

Author: Diane Murray at PO6

Date: 11/3/97 11:56 AM

Priority: Normal

TO: John Gracki at PO2

TO: Linda Grinstead at PO1

TO: Diane Murray

TO: Karen Novotny at PO10

TO: Toni Perrine at PO1

TO: Scott Richardson at PO2

TO: Margaret Walker at PO1

TO: Jim Wolter at PO17

Subject: FPCC Minutes 11/03/97 -- Draft

----- Message Contents -----

Faculty Personnel Policy Committee

Wednesday, November 3, 1997

10:00 A.M.-11:30 A.M.

Present: Linda Grinstead, Diane Murray (secretary), Karen Novotny (chair), Toni Perrine, Scott Richardson, Margaret Walker, Jim Walter.
Absent: John Gracki

- 3.1 Karen Novotny presented verbally her wording to split apart the definitions of "grievance" and "complaint," which she will sent to committee members via e-mail.
- 3.2 Toni Perrine suggested the composition of the Ombudsman Committee should be included within this document, much as is the composition of the Grievance Committee. This lead to a discussion as to whether the entire complaint procedure should be separate. Scott Richardson volunteered to provide a draft of the document with complaint procedure separated from grievance procedure.
- 3.3 Members of the committee discussed the various rationales for the changes and additions made to the existing grievance procedure: function and composition of Grievance Panel (formerly Committee) and Grievance Committee (formerly su-committee), need for Ombudsman Committee, and for split in grievance and complaint. Karen Novatny will provide a draft of these rationales for the next meeting.
- 3.4 "Training of the Grievance Committee" location within the grievance procedure document was considered with determination it would best fit between 2.17.1 and 2.17.2. Scott Richardson will arrange for the insertion along with other changes noted above.
- 3.5 Next meeting: Wednesday, Nov.19, 1997 at 10:00 in HRO Conference Room, Lake Michigan Hall.