

**Minutes of 1999-2000 Meeting #4**  
**Faculty Personnel Policy Committee**  
**November 16, 1999**  
**11:00-12:00, HRO Conference Room, LMH**

**Present:** Roger Gilles (recorder), Martha Golensky, Diane Murray, Karen Novotny, Scott Richardson, Wendy Wenner (ex officio).

**4.1 Call to Order**

The FPPC is not yet fully formed and has yet to elect a chair. In the absence of a chair, Wendy Wenner called the meeting to order at 11:02.

**4.2 Election of Officers**

The chair election was postponed again until the full committee is formed. Gilles agreed to be secretary.

**4.3 Maternity and Related Leaves**

The committee discussed the revised version of the new section for the Faculty Handbook, "Maternity and Related Leaves." Committee members reminded Richardson to include some language about the "normal" length of a maternity leave, which is about two weeks prior to birth and about six weeks after birth.

Richardson agreed to revise the draft again, and the final draft will be distributed via e-mail.

**4.4 Policy on Objective One of the Institutional Plan**

The committee began its discussion of creating a procedure for clarifying faculty-evaluation criteria. Gilles distributed the latest definition of "scholarship of teaching" from the Deans' Task Force on the Scholarship of Teaching.

The committee discussed the exact charge relating to sections 4.1.1, 4.1.2, and 4.1.3 of the long-range plan, and agreed to start next time with 4.1.1 and 4.1.2.

**4.5 Adjournment**

The meeting was adjourned at 12:00.

Dick  
11/27/00