

# Grand Valley State University

## University Academic Senate

October 06, 2006

**PRESENT:** Majd Al-Mallah, Kirk Anderson, David Bair, Charles Baker-Clark, John Bender, Jan Brashler, Agnes Britton, Anne Marie Carson (student), Evan Coyne (student), Roger Ferguson, Frank Foster (student), Rob Franciosi (Chair), Laurie Gasani (for Elena Lioubimtseva), Joe Godwin (ex officio), Linda Goossen, Jennifer Gross, Joe Heigert, Robert Hendersen, Soon Hong, Susan Jensen, Brian Kingshot, James King (student), Paul Leidig, Neil MacDonald, Linda McCrea, Melissa Morrison, Jean Nagelkerk (ex officio), Steve Nizielski, Karen Novotny, John Peck, Jason Puscus (student), Avi Reichert, Ross Reynolds, Ellen Schendel, Steve Schlicker, Bob Schoofs, Claudia Sowa, Gary Stark (ex officio), Kathleen Underwood, Jeroen Wagendorp, Don Williams, Roy Winegar

**GUESTS:** Teresa Beck, Dan Royer, Shawn Zalewski

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of October 06, 2006 was reviewed.	The agenda of October 6, 2006 was approved, as amended
2. Minutes approval	The minutes of September 08, 2006 were reviewed.	The minutes of September 8, 2006 were approved, as submitted.
3. Report of Chair	<p>a) The Chair reported that <u>The Grand Rapids Press</u> reported on the Turnitin software.</p> <p>b) The Chair reported that at the next UAS meeting there may be a review of the bylaws from the University Libraries, College of Health Professions or the College of Community and Public Service. Material will be distributed as it is received.</p> <p>c) The Chair reminded UAS that the Investiture of President Hass is on Friday, October 27, 2006.</p>	
4. Report of Provost	a) In the absence of Provost Davis, Jean Nagelkerk, Vice President for Academic Affairs, reported that two sessions for unit heads on individual faculty workload have been held. A set of Frequently Asked Questions (FAQ's) will be distributed via email.	
5. Report of Student Senate President	a) Frank Foster, Student Senate President, introduced two student senators who joined him at the meeting; Evan Coyne and Jason Puscus.	

	<p>b) Mr. Foster reported that the present focus of the Student Senate is encouraging students to register to vote in the November election.</p> <p>c) Mr. Foster announced that the beneficiary for the Battle of the Valley's fundraiser is the Burton Middle School Library.</p>	
<p>6. Presentation by Nancy Rupert of the Grand Rapids/Kent County Convention and Visitors Bureau</p>	<p>a) Nancy Rupert of the Grand Rapids/Kent County Convention and Visitors Bureau presented information on bringing conventions to the Grand Rapids area and the economic benefits to the area. Material was distributed on the "Hometown Hero Program."</p> <p>For more information go to <a href="http://bringitlogr.com">http://bringitlogr.com</a>.</p>	
<p>7. New Business</p>	<p>a) The proposed changes to the <u>Faculty Handbook</u> and recommendations for changes to the Faculty Governance section of the <u>Administrative Manual</u> were distributed, with changes indicated as highlighted below:</p> <p><b>Motion I (A) (After division at September 8<sup>th</sup> meeting):</b> to amend 2.01 paragraph (1)</p> <p>Student Senate President, and the Provost, ex officio, non-voting.</p> <p>Standing committees which report to the Senate via ECS include the Academic Policies and Standards Committee, Faculty Facilities Planning Advisory Committee, Faculty Personnel Policy Committee, Faculty Salary and Budget Committee, Peer Faculty Teaching and Learning Center Advisory Committee, Graduate Council, University Assessment Committee, and University Curriculum Committee. The General Education Subcommittee is a standing committee which reports to the University Curriculum Committee. The composition of each committee is described in the UAS Bylaws and always include elected college and library representatives.</p> <p>(Note: No additional proposed revisions to language after September 8<sup>th</sup> UAS meeting because not all members on the committees are elected and Student Senate is left to chose own selection process).</p> <p>=====</p> <p><b>Motion II:</b> to amend 2.01.A.1.b.i, ii, and iii as indicated on hand-out</p> <p><b>(Note: Approved at September 8<sup>th</sup> meeting to read as follows:</b></p> <p>1.b. UAS Membership Formula: The UAS includes members from the faculty, the student</p>	<p><b>MOTION:</b> The University Academic Senate approves amending Section 2.01 paragraph (1) of the <u>Faculty Handbook</u> as presented at the meeting. <b>Approved: Unanimously</b></p> <p><b>MOTION:</b> The University Academic Senate approves amending Section 2.01.A.1.b.i, ii, and iii of the <u>Faculty Handbook</u> as presented at the meeting. <b>Approved: Unanimously</b></p>

body, and the administration.

i. UAS Faculty Membership: Faculty membership for each college and the library will be determined by the following formula:

- 1 - 19 faculty = 1 member
- 20 - 39 faculty = 2 members
- 40 - 59 faculty = 3 members
- 60 - 79 faculty = 4 members
- 80 - 99 faculty = 5 members, and so forth.

