

# New Graduate Student Orientation

January 2, 2020

Jeffrey Potteiger Dean of the Graduate School  
Steven Lipnicki, Assistant Dean of Students

Educating students to shape their lives,  
their professions, and their societies.





# Orientation Topics

- \* Getting started as a Graduate Student
  - \* What is graduate education?
  - \* The Graduate School
  - \* Research and scholarship
  - \* Academic support services
- \* Graduate Student Support & Resources
  - \* GVSU services overview
  - \* Graduate Student Association (GSA)
  - \* Student support services
  - \* Information technology
- \* Being successful as a Graduate Student
- \* Using Blackboard and Banner



# What is graduate education about?

- \* Acquiring deeper knowledge and developing advanced skills expected of an entry-level professional
- \* Gaining deeper and richer, high impact learning experiences
- \* Preparing you for professional certification and licensure
- \* Improving your chances of starting a meaningful career related to your field of study





# How can the Graduate School help you be successful?

- \* Support all aspects of Graduate Education
- \* Enforce the Graduate Education Policies
- \* Produce guidebooks for success
- \* Fund opportunities for graduate students
  - \* Graduate Assistantships (stipend + tuition remission)
  - \* Presidential Research Grants
  - \* Academic Conference Fund
- \* Provide support for the Graduate Student Association

[www.gvsu.edu/gs](http://www.gvsu.edu/gs)





## Graduate Student Guidebook



A Manual For Graduate Student Success

*gvsu.edu/gs*

*2019-2020*

Every topic is  
included and  
linked to the  
resource page!

[www.gvsu.edu/gs/guidebook](http://www.gvsu.edu/gs/guidebook)



# Research and Scholarship







CENTER FOR SCHOLARLY & CREATIVE EXCELLENCE



GRAND VALLEY  
STATE UNIVERSITY  
[www.gvsu.edu](http://www.gvsu.edu)

*Contact –*

*Center for Scholarly and Creative Excellence*

*[www.gvsu.edu/csce](http://www.gvsu.edu/csce)*



# Internal Support for Research/Scholarship

- Funding to initiate, maintain, and disseminate your research, scholarly, and creative activities
- Funding Programs for Graduate Students
  - Presidential Research Grants (Graduate School)
  - Academic Conference Fund (Graduate School)
  - Open Access Publishing Fund (Library)
- Funding Programs for Faculty

*Contact –*

*Center for Scholarly and Creative Excellence*

*[www.gvsu.edu/csce](http://www.gvsu.edu/csce) 049 J.H. Zumberge*

*331-2281, [csce@gvsu.edu](mailto:csce@gvsu.edu)*





# Tips for Getting Started

- Consider an interest area in which you want to do work
- Start reading in the interest area
- Start formulating ideas as you read
- Talk to experts in the interest area
- Keep a research notebook or journal
- Once you decide on a research topic consider:
  - Do you need approval (human, animal, or laboratory)?
  - Do you need funding support?
  - Can the project be done in the timeframe of the degree?

*Contact –*

*Center for Scholarly and Creative Excellence  
[www.gvsu.edu/csce](http://www.gvsu.edu/csce) 049 James H. Zumberge  
331-2281, [csce@gvsu.edu](mailto:csce@gvsu.edu)*





# Academic Support Services





# Statistical Consulting Center

- Offers advice with projects that are for research or instruction
- Provides assistance with:
  - Designing a study
  - Developing a questionnaire
  - Selecting a sample
  - Managing and analyzing data
  - Interpreting results
  - Creating tables, figures, and graphs

*Contact –*

*Statistical Consulting Center*

*[www.gvsu.edu/scc](http://www.gvsu.edu/scc) A1-178 Mackinaw*

*331-3355, [scc@gvsu.edu](mailto:scc@gvsu.edu)*



**GRAND VALLEY  
STATE UNIVERSITY**

[www.gvsu.edu](http://www.gvsu.edu)



# Fred Meijer Center for Writing and Michigan Authors

- Trained consultants can help you brainstorm ideas, organize content, integrate research, polish a draft, and document sources
- Graduate students can take advantage of the writing center drop-in hours or by setting an appointment using the online appointment system

