

Author: Diane Murray at PO6

Date: 12/3/97 12:04 PM

Priority: Normal

TO: John Gracki at PO2

TO: Linda Grinstead at PO1

TO: Diane Murray

TO: Karen Novotny at PO10

TO: Toni Perrine at PO1

TO: Scott Richardson at PO2

TO: Margaret Walker at PO1

TO: Jim Wolter at PO17

Subject: FPFC Minutes 12/3/97 -- DRAFT

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Faculty Personnel Policy Committee

Wednesday, December 3, 1997

10:00 A.M.-11:30 A.M.

Present: Linda Grinstead, Diane Murray (secretary), Karen Novotny (chair), Toni Perrine, Scott Richardson. Absent: John Gracki, Margaret Walker, Jim Wolter

- 5.1 "Revised Grievance Procedure" was given another review by those present with no additional changes. If no additional changes are suggested by any committee member to Karen Novotny by Monday, Dec.8, she will forward this document and "Rationale for Proposed Changes to the Faculty Grievance Procedure" to ECS. In addition she will add a cover memo requesting ECS to direct questions about the document or suggestions for changes back to the FPFC.
- 5.2 "Adjunct Faculty" draft changes were reviewed and corrections and additions made. Scott Richardson will incorporate the changes and send new copies to all committee members. Karen Novotny will draft a rationale for the changes proposed. A final review will occur at the next meeting.
- 5.3 "Graduate Issues Task Force: I" was reviewed with the view of identifying issues which may fall under the committee's charge. Areas to be considered include: teaching load (including whether there should be exclusive graduate faculty, release time for teaching graduate classes, how thesis committee work should be considered), role of graduate assistants (how they should be used, effects on need for adjunct faculty, guidelines for and evaluation of), and distance learning implications (faculty teaching load, technology issues, travel issues). In addition, the need for careful survey for interest before launching new graduate programs both on campus and in remote sites was noted. Toni Perrine will provide a first draft of comments for the next meeting.
- 5.4 With Karen Novotny on sabbatical for Winter Semester, Toni Perrine agreed to serve as Chair of the committee for the semester.
- 5.5 Next meeting: TBA ... please get schedules to Toni Perrine ASAP