

**Planned Program: K-12 Principal Administration**

Name _____	Last 4 SSN _____
Address _____	G-number _____
Zip Code _____	City _____
	Phone _____



	Credits	Grade	Notes
<b>I. Core Curriculum (18 credits)</b>			
EDL 665 - Educational Leadership	3	_____	_____
EDL 666 - Curriculum Leadership	3	_____	_____
EDL 668 - Personnel Administration	3	_____	_____
EDL 670 - School Law	3	_____	_____
EDL 677 - School and Community Relationships	3	_____	_____
<i>Select one:</i>			
EDL 667 - Elementary Supervision and Evaluation	3	_____	_____
EDL 671 - Secondary Supervision and Evaluation	3	_____	_____
<b>II. Field Experience</b>			
EDL 685 - K-12 Principal Field Practicum (Fall Term)	3	_____	_____
EDL 687 - Administrative Internship (Winter Term)	3	_____	_____ <i>Prerequisite: EDL 685</i>

**Program Requirement Notes**

- 1) Additional information on certification requirements can be found on the College of Education and Community Innovation website: <https://www.gvsu.edu/education/apply-for-certification-208.htm>
- 2) At least 50% of coursework must be completed before applying for practicum.
- 3) Students must apply in advance for each practicum or capstone course. Advisor approval is required. Apply online at <https://www.gvsu.edu/education/grad/application-login.htm>. Application deadlines: May 15 for fall enrollment, September 15 for winter enrollment, and February 15 for spring/summer enrollment.
- 4) Completion of this program will result in a Michigan School Administrator Certificate with a K-12 Principal Administrator (ES) endorsement. Candidates must have at least a Master's degree to receive the School Administrator Certificate.

**Important Program Policies**

- \* Students must apply and be accepted for graduate study in the College of Education and Community Innovation. Students who have not been accepted will not be permitted to enroll in coursework beyond 6 semester hours.
- \* Students who have not enrolled for 24 consecutive months must follow the program requirements in the GVSU catalog that are in effect at the time of their re-entry.
- \* This program does not result in a master's degree without completion of additional coursework.
- \* Students must earn a cumulative 3.0 GPA or higher on GVSU graduate coursework. If pursuing a master's degree, a letter grade of "C" or higher is required for all courses used for degree.
- \* All candidates applying for certification must initiate the certification recommendation process by self-registering in the Michigan Online Educator Certification System (MOECS) at [www.michigan.gov/moecs](http://www.michigan.gov/moecs).

Student Signature: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_