

New Graduate Student Orientation

Winter, 2021

Jeffrey Potteiger Dean of the Graduate School
Jenn Palm, Assistant to the Graduate School

Educating students to shape their lives,
their professions, and their societies.



Orientation Topics

Getting started as a Graduate Student

- * Being safe and staying healthy
- * Graduate education
- * The Graduate School
- * Academic support services
- * Research and scholarship support

Graduate Student Support & Resources

- * GVSU services overview
- * Graduate Student Association (GSA)
- * Student support services
- * Information technology

Being successful as a Graduate Student
Using Blackboard and Banner

Your Safety and Health Lakers Together

* Current Students

* Testing and tracing



What is graduate education about?

- * Acquiring deeper knowledge and developing advanced skills
- * Gaining deeper and richer, high impact learning experiences
- * Preparing you for professional certification and licensure
- * Improving your chances of starting a meaningful career related to your field of study



How can the Graduate School help you be successful?

- * Support all aspects of Graduate Education
- * Enforce the Graduate Education Policies
- * Produce materials for success
- * Fund opportunities for graduate students
 - * Graduate Assistantships (stipend + tuition remission)
 - * Presidential Research Grants
 - * Academic Conference Fund
- * Support the Graduate Student Association

www.gvsu.edu/gs



Graduate Student Guidebook



A Manual For Graduate Student Success

gvsu.edu/gs

2020-2021



GRAND VALLEY
STATE UNIVERSITY
THE GRADUATE SCHOOL

Advising Guidebook for Graduate Students



An Advising Guide for Graduate
Student Success

gvsu.edu/gs

2020-21

Academic Support Services



Statistical Consulting Center

- Offers advice with projects that are for research or instruction
- Provides assistance with:
 - Designing a study
 - Developing a questionnaire
 - Selecting a sample
 - Managing and analyzing data
 - Interpreting results
 - Creating tables, figures, and graphs

Contact –

Statistical Consulting Center

www.gvsu.edu/scc A1-178 Mackinaw

331-3355, scc@gvsu.edu



Fred Meijer Center for Writing and Michigan Authors

- Consultants can help you brainstorm ideas, organize content, integrate research, polish a draft, and document sources
- Students can take advantage of the writing center drop-in hours or by setting an appointment using the online appointment system

Contact –

Fred Meijer Center for Writing and Michigan Authors

www.gvsu.edu/wc 120 Lake Ontario Hall

331-2922 johpatri@gvsu.edu



Graduate School Writing Support

<https://www.gvsu.edu/gs/graduate-writing-resources-96.htm>

- Universal graduate writing resources
- Program specific writing examples
- Thesis and Dissertation information
- Writing Guides

Contact –

GVSU Graduate School

www.gvsu.edu/gs/ 308C DeVos Center

331-7105



GVSU Speech Lab

- Consultants work with students on all elements of the speechmaking process including: topic selection, organization, supporting materials, and most importantly, practicing delivery
- Locations to serve students
 - Allendale Campus - 154 Lake Michigan Hall
 - DeVos Campus - Steelcase Library
 - Evening consultations - [Knowledge Market](#) in Pew Library

Contact –

GVSU Speech Lab

www.gvsu.edu/speechlab/ 154 Lake Michigan Hall
331-8115



GVSU Libraries

Program Liaison Librarians provide assistance with:

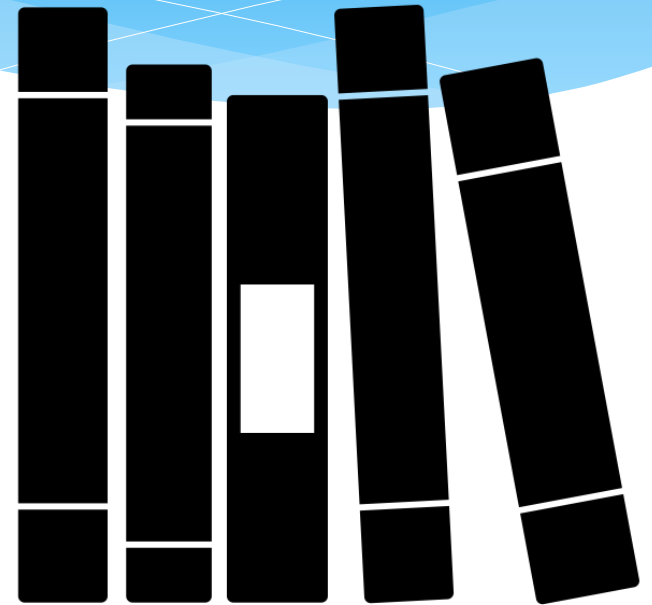
- * your research question
- * copyright and author rights
- * data reference
- * citation management help
- * <https://www.gvsu.edu/library/librarians-by-subject-30.htm>



