

## Grand Valley State University - Application for Certificate (non-teaching)

Submit to Registrar prior to the semester you intend to complete the program.

Student G#: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

**Please type or print your legal name below. This is how it will appear on your certificate (i.e., first, middle, last)**

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Permanent Mailing Address: \_\_\_\_\_

Apt #: \_\_\_\_\_ City, State ZIP: \_\_\_\_\_

Local Mailing Address: \_\_\_\_\_

Apt #: \_\_\_\_\_ City, State ZIP: \_\_\_\_\_

### Select the Semester of Completion

Fall  Year  \_\_\_\_\_  
(December)

Winter  Year  \_\_\_\_\_  
(April)

Spring/Summer  Year  \_\_\_\_\_  
(August)

Name of Certificate: \_\_\_\_\_

Select One: Undergraduate  \_\_\_\_\_ Graduate  \_\_\_\_\_

Department: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

**\*For teaching certificates, please go to the Michigan Department of Education's application site, Michigan Online Education Certification System (MOECS) at [www.michigan.gov/moebs](http://www.michigan.gov/moebs).**

*Email your completed application to Audit@gvsu.edu. Completed applications may also be returned in person to the Student Assistance Center in Allendale (150 Student Services) or at the Grand Rapids Pew Campus (115C DeVos), by fax to (616) 331-2000, or by mail to the Registrar's Office, 150 Student Services, Allendale, MI 49401.*