Terms of office are two years, staggered for the library and colleges with more than one member. Representatives must have Tenure/Tenure Track Faculty status AND will only represent one college. Formal joint appointment equivalency can be counted toward Tenure/Tenure Track representation totals. Tenure-track faculty will be counted on the first class day of the winter semester of the preceding academic year.

ii. UAS Student Membership: The Student Senate selects five members, including the Student Senate President and four representatives in accordance with written Student Senate constitution and bylaws, guidelines. Student members serve one-year terms.

iii. UAS Administration Membership: The Provost and designees, the Associate Vice Presidents for Academic Affairs, and the Deans (of any rank) the instructional academic colleges and the library are members ex officio, non-voting, members

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**Motion III:** to amend 2.01.A.1.c.v as indicated on hand-out as revised:

(Note: Underscores and strike-outs indicate language revisions since September 8 meeting)

v. Alternates: Alternates for members of the UAS may be designated at the discretion of the representatives themselves so long as they come from the same college/library/representative group and no contrary rules are adopted by the college or library/representative group involved.

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**Motion IV:** to amend 2.02.a.iii, vii and viii as indicated on hand-out

(Note: blue indicates editorial revisions since September 8 meeting)

- iii. Receiving reports from the standing committees of UAS: The standing committees of UAS report to the ECS and make recommendations relative to their respective charges. The standing committee chairs, or their designees, will meet with the Executive Committee to respond to questions and explain committee reports.  
In its review, the ECS will decide: 1) if the matter is appropriate for Senate debate; 2) if all aspects of the matter are adequately addressed in the report; 3) if the wording of recommendations specifies precisely the action to be taken; and 4) whether specific motions should be composed to facilitate UAS deliberation of the matter.  
When a matter receives ECS support, it will be placed as new business on the UAS agenda as either a main motion or as a report requiring further action by UAS. If the matter does not require UAS action, ECS may act on it independently. If ECS finds the matter lacking or inappropriate, it will be routed back to the standing committee with a request for further clarification.
- iv. Nominations: The ECS serves as a nominating committee for membership of all committees, task forces, and boards to be elected by the UAS.
- v. Advice and counsel to the administration: The ECS will provide advice and counsel to the President and/or the Provost regarding university affairs.
- vi. Count of faculty for UAS membership: During the Winter semester ECS shall determine membership for UAS for the following year based on the appropriate faculty count.
- vii. Other matters: Requests for Senate consideration of an issue may come from any constituency, organization or member of the campus community. Items will be sent to the Chair and the Academic Governance Office, where the item will be logged with a tracking number. To organize the Senate workload, the Executive Committee determines the course of action for most requests. The ECS will decide (1) whether the concern should be dealt with by academic governance, and (2) if so, whether it should be referred to a standing committee. If the matter is not referred to a standing committee, ECS may request information from appropriate offices and persons to help in its deliberations.

viii. Arranging faculty forums: At least twice each year the ECS will arrange a faculty forum. At the forum the chair of UAS/ECS will describe matters currently under discussion in the governance system and will invite faculty members' responses to the discussion at hand. Faculty members are invited to raise other concerns for discussion at these forums.

**Motion V**: to amend 2.2.b.i.ii and iii as indicated on hand-out

(Note: revision from September 9 motion to II to allow designated representative for Student Senate)

2.b Membership formula of the ECS

- i. ECS Faculty Membership: Faculty membership of the ECS consists of seven members from the College of Liberal Arts and Sciences, two from the Seidman College of Business, one from each of the remaining colleges, and one from the library. The term of office is two years beginning at the end of the winter semester. ECS members will also serve as UAS senators for their elected term. Terms of those from colleges with two or more members are staggered.
- ii. ECS Student Membership: The President of the Student Senate or designee serves on ECS during his/her term of office.
- iii. ECS Administration Membership: The Provost and designees are members ex officio, non-voting.

**Motion VI**: to amend 2.2.c.i.v, vi and vii as indicated on the handout

(Note: Strike out of "senator" in vi to indicate revision of language since September 8 meeting)

2.c Rules of Procedure for the ECS

- i. Chair and Vice Chair: The Chair of UAS presides at meetings of the ECS. The Vice Chair/~~Chair-elect~~ presides in the absence of the Chair.
- ii. Meetings: The ECS shall normally meet every week, except during the

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**Approved: Unanimously**

**MOTION**: The University Academic Senate approves amending Section 2.2.c.i.v,vi and vii of the Faculty Handbook as presented at the meeting.  
**Approved: Unanimously**

spring/summer semester. Additional meetings may be called by the Chair, and must be called on petition of four members.

iii. Quorum: A majority of the ECS members shall constitute a quorum.

iv. Parliamentary Procedure: At the first meeting of the Academic year, ECS will discuss rules of procedure for its meetings and decide whether strict adherence to Robert's Rules of Order is desirable.