Created by Juan Pablo Bravo
from Noun Project

Library Collections

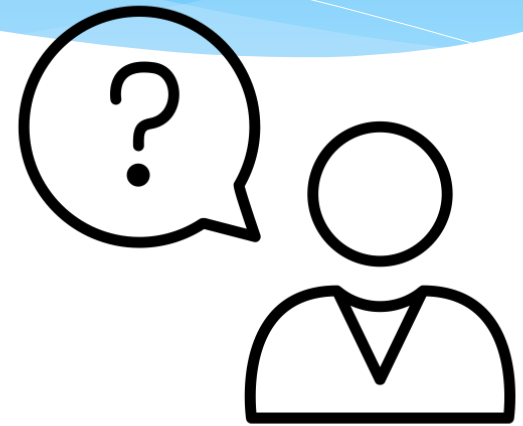
- * From rare books to the latest research across disciplines
- * If the library does not have it, staff can get it for you through
 - * document delivery
 - * interlibrary loan



Created by vicentnovoa
from Noun Project

Additional Support Services

- * Digital media
- * Media literacy
- * Knowledge Market



Your journey
starts here

www.gvsu.edu/library/

Created by Milky - Digital innovation
from Noun Project

Research and Scholarship



Support for Research and Scholarship

- Funding to initiate, maintain, and disseminate your research, scholarly, and creative activities
- Programs for Graduate Students
 - Presidential Research Grants (Graduate School)
 - Academic Conference Fund (Graduate School)
 - Open Access Publishing Fund (Library)
- Programs for Faculty

Contact –

Center for Scholarly and Creative Excellence

www.gvsu.edu/csce 049 J.H. Zumberge

331-2281, csce@gvsu.edu



Tips for Getting Started

- Identify an interest area
- Read in the interest area
- Formulating ideas as you read
- Talk to experts in the interest area
- Keep a research notebook or journal
- Consider the following once you decide on a research topic:
 - Do you need approval (human, animal, or laboratory)?
 - Do you need funding support?
 - Can the project be done in the timeframe of the degree?

Contact –

Center for Scholarly and Creative Excellence

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331-2281, csce@gvsu.edu



**GRAND VALLEY
STATE UNIVERSITY**

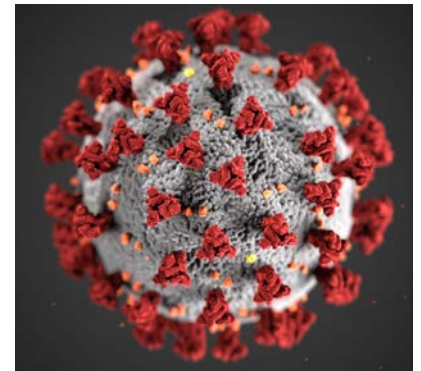
www.gvsu.edu

Graduate Student Support & Resources



COVID-19 Safety and Self Assessment

- Mitigation techniques – Risk reduction
 - COVID-19 testing
 - Daily self-assessment
 - Contact tracing (county health departments)
 - Quarantine vs. Isolation
 - Remote learning options
 - Vaccine program for students and staff
 - <https://www.gvsu.edu/lakerstogether/>
- COVID-19 - Unknowns
 - Local trajectory of cases
 - Flu Season impacts
 - Switch to remote learning



University Governance

(INVOLVEMENT OPPORTUNITY*)

Standing Committees:

- Graduate Council
- Academic Policies and Standards Committee
- Faculty Salary and Budget Committee
- Faculty Teaching and Learning Center Advisory Committee
- University Assessment Committee
- Campus Life Committee
- Online Education Council

For More Information: www.gvsu.edu/gsa/standingcommitees

Graduate Student Association

(INVOLVEMENT OPPORTUNITY*)

