganization
 - i. Transition Plan
 - ii. Faculty Gov representation
 - d. Library Report
 - e. Administrative Manual

Ideas for Future Fora

- Workload Equity and Enlarging Regular Faculty
- The "Next Level": What is it?