New Graduate Student Orientation
Winter, 2021

Jeffrey Potteiger Dean of the Graduate School
Jenn Palm, Assistant to the Graduate School

Educating students to shape their lives, their professions, and their societies.
Getting started as a Graduate Student

- Being safe and staying healthy
- Graduate education
- The Graduate School
- Academic support services
- Research and scholarship support

Graduate Student Support & Resources

- GVSU services overview
- Graduate Student Association (GSA)
- Student support services
- Information technology

Being successful as a Graduate Student

Using Blackboard and Banner
Your Safety and Health
Lakers Together

* Current Students
* Testing and tracing
What is graduate education about?

- Acquiring deeper knowledge and developing advanced skills
- Gaining deeper and richer, high impact learning experiences
- Preparing you for professional certification and licensure
- Improving your chances of starting a meaningful career related to your field of study
How can the Graduate School help you be successful?

- Support all aspects of Graduate Education
- Enforce the Graduate Education Policies
- Produce materials for success
- Fund opportunities for graduate students
  - Graduate Assistantships (stipend + tuition remission)
  - Presidential Research Grants
  - Academic Conference Fund
- Support the Graduate Student Association

www.gvsu.edu/gs
Graduate Student Guidebook

A Manual For Graduate Student Success

gvsu.edu/gs  2020-2021

Advising Guidebook for Graduate Students

An Advising Guide for Graduate Student Success

gvsu.edu/gs  2020-21
Academic Support Services
Statistical Consulting Center

- Offers advice with projects that are for research or instruction
- Provides assistance with:
  - Designing a study
  - Developing a questionnaire
  - Selecting a sample
  - Managing and analyzing data
  - Interpreting results
  - Creating tables, figures, and graphs

Contact – Statistical Consulting Center
www.gvsu.edu/scc  A1-178 Mackinaw
331-3355, scc@gvsu.edu
Fred Meijer Center for Writing and Michigan Authors

- Consultants can help you brainstorm ideas, organize content, integrate research, polish a draft, and document sources

- Students can take advantage of the writing center drop-in hours or by setting an appointment using the online appointment system

Contact – Fred Meijer Center for Writing and Michigan Authors
www.gvsu.edu/wc 120 Lake Ontario Hall
331-2922 johpatri@gvsu.edu
Graduate School Writing Support

https://www.gvsu.edu/gs/graduate-writing-resources-96.htm

- Universal graduate writing resources
- Program specific writing examples
- Thesis and Dissertation information
- Writing Guides

Contact –
GVSU Graduate School
www.gvsu.edu/gs/ 308C DeVos Center
331-7105
GVSU Speech Lab

• Consultants work with students on all elements of the speechmaking process including: topic selection, organization, supporting materials, and most importantly, practicing delivery

• Locations to serve students
  • Allendale Campus - 154 Lake Michigan Hall
  • DeVos Campus - Steelcase Library
  • Evening consultations - Knowledge Market in Pew Library

Contact –
GVSU Speech Lab
www.gvsu.edu/speechlab/ 154 Lake Michigan Hall
331-8115
Program Liaison Librarians provide assistance with:

* your research question
* copyright and author rights
* data reference
* citation management help
Library Collections

* From rare books to the latest research across disciplines
* If the library does not have it, staff can get it for you through
  * document delivery
  * interlibrary loan
Additional Support Services

* Digital media
* Media literacy
* Knowledge Market

Your journey starts here

www.gvsu.edu/library/
Research and Scholarship
Support for Research and Scholarship

• Funding to initiate, maintain, and disseminate your research, scholarly, and creative activities

• Programs for Graduate Students
  • Presidential Research Grants (Graduate School)
  • Academic Conference Fund (Graduate School)
  • Open Access Publishing Fund (Library)

• Programs for Faculty

Contact –
Center for Scholarly and Creative Excellence
www.gvsu.edu/csce 049 J.H. Zumberge
331-2281, csce@gvsu.edu
Tips for Getting Started

- Identify an interest area
- Read in the interest area
- Formulating ideas as you read
- Talk to experts in the interest area
- Keep a research notebook or journal
- Consider the following once you decide on a research topic:
  - Do you need approval (human, animal, or laboratory)?
  - Do you need funding support?
  - Can the project be done in the timeframe of the degree?