Robert's Rules shall govern the ECS in all cases in which they are not inconsistent with the bylaws or procedures agreed upon by the ECS.

v. Agenda: The agenda for ECS meetings is set by the Chair. Electronic copies of the proposed agenda accompanied by electronic documents relevant to agenda items are distributed to ECS members at least one week (five class days) prior to the meeting. The agenda is also published in advance on the Faculty Governance Website and the Academic Governance bulletin board. An item must be placed on the published agenda at the request of three ECS representatives.

vi. Alternates: A member who is unable to attend an ECS meeting may designate an alternate to attend in his/her place. The alternate must be a senator from the same representative college or library. In the case of a prolonged absence involving several meetings, the representative college or library should designate the alternate.

vii. Proxy Votes: Proxy votes are not allowed at ECS meetings.

viii. Distribution of minutes: Copies of the approved minutes are electronically distributed to ECS/UAS members and posted on the Faculty Governance Website and Academic Governance Bulletin Board. Electronic copies are also sent to the President, Provost, Vice Presidents, Deans, Associate Vice President for Human Resources, the Registrar, the Library Archivist, the Lanthorn, chairpersons of the governing bodies of the ECS constituencies, the President of the Student Senate, the Campus Ministry Council, and others as ECS may from time to time deem appropriate. This is normally within two weeks of the meeting.

**Administrative Manual Language**

**Motion VII:** The University Academic Senate recommends to the Grand Valley State University Board of Trustees that they act to amend the language in Chapter 3.4 concerning Academic Governance within Academic Affairs in the *Administrative Manual* as is indicated on the provided hand-out.

**4. Academic Governance**

The **University Academic Senate (UAS)** is the highest faculty governance body. It has the authority to deal with any academic issue or faculty concern. It makes recommendations to the Provost and/or the President. Senate membership consists of faculty members elected from and by the faculty of each college and the library, and students selected by the Student Senate, including the President of the Student Senate. The Provost and designees, and the Deans (of any rank) of the academic colleges and the library are members ex officio, non-voting.

**UAS Faculty Membership:** Faculty membership for each college and the library will be determined by the following formula:

- 1-19 faculty = 1 member
- 20-39 faculty = 2 members
- 40-59 faculty = 3 members
- 60-79 faculty = 4 members
- 80-99 faculty = 5 members, and so forth

**UAS Student Membership:** The Student Senate selects five members, including the Student Senate President and four representatives in accordance with written Student Senate constitution and bylaws.

**UAS Administrative Membership:** The Provost and designees, and the Deans (of any rank) of the academic colleges and the library are members ex officio, non-voting, members.

The **Executive Committee of the Senate (ECS)** serves as the clearinghouse for matters to be presented to the UAS. Such matters are discussed by ECS before its recommendations are made to the Senate. ECS membership consists of faculty senators from academic colleges and the library, the Student Senate President or designee, and the Provost and designees, ex officio, non-voting.

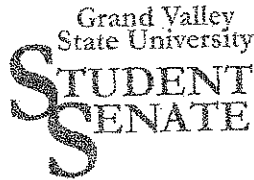
**ECS Faculty Membership:** Faculty membership of the ECS consists of seven members from the College of Liberal Arts and Sciences, two from the Salzman College of Business, one from each of the remaining colleges, and one from the library.

**ECS Student Membership:** The President of the Student Senate or designee serves on ECS during

**MOTION:** The University Academic Senate recommends to the Grand Valley State University Board of Trustees that they act to amend the language in Chapter 3.4 concerning Academic Governance within Academic Affairs in the Administrative Manual as presented at the meeting.  
**Approved: Unanimously**

