

Grand Valley State University

University Academic Senate #3

October 31, 2003

Present: Majid Al-Mullah, Larry Beery, John Bender, Yatin Bhagwat, Cheryl Boudreaux, Agnes Britton, Douglas Chung, Lee Copenhagen, Gayle Davis (ex officio), Kurt Fanning, Rob Franciosi (vice chair), Phyllis Gendler (ex officio), Nancy Giardina (for Patricia Rowe), Steve Glass, John Gracki (ex officio), Dick Hall, Robert Hendersen, Cindy Hull, Hugh Jack, Douglas Kindschi (ex officio), Harold Larson, Paul Leidig, George Lundskow, Neil MacDonald, Stephen Margulis (for Barry Castro), Susan Martin (ex officio), Kristine Mullendore, Jean Nagelkerk (chair), Steve Nizielski, Karen Novotny, John Peck, Mark Pestana, Allison Reynolds (student), Ross Reynolds, Barb Roos, Ellen Schendel, John Seip (student), Christine Smith, Gary Stark, Paul Stephenson, Joel Stillerman, Ted Sundstrom, Anthony Thompson, Andrew Topper, Rachael Voorhees (student), Jim Wolter

Guests: Robert Beasecker, Donna Larson, Paul Plotkowski, David Rathbun, Shad Risk, Mark Schaub, Nancy Shontz, Jane Toot, Donna Vanlwaaraden, Judy Whipps

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	None	The agenda was approved as submitted.
2. Approval of Minutes	No Discussion	
3. Report of Chair	<p>a) A new format for recording minutes was distributed as a model. Implementation of the new format for UAS minutes will begin with the October 31, 2003 meeting.</p> <p>b) Robert Beasecker has been appointed Interim Director of the Library. Lisa Rigsby will be his replacement for ECS/UAS.</p> <p>c) The North Central Accrediting body gave approval to proceed with the Doctor of Physical Therapy Program.</p> <p>d) UAS will be co-sponsoring the community picnic after convocation 2004 with the Student Senate and Student Services.</p> <p>e) Faculty Governance was well represented at the Student Senate Leadership Workshop.</p> <p>f) Parking discussions are focused on three initiatives: <ul style="list-style-type: none"> • Parking problem resolution and potential parking fee • Devos ramp design • Allendale parking improvements - Scott Grissom has agreed to serve as the FSBC representative on the Allendale parking committee. </p>	

	<ul style="list-style-type: none"> • UAS will discuss and vote on the Faculty Salary and Budget Committee parking recommendations at the November 7, 2003 meeting. g) The Academic Policies and Standards Committee is charged with establishing a process for faculty participation in the development and implementation of admission criteria, including ways that affirmative action is implemented, for freshman and transfer students. h) The Faculty Teaching and Learning Center Advisory Committee is charged with examining the Freshmen experience and advising to recommend ways to strengthen, integrate, evaluate, and coordinate these experiences. i) The Faculty Personnel Policy Committee is charged with developing standards for granting tenure that are parallel to the existing standards for granting promotion. 	
4. Report of Provost	No Report	
5. Report of Student Senate President	<ul style="list-style-type: none"> • The Student Senate hosted a Leadership Workshop that discussed important student issues. • The Student Senate has allocated \$18,000 to use for weekend programming. 	
6. Report of Standing Committee Chairs	No Reports	
7. Old Business	<ul style="list-style-type: none"> a) Bylaws and Guidelines to Senate Practice (11/21/02) – (Hold discussion until after Reorganization) b) Domestic Partner Benefit Presentation at June 13, 2003 Board of Trustees Meeting. <ul style="list-style-type: none"> At it's 10/17/03 meeting, the ECS unanimously approved charging the Domestic Partner Benefit Task Force to reconvene, and to continue monitoring the local, state and national legal, political, and community scene and bring back a recommendation to UAS when issues or events are favorable for Domestic Partner Benefit approval. Amended to include a report to UAS from the Domestic Partner Task Force in April 2004. 	<p>The Domestic Partner Benefit Task Force is charged with reconvening, and to continue monitoring the local, state and national legal, political, and community scene and bring back a recommendation to UAS when issues or events are favorable for Domestic Partner Benefit approval, with a progress report in April 2004</p> <p>Approved: 39 Yes; 1 No, 2 Abstention</p>