Contact –
Center for Scholarly and Creative Excellence
www.gvsu.edu/csce  049 James H. Zumberge
331-2281, csce@gvsu.edu
COVID-19 Safety and Self Assessment

- Mitigation techniques – Risk reduction
- COVID-19 testing
- Daily self-assessment
- Contact tracing (county health departments)
- Quarantine vs. Isolation
- Remote learning options
- Vaccine program for students and staff
- https://www.gvsu.edu/lakerstogether/

• COVID-19 - Unknowns
  - Local trajectory of cases
  - Flu Season impacts
  - Switch to remote learning
University Governance
(INVOLVEMENT OPPORTUNITY*)

Standing Committees:
• Graduate Council
• Academic Policies and Standards Committee
• Faculty Salary and Budget Committee
• Faculty Teaching and Learning Center Advisory Committee
• University Assessment Committee
• Campus Life Committee
• Online Education Council

For More Information: www.gvsu.edu/gsa/standingcommittees
Graduate Student Association
(INVOLVEMENT OPPORTUNITY*)

Strives to promote interdisciplinary communication and collaboration in order to enhance a holistic graduate student experience

- Serves as leadership for all graduate students
- Advocates for graduate students to include having representation, funding for GSA organizations, and lobbying efforts with governance and the administration
- Manages the GSA funding process to ensure opportunities for all participating programs
- Creates opportunities for graduate students to network beyond your program by hosting educational and social activities

John T. Jones  MBA  President
Jeff Brown  M.Ed.  Vice-President
Nyia Slade  M.Ed.  Finance Officer
Phillip Todd  M.Ed.  Admin. Officer
Kesha Jones  M.Ed.  Comm. Officer
Student Assistance Center

- Student ID cards
- Registration
- Payments
- In-school loan deferment
- Enrollment verification
- Transcripts
- GI Bill Certification (call 616-331-3327)

DEVOS CENTER & ALLENDALE LOCATIONS
Financial Aid

• Federal Direct or Grad-PLUS Loans: Requires FAFSA & half-time status
• Scholarships
  www.gvsu.edu/scholarships
• Emergency loans ($500 maximum)
• Office located in Allendale
• Contact finaid@gvsu.edu or 331-3234

www.fafsa.gov
- Consultation
- Career Fair and Events
- On-campus Recruiting
- Career Positions

616-331-3311
Disability Support Resources

www.gvsu.edu/dsr

Location: The Blue Connection (Allendale)
Phone: 616-331-2490
E-mail: dsrgvsu@gvsu.edu

Contact Disability Support Resources to request resources and accommodations related to disabilities.

Examples of accommodations include:
• Extended test-taking time
• Readers/scribes for tests
• Electronic Enlarged print materials
• Permission to record lectures
• Assistive technology
• Preferential seating
• Absence, tardiness flexibility and frequent breaks
• Use of a laptop in class to take notes
UNIVERSITY COUNSELING CENTER

616-331-3266

Free Services – No insurance required

DEVOS CENTER & ALLENDALE LOCATIONS

https://www.gvsu.edu/counsel
Grand Valley State University
Domestic Student Health Insurance Plan
(NON-MANDATORY PLANS)

• Ascension® is the corporate provider for students who are interested in health insurance
• PPO or HMO plans available through Blue Cross Blue Shield of Michigan
• Other options are available through GVSU’s Private Health Insurance Exchange through IXSolutions®

http://www.gvsu.edu/studentinsurance
INCLUSION AND EQUITY AND EQUAL OPPORTUNITY/AFFIRMATIVE ACTION POLICY

Grand Valley State University is committed to inclusion and equity, and strives to establish a climate that welcomes and affirms the contributions of all students and employees.

The University is guided by values for inclusiveness and community which are integral to our mission to educate students to shape their lives, their professions, and their societies, and to enrich the community through excellent teaching, active scholarship, and public service.

The University strives to provide all members of its community an inclusive environment and equitable opportunities for success.
Inclusion Initiatives

Office of Inclusion and Equity (**VP/DIVISION**)
Student Affairs/Dean of Students Office
Title IX: Sexual Misconduct
Anti-harassment Protections
Bias Incident Protocol
Disability Support Resources
Social Justice Centers
Veteran Support

http://www.gvsu.edu/inclusion
Title IX of the Education Amendment Act of 1972 requires that all entities receiving federal funds or financial assistance prohibit sex-based discrimination and sexual misconduct in their education programs and activities.

Title IX states no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any GVSU educational programming or activity.

Title IX protects any person from sex-based discrimination, regardless of their real or perceived sex, gender identity, and/or gender expression. Female, male and gender non-conforming students, faculty and staff are protected from any sex-based discrimination, harassment or violence.
Title IX Anti-Harassment Policies

Sexual or gender-based harassment is prohibited conduct at GVSU. No employee, student or other person at the University shall engage in sexual or gender based harassment.

1) **Sexual Harassment** is any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise...

2) **Gender-Based Harassment** includes harassment based on gender, sexual orientation, transgender, gender non-conforming, transitioning, gender identity, or gender expression...