Strives to promote interdisciplinary communication and collaboration in order to enhance a holistic graduate student experience

- Serves as leadership for all graduate students
- Advocates for graduate students to include having representation, funding for GSA organizations, and lobbying efforts with governance and the administration
- Manages the GSA funding process to ensure opportunities for all participating programs
- Creates opportunities for graduate students to network beyond your program by hosting educational and social activities

John T. Jones
MBA
President

Jeff Brown
M.Ed.
Vice-President

Nyia Slade
M.Ed.
Finance Officer

Phillip Todd
M.Ed.
Admin. Officer

Kesha Jones
M.Ed.
Comm. Officer

Student Assistance Center

- Student ID cards
- Registration
- Payments
- In-school loan deferment
- Enrollment verification
- Transcripts
- GI Bill Certification (call 616-331-3327)



DEVOS CENTER & ALLENDALE LOCATIONS

Financial Aid

- Federal Direct or Grad-PLUS Loans:
Requires FAFSA & half-time status
- Scholarships
www.gvsu.edu/scholarships
- Emergency loans (\$500 maximum)
- Office located in Allendale
- Contact finaid@gvsu.edu or 331-3234





 handshake

- Consultation
- Career Fair and Events
- On-campus Recruiting
- Career Positions



616-331-3311

Disability Support Resources

www.gvsu.edu/dsr

Location: The Blue Connection (Allendale)

Phone: 616-331-2490

E-mail: dsrgvsu@gvsu.edu

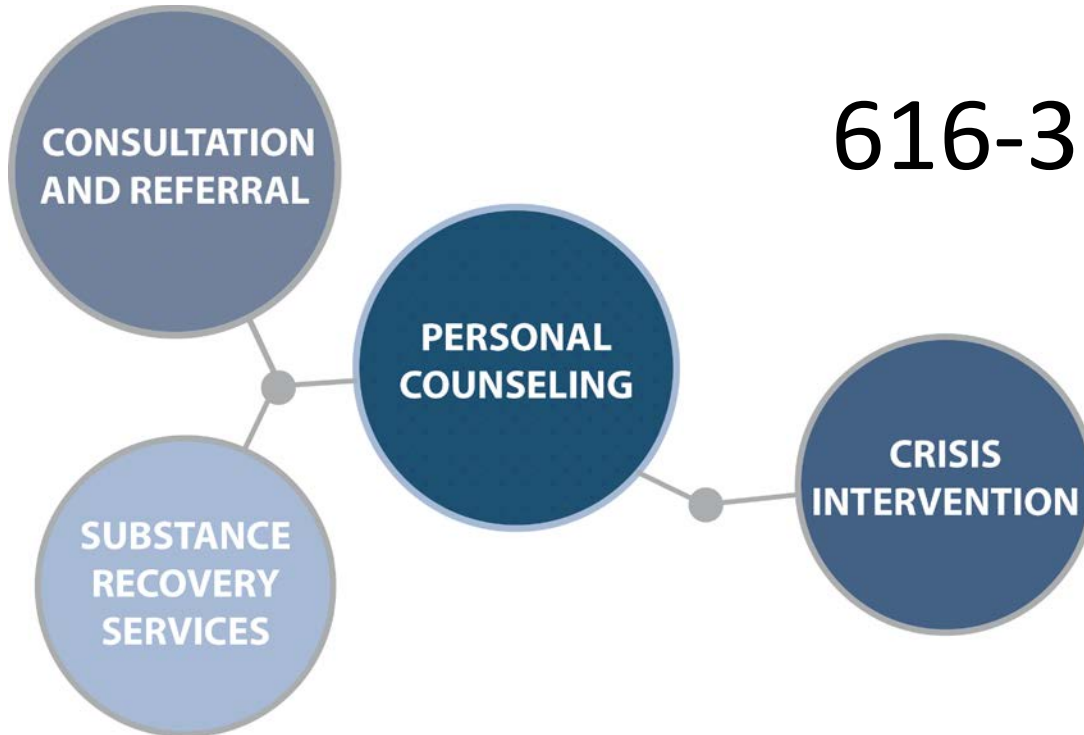
Contact Disability Support Resources to request resources and accommodations related disabilities.