*Contact –*

*Fred Meijer Center for Writing and Michigan Authors*

*[www.gvsu.edu/wc](http://www.gvsu.edu/wc) 120 Lake Ontario Hall*

*331-2922 [johpatri@gvsu.edu](mailto:johpatri@gvsu.edu)*





# Graduate School Writing Support

<https://www.gvsu.edu/gs/graduate-writing-resources-96.htm>

- Universal graduate writing resources
- Program specific writing examples
- Thesis and Dissertation information
- Writing Guides

*Contact –*

*GVSU Graduate School*

*[www.gvsu.edu/gs/](http://www.gvsu.edu/gs/) 308C DeVos Center*

*331-7105*





# GVSU Speech Lab

- Consultants are trained to work with clients on all elements of the speechmaking process including: topic selection, organization, supporting materials, and most importantly, practicing delivery
- Three locations to serve students
  - Allendale Campus - 154 Lake Michigan Hall
  - DeVos Campus - Steelcase Library
  - Evening consultations - **Knowledge Market** in Pew Library

*Contact –*

*GVSU Speech Lab*

*[www.gvsu.edu/speechlab/](http://www.gvsu.edu/speechlab/) 154 Lake Michigan Hall*

*331-8115*





# GVSU Libraries

The image features a solid blue rectangular header at the top. Below the header, there are several overlapping, wavy, light blue shapes that create a sense of depth and movement, resembling stylized waves or layers. The main body of the image is a plain white background.



# Program Liaison Librarians

The primary link to the libraries, who provide assistance with:

- \* your research question
- \* copyright and author rights
- \* data reference
- \* citation management help
- \* <https://www.gvsu.edu/library/librarians-by-subject-30.htm>

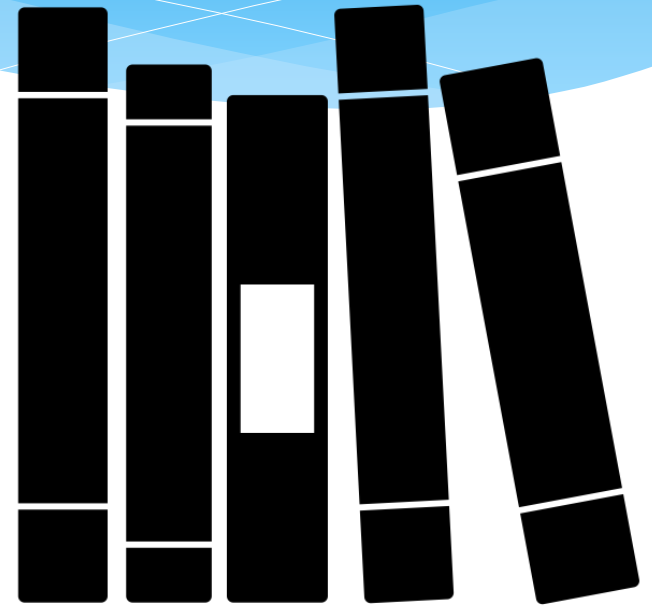


Created by Juan Pablo Bravo  
from Noun Project



# Library Collections

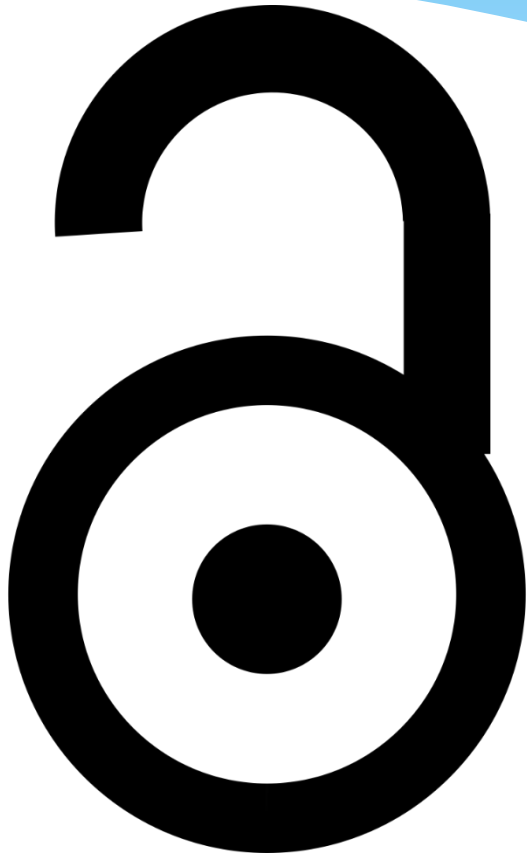
- \* From rare books to the latest research across disciplines
- \* If the library does not have it, staff can get it for you through document delivery



