



# Commercial Activity Space Use Application Form (University Affiliation)

## GVSU Commercial Activities Policy

### Type of Registration:

- Registered Student Organization
- University Department
- University Employee (Individual)
- University Student (Individual)

Today's Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

*(indicate affiliation with local or national organizations)*

Explain Purpose:

Date(s) of Event(s): \_\_\_\_\_

Times(s): \_\_\_\_\_

Location(s): \_\_\_\_\_

Person Responsible at Location: \_\_\_\_\_

Phone: \_\_\_\_\_

**I have read and understand the published GVSU Grounds and Facility Use Policy and the GVSU Commercial Activities Policy. I accept responsibility to follow the rules and regulations therein.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

### OFFICE USE ONLY

Date Received: \_\_\_\_\_ Date Request Reviewed: \_\_\_\_\_ Approved: Yes  No

(Minimum Rental Fee of \$250 for individual students/employees) Deposit Received: \_\_\_\_\_

Event Services Staff Authorization: \_\_\_\_\_

Status/Comments: \_\_\_\_\_