<p>8. New Business</p>	<p>a. <u>Proposed Reorganization Model</u></p> <p>i. <u>Overview</u></p> <ul style="list-style-type: none"> • The Chair gave a brief summary of the reorganization activities to date. She presented the process that ECS suggested to frame the UAS discussions. It was the general consensus of UAS senators to follow this process. • Summaries of divisions and schools were discussed. <ul style="list-style-type: none"> -Ellen Schendel clarified the Arts and Humanities summary and provided a broader perspective of the individual departmental responses. <p>ii. <u>Process</u></p> <p>a. <i>A review & discussion of the new model the Provost is requesting input on:</i></p> <ul style="list-style-type: none"> • The senate began deliberations on freshman studies, general education, honors college, HTM, Writing Center and SWS. • Preliminary suggestions were to include Freshman Studies and Honors College in the College of University Interdisciplinary Initiatives (CUII). <ul style="list-style-type: none"> -- Rationale included shared complexity of faculty assignments and the interdisciplinary nature of courses. • It was suggested that General Education be included in the College of University Interdisciplinary Initiatives (CUII). <ul style="list-style-type: none"> -- Rationale includes integration of all the colleges. • The writing center and SWS should be placed in the same college as general education. <ul style="list-style-type: none"> --Who would be responsible for waivers? • Should the dean of CUII also be the dean of Honors College? • Move the Math and Stats lab to Math and Stats • Should HTM be in the CUII or College of Community Affairs and Public Service? <ul style="list-style-type: none"> -- Invite Allison Adams, Director of HTM, to November 7, 2003 meeting for input <p>b. <u>Reorganizational Issues</u></p> <ul style="list-style-type: none"> • <u>Internal Structures</u> • One suggestion was to recommend elements and principals to administration in lieu of a specific structure • Cluster Science and Math within CLAS <ul style="list-style-type: none"> ---Rationale - fosters initiatives, provides a structure to work as a group, 	<p>Departmental responses are posted on the Faculty Governance website.</p>
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	<p>provides a commonality of laboratory and classroom assignments, includes similarities in pedagogical and research methodology, and provides an administrative person who understands specific disciplines.</p> <ul style="list-style-type: none"> • Some concerns were expressed that the Dean of CLAS would not understand all disciplines and some departments may not be heard or treated equally. • There was much discussion about functional versus departmental clustering <ul style="list-style-type: none"> -- <u>Functional clustering</u> refers to groupings such as personnel, curriculum, and budget -- <u>Departmental clustering</u> refers to clustering like departments. • Four examples of departmental clusters for CLAS include: <ol style="list-style-type: none"> 1. First model : <ul style="list-style-type: none"> • Two major clusters to include: <ol style="list-style-type: none"> a. The name to be determined but includes: Lab science, Math & Stats, Art & Music, Social Sciences, Humanities, and Communications b. Arts, Social Science and Letters includes: Art and Music, Social Sciences, Humanities and Communications. 2. Second model: <ul style="list-style-type: none"> • Four clusters to include: <ol style="list-style-type: none"> a. Science and Math b. Social Science c. Humanities d. School of Arts, Music and Communication 3. Third model: <ul style="list-style-type: none"> • Two clusters to include: <ol style="list-style-type: none"> a. Science and Math b. Social Sciences, Art, Humanities and Communications 4. Fourth Model: <ul style="list-style-type: none"> • Individual departments with no clustering. • <u>Administrative Responsibilities and Levels</u> • <u>Transition Process</u> • A suggestion was made to have a transition phase of one year before implementing changes and appointing a dean. • There were concerns where the budgetary control lies: <ul style="list-style-type: none"> - at the dean level - at the associate dean level, or - at the department level 	<p>No Discussion</p>
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	<p>C. Faculty Governance Reorganization D. Other Issues E. UAS Recommendation(s)</p>	<p>No Discussion No Discussion No Discussion</p>	
<p>9. Adjournment</p>	<p>The meeting adjourned at 5:00pm</p>	<p>Next meeting: Friday, November 7</p>	



Memorandum

TO: University Academic Senate
FROM: Jean Nagelkerk, Chair, ECS/UAS
SUBJECT: Meeting of the University Academic Senate
DATE: October 24, 2003

cc: ECS/UAS Distribution

Meeting Date: **October 31, 2003**
Time: **3:00 p.m. – 5:00 p.m.**
Place: **107D DeVos Center**

Proposed Agenda

1. Approval of Agenda
2. Approval of Minutes – 10/03/03
3. Report from the Chair
4. Report from the Provost
5. Report from the Student Senate President
6. Report from the Standing Committee Chairs
7. Old Business
 - a. Bylaws and Guidelines to Senate Practice (11/21/02) – (Hold discussion until after Reorganization)
 - b. Domestic Partner Benefit Presentation at June 13, 2003 Board of Trustees Meeting.
8. New Business
 - a. Proposed Reorganization Model
 - i. Overview
 - ii. Process
 - a. A review & discussion of the new model that the Provost is requesting input on
 - b. Reorganizational Issues
 - Internal Structures
 - Administrative Responsibilities and Levels
 - Transition Process
 - c. Faculty Governance Reorganization
 - d. Other Issues
 - e. UAS Recommendation(s)
9. Adjournment

Please bring a copy of the Original Task Force Report and the new model posted on line.

In addition, please bring the copies of the Unit Head Duties and Responsibilities, Standing Committee Responses, and the Division and School Summaries that were inter-campus mailed to you.

4. Student Relations:

Student Relations and Advising

It is the dean's particular responsibility to ensure that students in the division receive instruction, evaluation, and advising of high quality.

The unit head is responsible for fostering positive student/faculty relations in that unit. Further, the unit head is to deal with student concerns and take appropriate action. The unit head is also responsible for coordinating the unit's participation in new student recruitment, student orientation, and general advising.

Student Help

The dean has the responsibility to ensure that student workers are performing appropriate duties. It is the dean's responsibility to ensure there are student workers as needed and as resources are available.

Where appropriate, the unit head is responsible for recruiting and supervising student help for the unit.

5. Equipment, Facilities, and Records:

Records

The dean shall ensure that appropriate records for the division are kept.

The unit head is responsible for maintaining up-to-date records on such matters as budget, facilities, equipment, majors, graduates, and personnel matters. He or she is also responsible for overseeing the timely and efficient completion of the necessary forms and audit materials.

Equipment and Facilities

The dean is responsible for the efficient use of the division's equipment and facilities. To ensure the overall goals of the division are met, he or she has the responsibility to allocate or reallocate equipment and/or facilities in the division, and to cooperate with the deans of other divisions to ensure efficient use of all facilities.

The unit head oversees the maintenance and use of all equipment and/or facilities assigned to the unit.