

**The Office of Student Life
Graduate Assistant (GA) for Student Organization and Leadership Development
2019 - 2021**

About the Graduate Assistants in The Office of Student Life

The six Graduate Assistants are essential team members of The Office of Student Life. All GA positions include substantial programming responsibilities as well as significant student advising, mentoring, and/or student interaction. Each GA has specific responsibilities related to a functional area (see below) but additionally have the opportunity to become exposed and contribute to a wide array of student services and events through The Office of Student Life. Core responsibilities also include but are not limited to student staff/leader hiring, development, and evaluation, program assessment, promotions, and website maintenance. Due to the vibrant campus culture, GAs must have a willingness to work frequent irregular hours, including evenings and weekends for programs and events. Additional Office of Student Life responsibilities include but are not limited to participation in staff meetings, drop-in student advising and additional event support, as needed. **In 2019-2020, three of the six positions will be available including:**

Graduate Assistant for Student Organization and Leadership Development

The GA for Student Organization and Leadership Development provides training and development opportunities for nearly 400 student organizations including but not limited to Ignite (student organization officer training), Campus Life Night (campus involvement fair), Student Life Awards, and a workshop series. Specific leadership development responsibilities include coordination of the First Year Leadership Experience and Leadership Summit. This GA will also advise multiple fraternities and sororities in collaboration with The Office of Student Life's, Fraternity and Sorority Life Team. Experience in event planning, facilitation / training, and Greek life is preferred.