Created by vicentnovoa  
from Noun Project



# Scholarly Communications

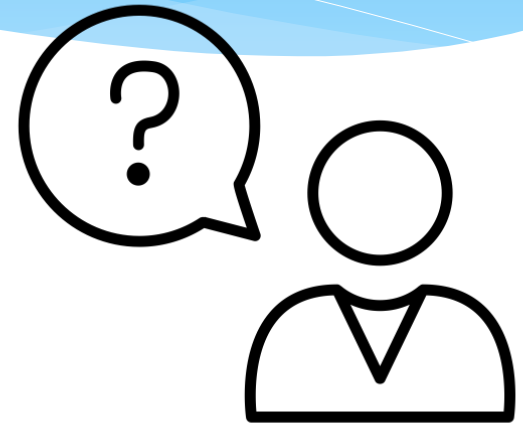


- \* Services and infrastructure to help showcase and disseminate scholarly, creative, and educational works by GVSU student authors



# Additional Support Services

- \* Document delivery
- \* Interlibrary loan
- \* Knowledge Market



**They are there to help!  
Have a question?  
Just ask**

Created by Milky - Digital innovation  
from Noun Project





Your research journey starts  
here

[www.gvsu.edu/library/](http://www.gvsu.edu/library/)



# Graduate Student Support & Resources





# University Governance (INVOLVEMENT OPPORTUNITY\*)

## **Standing Committees:**

- Graduate Council
- Academic Policies and Standards Committee
- Faculty Salary and Budget Committee
- Faculty Teaching and Learning Center Advisory Committee
- University Assessment Committee
- Campus Life Committee
- Online Education Council

For More Information: [www.gvsu.edu/gsa/standingcommittees](http://www.gvsu.edu/gsa/standingcommittees)



# Graduate Student Association

(INVOLVEMENT OPPORTUNITY\*)

*Strives to promote interdisciplinary communication and collaboration in order to enhance a holistic graduate student experience*

- Serves as leadership for all graduate students
- Advocates for graduate students to include having representation, funding for GSA organizations, and lobbying efforts with governance and the administration
- Manages the GSA funding process to ensure opportunities for all participating programs
- Creates opportunities for graduate students to network beyond your program by hosting educational and social activities

Christina Chong  
CSAL  
President

Camille Pulver  
MPA/MSW  
Vice-President

Jesse Smade  
Business  
Finance Officer

Kersten O'Brien  
Nursing  
Admin. Officer

Nate Swanson  
CSAL  
Comm. Officer



# Student Assistance Center

- Student ID cards
- Registration
- Payments
- In-school loan deferment
- Enrollment verification
- Transcripts
- GI Bill Certification (call 616-331-3327)



DEVOS CENTER & ALLENDALE LOCATIONS



# Financial Aid

- Federal Direct or Grad-PLUS Loans: Requires FAFSA & half-time status
- Scholarships [www.gvsu.edu/scholarships](http://www.gvsu.edu/scholarships)
- Emergency loans (\$500 maximum)
- Office located in Allendale
- Contact [finaid@gvsu.edu](mailto:finaid@gvsu.edu) or 331-3234



[www.fafsa.gov](http://www.fafsa.gov)





 handshake

- Consultation
- Career Fair and Events
- On-campus Recruiting
- Career Positions



# Disability Support Resources

[www.gvsu.edu/dsr](http://www.gvsu.edu/dsr)

Location: The Blue Connection (Allendale)

Phone: 616-331-2490

E-mail: [dsrgvsu@gvsu.edu](mailto:dsrgvsu@gvsu.edu)

Contact Disability Support Resources to request resources and accommodations related disabilities.