3) A “hostile environment” exists when the sexual or gender-based conduct is sufficiently severe, persistent, or pervasive that it unreasonably interferes with, limits, or deprives an individual from participating in or benefitting from the University’s education or employment programs and/or activities.
Sexual Misconduct includes sexual assault, dating violence, domestic violence, stalking and sexual exploitation and is prohibited by the University.

Resources and Reporting Options

1. For immediate assistance (police/medical emergency) or to report sexual violence: contact GVPD or dial 9-1-1

2. YWCA Grand Rapids, Free Nurse Examiner Program and resources:
   - 24-Hour Confidential Helpline 616.454.YWCA (616.454.9922)
   - https://www.ywcawcmi.org/our-services/sexual-assault

1. Victim Advocate: Krystal Diel, any student can seek support, options, and advocacy. For more information visit www.gvsu.edu/vro

2. Title IX Coordinator: Theresa Rowland, to report sexual or gender-based harassment or sexual misconduct www.gvsu.edu/titleix

4. Free confidential counseling is available from the University Counseling Center
Grand Valley State University will take prompt and effective steps to end Sexual Misconduct, prevent its recurrence, eliminate hostile environments, and remedy the discriminatory effects on the survivor and others.

“IF YOUR FRIEND IS INCAPACITATED, THEY CANNOT CONSENT.”

Krystal Diel
Victim Advocate
616-331-2748
dielkrys@gvsu.edu
www.gvsu.edu/vro

Theresa Rowland
Title IX Coordinator
616-331-9530
rowlanth@gvsu.edu
www.gvsu.edu/titleix
Resources for Military-Connected Students

https://www.gvsu.edu/veterans

- New Military and Veterans Resource Manager – Jill Wolfe
- Highly-trained GI Bill Certifying Officials (150 STU)
- PAVE - Peer advising program
- Veteran specific job coaching and networking
- Veterans’ Lounge (Kirkhof Center)
- Deployment and reentry accommodations
- Vocational Rehabilitation Program (Chapter 31)
- Participate in federal and state tuition assistance programs

Jill Hinton Wolfe* 1133 Kirkhof, 616-331-2369
GI Bill Certifying Officials: 150 STU, 616-331-3327
MING-STAP, Military TA, VOC-REHAB: 616-331-2209
Veterans Upward Bound: 708 Eberhard (Pew) 616-331-8387
Information Technology

FOR STUDENTS
Lab Hours
Printing
Gaming and Mobile Resources
Technology Lending
Employment

CONTACT US
010 Mary Idema Pew Library
616-331-2101
(855) 435-7488 (Toll-free)
helpdesk@gvsu.edu

Hours through August 29, 2020
Monday-Friday: 8 a.m. - 10 p.m.
Saturday & Sunday: 12 p.m. - 10 p.m.
Phone, Email, Chat, & Walk-Up Support Available

FOR FACULTY AND STAFF
Seminars
eLearning and Emerging Technologies
Technology Supply
Teaching with Technology Support
Phone/Data Services

Submit a Help Request

ZOOM @ GVSU
June 26, 2020
Zoom is now available to GVSU faculty, staff and students.

OUTLOOK EMAIL UPGRADE
March 31, 2020
Outlook Email upgrades to be scheduled...

GET HELP
FAQs
Self-Help
GVSU Accounts
Getting Connected
Network File Storage
Zoom

OTHER RESOURCES
Technology Enhanced/Active Learning Classrooms
Digital Studio
Software/Hardware/Apps
Web Conferencing Solutions
Website Feedback

More Help Resources

Information Technology
Help Desk 616-331-2101
## ACCOUNTS: Student Logins and Passwords

### Network Login

**Example:**

- **Username:** jonesma
- **Password:** test12ab

- Blackboard
- Student Email (Gmail)
- 500 MB of Network storage
- mystudentdata.gvsu.edu
- Web page space
- Wireless access

### Banner

**Example:**

- **G-Number:** G00123456
- Pin: 1a34b56
  (Pin length is 6 – 10)

- Register for classes
- Pay bills
- Get class schedules
- Change Network, Email and Blackboard password
- mybanner.gvsu.edu

(*Note:* If you changed your name and you would like your username to change, visit [www.gvsu.edu/myname](http://www.gvsu.edu/myname))
Other Resources

Personal Discounts:
www.gvsu.edu/it/gvsu-softwarehardwareapps-69.htm

Computer Purchases:
Apple, Dell and Lenovo

Software:
SPSS
SAS
Qualtrics
Juno Pulse Anti-virus

Atomic Object Technology Showcase  www.gvsu.edu/techshowcase
Student Parking 2020-2021

• Parking permits are available for purchase online at Citizen Connect portal [https://www.tocite.net/gvsu/portal](https://www.tocite.net/gvsu/portal)

• Commuter Student parking fees/semester:
  - $150 (6 credit hours or less)
  - $240 (7 credit hours or more)
  - $105 (Allendale – Lot J Commuter)
  - $10 Temporary daily permits

  ParkMobile App accepted at GV meters

  Overnight parking prohibited 3 - 6 a.m.*

Grand Rapids: 616-331-6601                 Allendale: 616-331-7275
Parking Tips

• Parking permits are required in all GVSU parking lots.