Examples of accommodations include:

- Extended test-taking time
- Readers/scribes for tests
- Electronic Enlarged print materials
- Permission to record lectures
- Assistive technology
- Preferential seating
- Absence, tardiness flexibility and frequent breaks
- Use of a laptop in class to take notes

UNIVERSITY COUNSELING CENTER

616-331-3266



Free Services – No insurance required

DEVOS CENTER & ALLENDALE LOCATIONS

<https://www.gvsu.edu/counsel>

Grand Valley State University

Domestic Student Health Insurance Plan

(NON-MANDATORY PLANS)

- Ascension® is the corporate provider for students who are interested in health insurance
- PPO or HMO plans available through Blue Cross Blue Shield of Michigan
- Other options are available through GVSU's Private Health Insurance Exchange through IXSolutions®

<http://www.gvsu.edu/studentinsurance>

INCLUSION AND EQUITY AND EQUAL OPPORTUNITY/AFFIRMATIVE ACTION POLICY

Grand Valley State University is committed to inclusion and equity, and strives to establish a climate that welcomes and affirms the contributions of all students and employees.

The University is guided by values for inclusiveness and community which are integral to our mission to educate students to shape their lives, their professions, and their societies, and to enrich the community through excellent teaching, active scholarship, and public service.

The University strives to provide all members of its community an inclusive environment and equitable opportunities for success.

Inclusion Initiatives

Office of Inclusion and Equity (VP/DIVISION)

Student Affairs/Dean of Students Office

Title IX: Sexual Misconduct

Anti-harassment Protections

Bias Incident Protocol

Disability Support Resources

Social Justice Centers

Veteran Support



<http://www.gvsu.edu/inclusion>

TITLE IX

PROTECTS ANY PERSON FROM SEX-BASED DISCRIMINATION



Title IX of the Education Amendment Act of 1972 requires that all entities receiving federal funds or financial assistance prohibit sex based discrimination and sexual misconduct in their education programs and activities.

Title IX states no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any GVSU educational programming or activity.

Title IX protects any person from sex-based discrimination, regardless of their real or perceived sex, gender identity, and/or gender expression. Female, male and gender non-conforming students, faculty and staff are protected from any sex-based discrimination, harassment or violence.

Title IX Anti-Harassment Policies

Sexual or gender-based harassment is prohibited conduct at GVSU. No employee, student or other person at the University shall engage in sexual or gender based harassment.

- 1) **Sexual Harassment** is any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise...
- 2) **Gender-Based Harassment** includes harassment based on gender, sexual orientation, transgender, gender non-conforming, transitioning, gender identity, or gender expression...
- 3) A **“hostile environment”** exists when the sexual or gender-based conduct is sufficiently severe, persistent, or pervasive that it unreasonably interferes with, limits, or deprives an individual from participating in or benefitting from the University’s education or employment programs and/or activities.

Sexual Misconduct

Sexual Misconduct includes sexual assault, dating violence, domestic violence, stalking and sexual exploitation and is prohibited by the University.

Resources and Reporting Options

1. For immediate assistance (police/medical emergency) or to report sexual violence: contact GVPD or dial 9-1-1
2. YWCA Grand Rapids, Free Nurse Examiner Program and resources:
24-Hour Confidential Helpline 616.454.YWCA (616.454.9922)
<https://www.ywcawcmi.org/our-services/sexual-assault>
1. Victim Advocate: **Krystal Diel**, any student can seek support, options, and advocacy. For more information visit www.gvsu.edu/vro
2. Title IX Coordinator: Theresa Rowland, to report sexual or gender-based harassment or sexual misconduct www.gvsu.edu/titleix
4. Free confidential counseling is available from the University Counseling Center

I DON'T
DESERVE THIS...
NOBODY
DOES.

DATING/DOMESTIC VIOLENCE
SEXUAL, PHYSICAL, VERBAL, EMOTIONAL,
MENTAL, OR FINANCIAL ABUSE
**IS ABOUT POWER AND
CONTROL IN A RELATIONSHIP.**

...BUT I NEVER SAID
YES.

**SEX WITHOUT CONSENT
IS SEXUAL ASSAULT.**

Grand Valley State University will take prompt and effective steps to end **Sexual Misconduct**, prevent its recurrence, eliminate hostile environments, and remedy the discriminatory effects on the survivor and others.