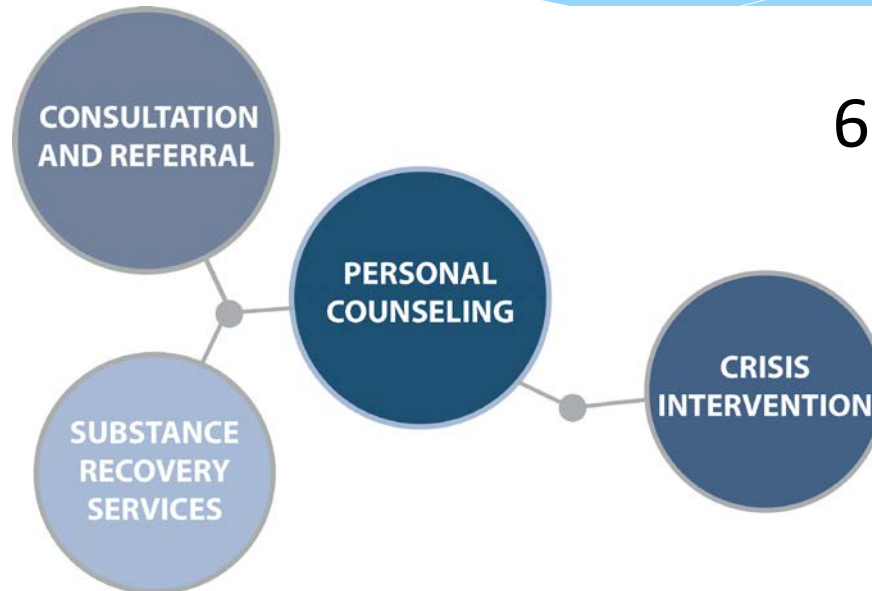
## **Examples of accommodations include:**

- Extended test-taking time
- Readers/scribes for tests
- Electronic Enlarged print materials
- Permission to record lectures
- Assistive technology
- Preferential seating
- Absence, tardiness flexibility and frequent breaks
- Use of a laptop in class to take notes



# UNIVERSITY COUNSELING CENTER

616-331-3266



**Free Services – No insurance required**

DEVOS CENTER & ALLENDALE LOCATIONS

<https://www.gvsu.edu/counsel>



# Grand Valley State University

## Domestic Student Health Insurance Plan

(NON-MANDATORY PLANS)

- Ascension® is the corporate provider for students who are interested in health insurance
- PPO or HMO plans available through Blue Cross Blue Shield of Michigan
- Other options are available through GVSU's Private Health Insurance Exchange through IXSolutions®

<http://www.gvsu.edu/studentinsurance>



# INCLUSION AND EQUITY AND EQUAL OPPORTUNITY/AFFIRMATIVE ACTION POLICY

***Grand Valley State University is committed to inclusion and equity, and strives to establish a climate that welcomes and affirms the contributions of all students and employees.***

The University is guided by values for inclusiveness and community which are integral to our mission to educate students to shape their lives, their professions, and their societies, and to enrich the community through excellent teaching, active scholarship, and public service.

***The University strives to provide all members of its community an inclusive environment and equitable opportunities for success.***



# Inclusion Initiatives

Office of Inclusion and Equity  
(VP/DIVISION)

Student Affairs/Dean of Students  
Office

Title IX: Sexual Misconduct

Anti-harassment Protections

Bias Incident Protocol

Disability Support Resources

Social Justice Centers

Veteran Support



<http://www.gvsu.edu/inclusion>



# TITLE IX

## PROTECTS ANY PERSON FROM SEX-BASED DISCRIMINATION



Title IX of the Education Amendment Act of 1972 requires that all entities receiving federal funds or financial assistance prohibit sex based discrimination and sexual misconduct in their education programs and activities.

Title IX states no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any GVSU educational programming or activity.

***Title IX protects any person from sex-based discrimination, regardless of their real or perceived sex, gender identity, and/or gender expression. Female, male and gender non-conforming students, faculty and staff are protected from any sex-based discrimination, harassment or violence.***



# Title IX Anti-Harassment Policies

Sexual or gender-based harassment is prohibited conduct at GVSU. No employee, student or other person at the University shall engage in sexual or gender based harassment.