• GVSU meter rate is $2.50/hour (Parkmobile App accepted)

• Cook-DeVos and Finkelstein Hall do not offer student parking. Use GVSU’s free bus services. Information is available at http://www.gvsu.edu/bus

• Broken/failed meters are considered NO PARKING ZONES unless you are using the ParkMobile App

• Citations may be paid or appealed within 7 business days at www.gvsu.edu/parking

• Unpaid citations are transferred to Student Accounts after 40 days
The Laker Line is a 13-mile bus route from downtown Grand Rapids to GVSU’s Allendale campus. 60-foot-long buses can take 50% more riders and a more efficient commute for 10,000 to 13,000 daily riders.
GVSU Bus Information

- **Free Park-N-Ride lots are located at the Walker Fire Station & Lake Michigan Drive by Standale Meijer**

- **Allendale Apartment Routes:**
  - #37 serves northern apartments including Main Street Pub
  - #48 serves the southern apartments adjacent to Allendale Campus
  - **Weekend Route #85** provides weekend service off-campus apartments during Fall and Winter semesters

- **Ride any RAPID bus for free by showing ID (including Silver Line)**
- All buses have bike racks and are wheelchair accessible
- Download **myStop mobile app** for IOS and Android

https://www.gvsu.edu/bus
All GVSU students, faculty and staff members are automatically registered to receive email notification to their email address.

To receive GVSUAlert! SMS (text) messages, users must register their phone numbers. This simple step ensures that you will be notified as quickly as possible.

If GVSU Police determines that there is an active emergency, which places the safety of the campus community at risk, messaging is sent through the GVSUAlert! System

GVSUAlert! would be activated for:
• Weather hazards (tornado)
• Hazardous material incident
• Closings or cancelations
• Bomb scares or related threats
Staying safe and protecting your property

- Be an alert pedestrian (trains!)
- Larceny (laptops, tablets, phones, textbooks)
- Always lock your doors (residence & vehicle) and stow your valuables
- Register your bike [www.gvsu.edu/gvpd/bike.htm](http://www.gvsu.edu/gvpd/bike.htm)
- Protect your property - use a U-lock!
- For any emergency Call 911
- GVPD Non-emergency: 616-331-3255
Textbook Returns

- Textbooks and e-books must be returned within the first week of classes for a 100% refund, or by the fifth week (only with proof of drop from course).
- For courses that only meet on weekends, the deadline is extended one additional week.

New books must be in new condition or will be refunded as a used book:

- Books packaged with workbooks, online access codes, DVD's or CD's must include all components unused.
- A receipt is required to return or exchange any textbook. The current buyback value will be offered after the deadlines.
GVSU Recreation Center

www.gvsu.edu/rec

Student access is **FREE** with a valid GVSU student ID!
Events and Activities in GR
www.downtowngr.org
www.experiencegr.com
www.arenadistrictgr.com

Renting in GR
Off-Campus Living
Being Successful as a Graduate Student
What does it take to be successful as a graduate student?

- Motivation
- Perseverance
- Resilience
- Good time management
- Financial support
- Encouragement
- Emotional & intellectual support
- Leading a balanced life
- Building a mentor team

"Only one who devotes himself to a cause with his whole strength and soul can be a true master. For this reason mastery demands all of a person."

Albert Einstein
How do you build a mentor team?

- Read faculty bios
- Meet your program faculty
- Talk with your GPD
- Talk with current students
- Talk with program alumni
- Engage with professionals

"Education is not the learning of facts, but the training of the mind to think."
-Albert Einstein
Get involved and engage

- Graduate program events
- Thesis and dissertation proposal and defense
- 3-MT Competition
- Graduate Showcase
- Presidential Research Grant
- Academic Conference Fund
- GSA and Student Organizations
- Cook Leadership Academy
Get involved and engage
Tips for getting started

- Identify a mentoring team
- Know the course, program and university requirements
- Establish a workable timeline to finish your degree requirements
Using BlackBoard and Banner

- A quick tutorial on how to find your classes and documents in BlackBoard.
- How to long in to Banner, register for classes, and find MyPath.
- A guided visit to The Graduate School and New Graduate Student Orientation websites.
- The New Graduate Student Checklist (and Guidebook for Graduate Students).
Please complete the brief survey about your Graduate Student Orientation!