	<p>his/her term of office.</p> <p><b>ECS Administration Membership:</b> The Provost and designees are members ex officio, non-voting.</p> <p>Standing committees that report to the Senate via ECS include the Academic Policies and Standards Committee, Faculty Facilities Planning Advisory Committee, Faculty Personnel Policy Committee, Faculty Salary and Budget Committee, Pew Faculty Teaching Learning Center Advisory Committee, Graduate Council, University Assessment Committee, and University Curriculum Committee. The General Education Subcommittee is a standing committee, which reports to the University Curriculum Committee. The composition of each committee is described in the UAS <u>Bylaws</u> and <u>always includes elected college and library representatives.</u></p> <p>Copies of agendas and approved minutes of all meetings are posted on the Faculty Governance website. Agendas are normally sent out electronically to committee members one week prior to meetings, and minutes are usually posted and distributed electronically within two weeks following a meeting. Faculty members may petition for a referendum if there is strong opposition to an action taken by UAS.</p> <p>Details regarding membership, responsibilities, and rules of procedures are given in the UAS By-laws which are incorporated into the Faculty Handbook. Effective <i>(insert date when Board action taken, if adopted)</i>.</p> <p><i>Note: Last sentence in third to the last paragraph revised from September 8 language to revert to original language (which is underscored above) because not all members of the committees are elected and student Senate can use own selection process as written.</i></p> <p>=====</p> <p style="text-align: center;"><b>GENDER IDENTITY PROPOSAL FROM STUDENT SENATE</b> <b>Student Senate Resolution on Gender Identity</b></p> <p><b>Motion:</b> The University Academic Senate supports the Student Senate in its efforts to add gender identity and gender expression to Grand Valley State University's non-discrimination policy.</p>	<p><b>MOTION:</b> The University Academic Senate supports the Student Senate in its effort to add gender identity and gender expression to the Grand Valley State University's non-discrimination policy.</p> <p><b>Approved</b></p>
<p>8. Adjournment</p>	<p>The meeting was adjourned at 4:00pm in order to hold an open discussion on Faculty Workload.</p>	





<b>Resolution Number:</b>	F-06-01	<b>Sponsored By:</b> VP Puscas
<b>Introduced On:</b>	August 31, 2006	
<b>Voted On:</b>	September 14, 2006	
<b>Result:</b>	Passes	
<b>Vote Count:</b>	21-3-9	

**A RESOLUTION TO:** Include gender identity and gender expression to the non-discrimination policies of Grand Valley State University.

- Whereas,** The public universities in the state of Michigan are committed to a policy of equal opportunity for all persons; and,
- Whereas,** 'Gender identity' is defined as an inner sense of being male or female and masculine or feminine, while 'gender expression' is defined as how people manifest that through how they look, act or dress<sup>1</sup>; and,
- Whereas,** Gender identity and gender expression are currently not protected under the blanket of equal opportunity in the non-discrimination policies of many public Michigan universities, and are currently vulnerable to discrimination, harassment, and violence; and,
- Whereas,** As of June 17<sup>th</sup> 2006, 67 colleges and universities, including institutions such as Brown University, Cornell University, Dartmouth University, Harvard University, Johns Hopkins University, the University of Pennsylvania, and Princeton University, along with Michigan institutions such as Kalamazoo College, the University of Michigan, and Western Michigan University have responded to student voice and concern by adding gender identity and/or gender expression to their non-discrimination policies<sup>2</sup>; and,
- Whereas,** Many major employers across the country have adopted transgender non-discrimination policies, including Michigan companies such as Ford Motor Co., Daimler Chrysler Corp., Border Group Inc., and Dow Chemical Co.<sup>3</sup>; and,
- Whereas,** The United States Court of Appeals for the Sixth Circuit has ruled<sup>4</sup> that in accordance with the protections guaranteed by Title VII of the Civil Rights Act of 1964, gender identity and gender expression should be protected under the definition of 'sex'; and,
- Whereas,** No individual should have to compromise his or her identity in order to participate fully in campus life; and,
- Whereas,** The acknowledgment and protection of transgender individuals will help to create a more inclusive, diverse, and safe environment; therefore, let it be

<sup>1</sup> Gender Public Advocacy Coalition

<sup>2</sup> GENIUS Index

<sup>3</sup> HRC Corporate Equity Index

<sup>4</sup> Smith vs. Salem, Ohio (2004)



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<b>Result:</b>	Passes	
<b>Vote Count:</b>	21-3-9	

**A RESOLUTION TO:** Include gender identity and gender expression to the non-discrimination policies of Grand Valley State University.

*Resolved,* That the Grand Valley State University non-discrimination policies be amended to read:

Harassment on the basis of age, color, disability, familial status, height, marital status, national origin, political affiliation, race, religion, sex, sexual orientation, gender identity or expression, veteran status, or weight is considered a violation of university policy.

let it be further

*Resolved,* That the amendment to the Grand Valley State University non-discrimination policies be reflected in all of the appropriate areas, including but not limited to the GVSU Student Code, Faculty Handbook, Executive Administrative and Professional Staff Handbook, RSO Handbook, and Human Resources anti-harassment policies; let it be finally

*Resolved,* That the Grand Valley State University Student Senate proceeds with whatever additional steps it sees necessary to support and encourage that GVSU strives to foster a welcoming educational, social, and work environment in which all individuals, regardless of how such individuals identify, may live and express themselves freely.