- 1) **Sexual Harassment** is any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise...
- 2) **Gender-Based Harassment** includes harassment based on gender, sexual orientation, transgender, gender non-conforming, transitioning, gender identity, or gender expression...
- 3) A **“hostile environment”** exists when the sexual or gender-based conduct is sufficiently severe, persistent, or pervasive that it unreasonably interferes with, limits, or deprives an individual from participating in or benefitting from the University’s education or employment programs and/or activities.



# Sexual Misconduct

**Sexual Misconduct** includes sexual assault, dating violence, domestic violence, stalking and sexual exploitation and is prohibited by the University.

The University will take prompt and effective steps to end **Sexual Misconduct**, prevent its recurrence, eliminate hostile environments, and remedy the discriminatory effects on the survivor and others.

## Resources and Reporting Options

1. Victim Advocate: **Krystal Diel**, any student can seek support, options, and advocacy. For more information visit [www.gvsu.edu/vro](http://www.gvsu.edu/vro)
2. Title IX Coordinator: Theresa Rowland, to report sexual or gender-based harassment or sexual misconduct [www.gvsu.edu/titleix](http://www.gvsu.edu/titleix).
3. Grand Valley Police Department: For immediate assistance or to report sexual violence, contact GVPD or dial 9-1-1.
4. Free confidential counseling is available from the University Counseling Center.

<https://www.gvsu.edu/inclusion>





I DON'T  
DESERVE THIS...  
NOBODY  
DOES.

**DATING/DOMESTIC VIOLENCE**  
SEXUAL, PHYSICAL, VERBAL, EMOTIONAL,  
MENTAL, OR FINANCIAL ABUSE  
**IS ABOUT POWER AND  
CONTROL IN A RELATIONSHIP.**



...BUT I NEVER SAID  
**YES.**

**SEX WITHOUT CONSENT  
IS SEXUAL ASSAULT.**

**Krystal Diel**  
Victim Advocate  
616-331-2748  
[dielkrys@gvsu.edu](mailto:dielkrys@gvsu.edu)  
[www.gvsu.edu/vro](http://www.gvsu.edu/vro)

**Theresa Rowland**  
Title IX Coordinator  
616-331-9530  
[rowlanth@gvsu.edu](mailto:rowlanth@gvsu.edu)  
[www.gvsu.edu/titleix](http://www.gvsu.edu/titleix)



**"IF YOUR FRIEND  
IS INCAPACITATED,  
THEY CANNOT  
CONSENT."**

*-Stacey Thurston  
Biomedical sciences major*



# Current and Former Military Service Members

- Highly-trained GI Bill Certifying Officials (STU)
- Informed Veterans Network staff
- Veteran specific job coaching and networking opportunities
- Veterans' Lounge (Kirkhof Center)
- Counseling and mentoring
- Disability accommodations
- Deployment and reentry accommodations
- Vocational Rehabilitation Program (Chapter 31)
- Updates via Website, Facebook, and Newsletter

(MING-STAP, TA, VOC-REHAB: 616-331-2209)



<https://www.gvsu.edu/veterans>



# Information Technology

## Help Desk 616-331-2101

### Information Technology

[Information Technology ▼](#) [Staff](#) [Mission and Vision](#) [Policies and Procedures](#) [A-Z List](#)

#### FOR STUDENTS

[Lab Hours](#)

[Printing](#)

[Gaming and Mobile Resources](#)

[Technology Lending](#)

[Employment](#)

#### CONTACT US

[\(616\) 331-2101](tel:6163312101)

[\(855\) 435-7488](tel:8554357488) (Toll-free)

[helpdesk@gvsu.edu](mailto:helpdesk@gvsu.edu)

#### August 2019 Hours

Mon - Friday: 9:00am-5pm

Sat/Sun: Closed

[Submit a Help Request](#)

#### FOR FACULTY/STAFF

[Seminars](#)

[eLearning and Emerging Technologies](#)

[Technology Supply](#)

[Teaching with Technology Support](#)

[Phone/Data Services](#)



#### ADDITIONAL PRINT SERVICES FOR STUDENTS

Students can now purchase  
additional print pages.



