

**Planned Program: Masters of Education Degree in Higher Education  
Emphasis in Adult and Higher Education  
(36 Credits)**



Last 4 SSN \_\_\_\_\_

Name \_\_\_\_\_ G-number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

I. Social Foundation Courses – Select one (3 credits)	Credits	Grade	Notes
EDF 671 Educational Policy and Practice	3	_____	_____
EDF 672 Social/Cultural Foundations of Education	3	_____	_____
<b>II. Research Foundation Course (Prerequisite to EDH 693/695) (3 credits)</b>			
EDF 660 Educational Inquiry and Evaluation	3	_____	_____
<b>III. Emphasis Area Requirements (21 credits)</b>			
EDH 648 The Adult Learner	3	_____	_____
EDH 650 Materials and Methods for Adult and Continuing Education	3	_____	_____
EDH 651 Higher Education and Student Affairs Functions	3	_____	_____
EDH 652 The American College Student	3	_____	_____
EDH 656 Organization and Administration in Higher Education	3	_____	_____
EDH 657 The Community College	3	_____	_____
EDH 658 Critical Issues in Higher Education	3	_____	_____
<b>IV. Electives (Advisor approval required) (3 - 6 credits)</b>			
_____	3	_____	_____
_____	3	_____	_____
<b>V. Capstone – Select one (3 or 6 credits) <sup>1,2</sup></b>			
EDH 693: 01 Master’s Project	3	_____	_____
EDH 695: 01 Master’s Thesis	6	_____	_____
<b>VI. Responsible Conduct of Research (RCR) Requirement (0 credits) <sup>3</sup></b>			

**Program Requirement Notes**

- Students must apply in advance for each practicum or capstone course. Advisor approval is required. Apply online at <http://www.gvsu.edu/coe/grad/app>. Application deadlines: May 15 for fall enrollment, September 15 for winter enrollment, and February 15 for spring/summer enrollment.
- Students should meet with their advisor midway through their program to decide on a capstone (EDH 693 or EDH 695) and discuss plans for completion. Subject to department approval, capstone course credits may be taken in variable amounts from 1-3 credits (EDH 693) or 1-6 credits (EDH 695) and require continuous enrollment each semester until completed.
- All students must complete Responsible Conduct of Research training as a graduation requirement. This online training should be completed prior to completion of 50% of the graduate program or prior to engaging in any research activity. Certification expires after 3 years and must be current while engaged in any research activity. More information may be found on the COE website: <https://www.gvsu.edu/coe/grad/responsible-conduct-of-research-rcr-requirement-54.htm>

**Important Program Policies**

- Students must apply and be accepted for graduate study in the College of Education. Students who have not been accepted will not be permitted to enroll in coursework beyond 6 semester hours.
- Students have 8 years to complete coursework for degree. Students who have not enrolled for 24 consecutive months must follow the degree and program requirements in the GVSU catalog that are in effect at the time of their re-entry.
- Students must earn a cumulative 3.0 GPA or higher on GVSU graduate coursework with a letter grade of "C" or higher for all courses used for degree.
- Students must apply for degree online through the Registrar’s Office at <http://www.gvsu.edu/registrar>.

COE USE ONLY				
Date Approved: _____	Updated: _____	Updated: _____	Updated: _____	Updated: _____

Student Signature: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 White/Records Yellow/File Pink/Student  
 CODE: HED ADU FEB 2019 LT