**“IF YOUR FRIEND
IS INCAPACITATED,
THEY CANNOT
CONSENT.”**

Krystal Diel
Victim Advocate
616-331-2748
dielkrys@gvsu.edu
www.gvsu.edu/vro

Theresa Rowland
Title IX Coordinator
616-331-9530
rowlanth@gvsu.edu
www.gvsu.edu/titleix

Resources for Military-Connected Students

<https://www.gvsu.edu/veterans>

- New Military and Veterans Resource Manager – Jill Wolfe
- Highly-trained GI Bill Certifying Officials (150 STU)
- **PAVE** - Peer advising program
- Veteran specific job coaching and networking
- Veterans' Lounge (Kirkhof Center)
- Deployment and reentry accommodations
- Vocational Rehabilitation Program (Chapter 31)
- Participate in federal and state tuition assistance programs



Jill Hinton Wolfe* 1133 Kirkhof, 616-331-2369

GI Bill Certifying Officials: 150 STU, 616-331-3327

MING-STAP, Military TA, VOC-REHAB: 616-331-2209

Veterans Upward Bound: 708 Eberhard (Pew) 616-331-8387



Information Technology

Information Technology ▾ Team Mission Policies and Procedures A-Z List

FOR STUDENTS

Lab Hours

Printing

Gaming and Mobile Resources

Technology Lending

Employment

CONTACT US

010 Mary Idema Pew Library

[\(616\) 331-2101](tel:6163312101)

[\(855\) 435-7488](tel:8554357488) (Toll-free)

helpdesk@gvsu.edu

Hours through August 29, 2020

Monday-Friday: 8 a.m. - 10 p.m.

Saturday & Sunday: 12 p.m. - 10 p.m.

Phone, Email, Chat, & Walk-Up Support Available

Submit a Help Request

FOR FACULTY AND STAFF

Seminars

eLearning and Emerging Technologies

Technology Supply

Teaching with Technology Support

Phone/Data Services



ZOOM @ GVSU

June 26, 2020

Zoom is now available to GVSU faculty, staff and students.



OUTLOOK EMAIL UPGRADE

March 31, 2020

Outlook Email upgrades to be scheduled....

[View More Information Technology News](#)

GET HELP

[FAQs](#)

[Self-Help](#)

[GVSU Accounts](#)

[Getting Connected](#)

[Network File Storage](#)

[Zoom](#)

More Help Resources

OTHER RESOURCES

[Technology Enhanced/Active Learning Classrooms](#)

[Digital Studio](#)

[Software/Hardware/Apps](#)

[Web Conferencing Solutions](#)

Website Feedback

Click to Chat with GVSU IT Helpdesk



Information Technology

Help Desk 616-331-2101

ACCOUNTS: Student Logins and Passwords

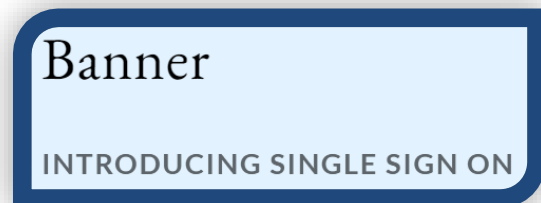
Network Login

Example:

Username: jonesma

Password: test12ab

- Blackboard
- Student Email (Gmail)
- 500 MB of Network storage
- mystudentdata.gvsu.edu
- Web page space
- Wireless access



Banner

Example:

G-Number: G00123456

Pin: 1a34b56

(Pin length is 6 – 10)

- Register for classes
- Pay bills
- Get class schedules
- Change Network, Email and Blackboard password
- mybanner.gvsu.edu

(***Note:** If you changed your name and you would like your username to change, visit www.gvsu.edu/myname)

Other Resources

Personal Discounts:

www.gvsu.edu/it/gvsu-softwarehardwareapps-69.htm

Computer Purchases:

Apple, Dell and Lenovo

Software:

SPSS

SAS

Qualtrics

Juno Pulse Anti-virus

Atomic Object Technology Showcase www.gvsu.edu/techshowcase

Student Parking 2020-2021

- Parking permits are available for purchase online at Citizen Connect portal <https://www.tocite.net/gvsu/portal>
- Commuter Student parking fees/semester:



\$150 (6 credit hours or less)

\$240 (7 credit hours or more)

\$105 (Allendale – Lot J Commuter)