**STUDENTS: HOW TO ACCESS  
YOUR NETWORK DATA  
DRIVES IN THE NEW  
WINDOWS 10 COMPUTER  
LABS**

#### GET HELP

[FAQs](#)

[Self-Help](#)

[GVSU Accounts](#)

[Getting Connected](#)

[Network File Storage](#)

#### OTHER RESOURCES

[Technology Enhanced/Active Learning Classrooms](#)

[Digital Studio](#)

[Software/Hardware/Apps](#)

[Web Conferencing Solutions](#)

[Website Feedback](#)



# ACCOUNTS: Student Logins and Passwords

## Network Login

Example:

**Username:** jonesma

**Password:** test12ab

- Blackboard
- Student Email (Gmail)
- 500 MB of Network storage
- mystudentdata.gvsu.edu
- Web page space
- Wireless access

## Banner

Example:

**G-Number:** G00123456

**Pin:** 1a34b56

(Pin length is 6 – 10)

- Register for classes
- Pay bills
- Get class schedules
- Change Network, Email and Blackboard password
- mybanner.gvsu.edu

Banner

INTRODUCING SINGLE SIGN ON

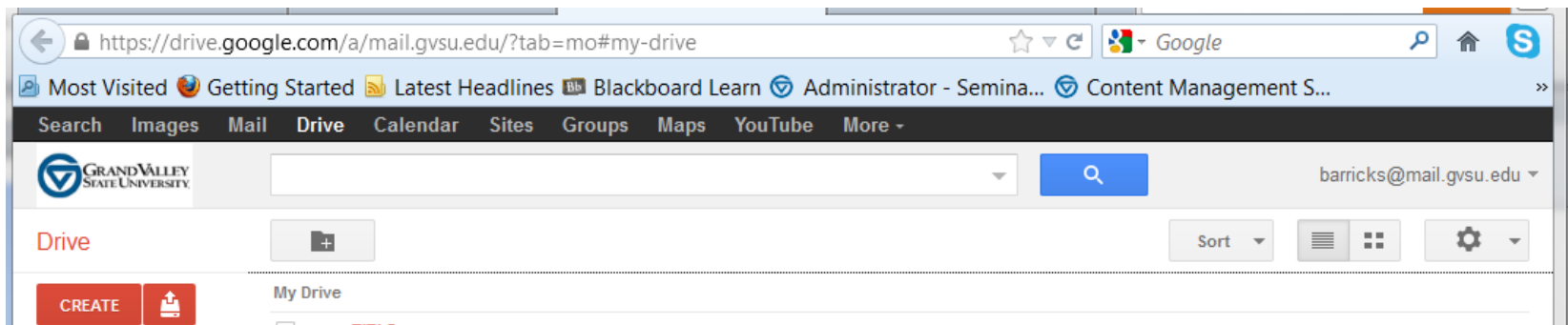
(\*Note: If you changed your name and you would like your username to change, visit [www.gvsu.edu/myname](http://www.gvsu.edu/myname))



# GVSU EMAIL & Google

Your email account provides access to **Google Apps**:

- \* Drive
- \* Docs
- \* Calendar
- \* YouTube
- \* Bookmarks





# Other Resources

## Personal Discounts:

[www.gvsu.edu/it/gvsu-softwarehardwareapps-69.htm](http://www.gvsu.edu/it/gvsu-softwarehardwareapps-69.htm)

## Computer Purchases:

Apple, Dell and Lenovo

## Software:

SPSS

SAS

Qualtrics

Juno Pulse Anti-virus

Atomic Object Technology Showcase [www.gvsu.edu/techshowcase](http://www.gvsu.edu/techshowcase)



# Student Parking 2019-2020

- Parking permits are available for purchase online at [www.gvsu.edu/parking](http://www.gvsu.edu/parking)
- Commuter Student parking fees/semester:

**\$140** (6 credit hours or less)

**\$230** (7 credit hours or more)

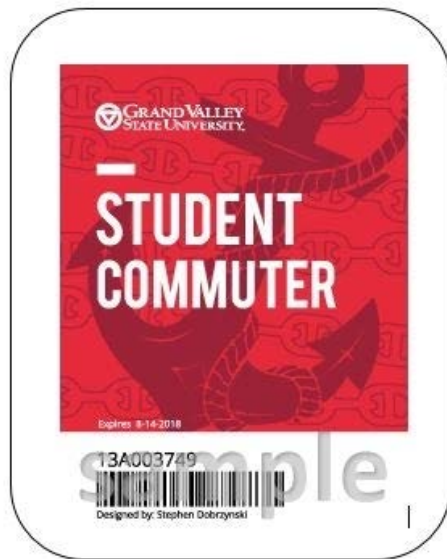
**\$95** (Allendale – Lot J Commuter)

Temporary daily permits are \$10

**\$205** Residential

ParkMobile App accepted at GV meters

Overnight parking prohibited 3 - 6 a.m.



**Grand Rapids: 616-331-6601**

**Allendale: 616-331-7275**



# Parking Tips

- \* Parking permits are required in all GVSU parking lots.
- \* GVSU meter rate is \$2.50/hour (Parkmobile App accepted)
- \* Cook-DeVos and Finkelstein Hall do not offer student parking. Use GVSU's free bus services. Information is available at <http://www.gvsu.edu/bus>
- \* Broken/failed meters are considered NO PARKING ZONES unless you are using the [ParkMobile App](#)
- \* Citations may be paid or appealed within 7 business days at [www.gvsu.edu/parking](http://www.gvsu.edu/parking)
- \* Unpaid citations are transferred to Student Accounts after 40 days

GVSU



**Parkmobile**

CITY OF GRAND RAPIDS





# GVSU Bus Services

- ***Grand Rapids to/from Allendale Service via Connector #50:*** Allendale to Pew Campus continues to Cook DeVos Center for Health Sciences
- *Free Park-N-Ride lots are located at the Walker Fire Station & Lake Michigan Drive by Standale Meijer*
- ***Allendale Apartment Routes:***
  - #37 serves northern apartments including Main Street Pub
  - #48 serves the southern apartments adjacent to Allendale Campus
  - *Weekend Route #85* provides weekend service off-campus apartments during Fall and Winter semesters
- Ride any RAPID bus for free by showing ID (including *Silver Line*)
- All buses have bike racks and are wheelchair accessible
- Download **myStop** mobile app for IOS and Android

<https://www.gvsu.edu/bus>





# New GVSU Laker Line Service – coming soon!



## **Laker Line bus unveiled to serve GVSU to Grand Rapids**

The Laker Line is a 13-mile bus route from downtown Grand Rapids to GVSU's Allendale campus. 60-foot-long buses will fit 50% more riders and a more efficient commute for 10,000 to 13,000 daily riders.



# GVSUAlert! Emergency Notification System

[www.gvsu.edu/gvsualert](http://www.gvsu.edu/gvsualert)

**All GVSU students, faculty and staff members are automatically registered to receive email notification to their email address.**

**To receive GVSUAlert! SMS (text) messages, users must register their phone numbers. This simple step ensures that you will be notified as quickly as possible.**

If GVSU Police determines that there is an active emergency, which places the safety of the campus community at risk, messaging is sent through the GVSUAlert! System

GVSUAlert! would be activated for :

- Weather hazards (tornado)
- Hazardous material incident
- Closings or cancelations
- Bomb scares or related threats





# Staying safe and protecting your property

- Be an alert pedestrian (trains!)
- Larceny (laptops, tablets, phones, textbooks)
- Always lock your doors (residence & vehicle) and stow your valuables
- Register your bike [www.gvsu.edu/gvpd/bike.htm](http://www.gvsu.edu/gvpd/bike.htm)
- Protect your property - use a U-lock!
- For any emergency Call 911
- GVPD Non-emergency: 616-331-3255



**Download the RAVE Guardian Mobile Safety App for IOS and Android devices**



# Textbook Returns

- Textbooks and e-books must be returned within the first week of classes for a 100% refund, or by the fifth week (only with proof of drop from course)
- For courses that *only meet on weekends*, the deadline is extended one additional week

***New books must be in new condition or will be refunded as a used book:***

- Books packaged with workbooks, online access codes, DVD's or CD's must include all components unused
- A receipt is required to return or exchange any textbook. The current buyback value will be offered after the deadlines







