**Student Mini-Grants**

The Environmental and Sustainability Studies (ENS) Program is pleased to offer mini-grants to ENS majors/minors for projects that further their research, civic engagement, activism and advocacy, and professional development. Funding may be used for travel to conferences, workshops, training, or for other professional development opportunities relating to sustainability.

Funding is limited. Mini-grants may be up to $250 for qualified proposals on a first come, first served basis to both individuals and groups. Grants are not for continued or recurring projects; mini-grants are designed to support new initiatives or to provide seed money for fledgling student organizations.

Questions about mini-grants should be directed to the ENS Program Director, [Dr. Amy McFarland](mailto:mcfarla1@gvsu.edu?subject=ENS%20Mini-Grants).

**Application Process**

Please fill out the application to be considered for a mini-grant, and email completed materials to [ens@gvsu.edu](mailto:ens@gvsu.edu). Alternatively, the forms may be submitted in person to the ENS office (167 Lake Michigan Hall). We encourage submission of applications at least three weeks prior to the date of the proposed project.

Attach a detailed description of your overall project, including how the mini-grant will be used to support your project. Please explain how this activity and this grant will further your research, civic engagement, activism and advocacy project, and/or professional development.

Once we have received your application, please allow 2-3 weeks for review. Decisions, including the approval of the mini-grant, the amount, and how funds are to be distributed will be made by ENS Program faculty.

**Report**

Please keep us updated on your project. Successful grant applications will be required to submit a short report to the ENS faculty detailing the outcomes of the project. This summary should be emailed to [ens@gvsu.edu](mailto:ens@gvsu.edu) or brought to the ENS office.

**Student Mini-Grant Application**

**Contact Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ G #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Details:**

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Project/Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected # of Participants: \_\_\_\_\_\_\_\_\_\_\_

Mini-Grant Funding Requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Mini-Grant money is needed: \_\_\_\_\_\_\_\_\_\_\_

**Itemized Budget**

Please provide us with your itemized project budget- include all expenses, not just those to be supported by the mini-grant.

|  |  |  |  |
| --- | --- | --- | --- |
| Item | # of Items Needed | Amount Per Item | Total |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | Total Budget: |  |

**Other Sources of Funding**

Please provide a list of sources from which you have also requested funding.

|  |  |  |
| --- | --- | --- |
| Source | Amount Requested | Outcome |
| *Example: Deans’ Office* | *$300.00* | *$200.00* |
|  |  |  |
|  |  |  |
|  |  |  |
| Total: |  |  |

**Please list any other fundraising events planned to support this project.**

|  |  |  |
| --- | --- | --- |
| Source | Date of event | Amount anticipated |
|  |  |  |
|  |  |  |
|  |  |  |
|  | Total: |  |