\$10 Temporary daily permits

ParkMobile App accepted at GV meters

Overnight parking prohibited 3 - 6 a.m.*

Grand Rapids: 616-331-6601

Allendale: 616-331-7275

Parking Tips

- Parking permits are required in all GVSU parking lots.
- GVSU meter rate is \$2.50/hour (Parkmobile App accepted)
- Cook-DeVos and Finkelstein Hall do not offer student parking. Use GVSU's free bus services. Information is available at <http://www.gvsu.edu/bus>
- Broken/failed meters are considered NO PARKING ZONES unless you are using the [ParkMobile App](#)
- Citations may be paid or appealed within 7 business days at www.gvsu.edu/parking
- Unpaid citations are transferred to Student Accounts after 40 days

GVSU



Parkmobile

CITY OF GRAND RAPIDS



New GVSU Laker Line Service



Laker Line bus serves GVSU to Grand Rapids

The Laker Line is a 13-mile bus route from downtown Grand Rapids to GVSU's Allendale campus. 60-foot-long buses can take 50% more riders and a more efficient commute for 10,000 to 13,000 daily riders.

GVSU Bus Information

- *Free Park-N-Ride lots are located at the Walker Fire Station & Lake Michigan Drive by Standale Meijer*
- ***Allendale Apartment Routes:***
 - #37 serves northern apartments including Main Street Pub
 - #48 serves the southern apartments adjacent to Allendale Campus
 - *Weekend Route #85* provides weekend service off-campus apartments during Fall and Winter semesters
- Ride any RAPID bus for free by showing ID (including *Silver Line*)
- All buses have bike racks and are wheelchair accessible
- Download **myStop** mobile app for IOS and Android

<https://www.gvsu.edu/bus>



GVSUAlert! Emergency Notification System

www.gvsu.edu/gvsualert

All GVSU students, faculty and staff members are automatically registered to receive email notification to their email address.

To receive GVSUAlert! SMS (text) messages, users must register their phone numbers. This simple step ensures that you will be notified as quickly as possible.

If GVSU Police determines that there is an active emergency, which places the safety of the campus community at risk, messaging is sent through the GVSUAlert! System

GVSUAlert! would be activated for :

- Weather hazards (tornado)
- Hazardous material incident
- Closings or cancelations
- Bomb scares or related threats



Staying safe and protecting your property

- Be an alert pedestrian (trains!)
- Larceny (laptops, tablets, phones, textbooks)
- Always lock your doors (residence & vehicle) and stow your valuables
- Register your bike www.gvsu.edu/gvpd/bike.htm
- Protect your property - use a U-lock!
- For any emergency Call 911
- GVPD Non-emergency: 616-331-3255



Textbook Returns

- Textbooks and e-books must be returned within the first week of classes for a 100% refund, or by the fifth week (only with proof of drop from course)
- For courses that *only meet on weekends*, the deadline is extended one additional week

New books must be in new condition or will be refunded as a used book:

- Books packaged with workbooks, online access codes, DVD's or CD's must include all components unused
- A receipt is required to return or exchange any textbook. The current buyback value will be offered after the deadlines



GVSU Recreation Center



www.gvsu.edu/rec

Student access is **FREE** with a valid GVSU student ID!



Events and Activities in GR

www.downtowngr.org

www.experiencegr.com

www.arenadistrictgr.com

Renting in GR

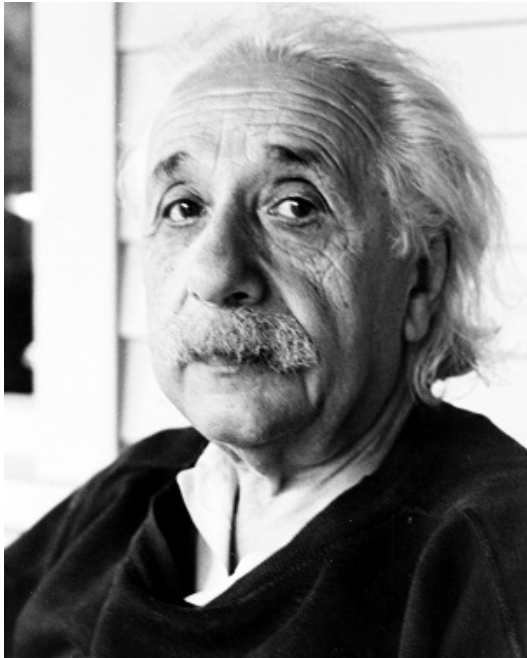
[Off-Campus Living](#)



Being Successful as a Graduate Student



What does it take to be successful as a graduate student?