## Dining Venues on Pew and Allendale Campuses

- Downtown (August – April): Starbucks, Plaza Café, Erbert & Gerbert Sandwiches and Seidman Café

## Dining Dollars: \$200 Express Plan

- Added convenience
- Purchase or Reload online (\$25 minimum)

## Accepted at all 22 venues

- Pew and Allendale Campuses
- Restaurants, C-stores, and coffee shops

**616-331-3016**

**[www.gvsufood.com](http://www.gvsufood.com)**

✉ *100 Commons*  
🖱 *gvsufood@gvsu.edu*  
📘 *fb.com/gvsufood*  
🐦 *@gvsufood*  
📷 *@gvsufood*



# Fitness and Wellness

GVSU Recreation Center



[www.gvsu.edu/rec](http://www.gvsu.edu/rec)

Student access is **FREE** with a valid GVSU student ID!

YMCA of Greater Grand Rapids



[www.gvsu.edu/ymca](http://www.gvsu.edu/ymca)

Individual \$160 semester  
Family \$360 semester



# Grand Rapids



Events and Activities in GR

[www.downtowngr.org](http://www.downtowngr.org)

[www.experiencegr.com](http://www.experiencegr.com)

[www.arenadistrictgr.com](http://www.arenadistrictgr.com)

Renting in GR

[Off-Campus Living](#)



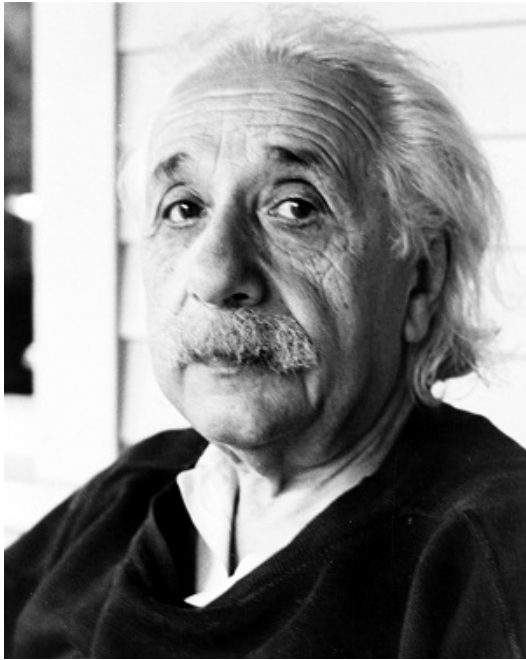


# Being Successful as a Graduate Student





# What does it take to be successful as a graduate student?



"Only one who devotes himself to a cause with his whole strength and soul can be a true master. For this reason mastery demands all of a person."

Albert Einstein

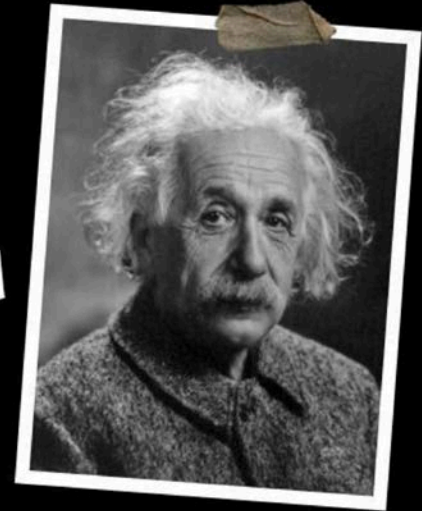
- \* Motivation
- \* Perseverance
- \* Resilience
- \* Good time management
- \* Financial support
- \* Encouragement
- \* Emotional & intellectual support
- \* Leading a balanced life
- \* **Building a mentor team**



# How do you build a mentor team?

- \* Read faculty bios
- \* Meet your program faculty
- \* Talk with your graduate program director
- \* Talk with students currently in the program
- \* Talk with program alumni
- \* Engage with professionals

**"Education is not  
the learning of  
facts, but the  
training of the mind  
to think."  
-Albert Einstein**





# Tips for getting started

- \* Know the program and course requirements
- \* Establish a workable timeline to finish your course and degree requirements
- \* Identify a mentoring team
- \* Get involved





Please complete the brief survey about  
your Graduate Student Orientation!