"Only one who devotes himself to a cause with his whole strength and soul can be a true master. For this reason mastery demands all of a person."

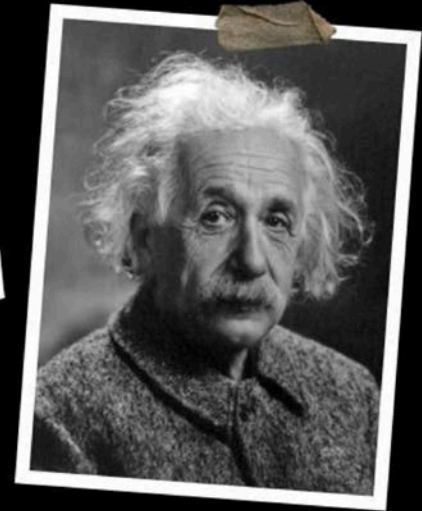
Albert Einstein

- * Motivation
- * Perseverance
- * Resilience
- * Good time management
- * Financial support
- * Encouragement
- * Emotional & intellectual support
- * Leading a balanced life
- * **Building a mentor team**

How do you build a mentor team?

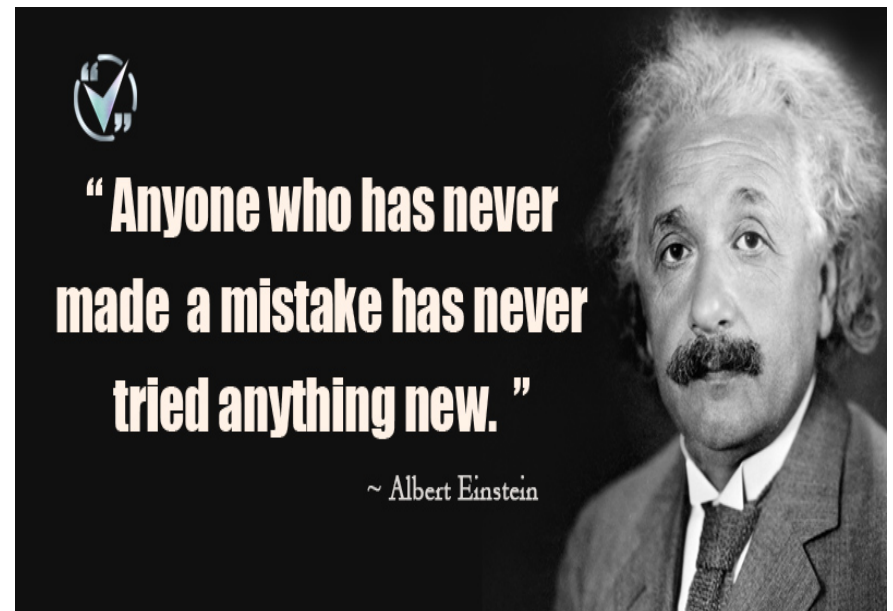
- * Read faculty bios
- * Meet your program faculty
- * Talk with your GPD
- * Talk with current students
- * Talk with program alumni
- * Engage with professionals

**"Education is not
the learning of
facts, but the
training of the mind
to think."
-Albert Einstein**



Get involved and engage

- * Graduate program events
- * Thesis and dissertation proposal and defense
- * 3-MT Competition
- * Graduate Showcase
- * Presidential Research Grant
- * Academic Conference Fund
- * GSA and Student Organizations
- * Cook Leadership Academy



**“Anyone who has never
made a mistake has never
tried anything new.”**

~ Albert Einstein

Get involved and engage



Tips for getting started

- * Identify a mentoring team
- * Know the course, program and university requirements
- * Establish a workable timeline to finish your degree requirements



Using BlackBoard and Banner

- * A quick tutorial on how to find your classes and documents in BlackBoard.
- * How to log in to Banner, register for classes, and find MyPath.
- * A guided visit to The Graduate School and New Graduate Student Orientation websites.
- * The New Graduate Student Checklist (and Guidebook for Graduate Students).

Please complete the brief survey about
your Graduate Student Orientation!

