

Civic Action Plan Updates

CORE TEAM IMPLEMENTATION TABLE

FOCUS AREA: COMMUNICATION AND COORDINATION

Steps	Status 2017-18
1. Coordinate community engagement between colleges/unit	Conduct College Liaisons Committee monthly meetings to discuss community engagement at GVSU.
2. Host showcase opportunities	Held Civic Engagement Showcase Program in April 2017. This is a biannual event to celebrate community engagement on campus.
3. Coordinate with/liaison to community outreach	Implementation of College Liaisons Committee to utilize monthly meetings to report engagement activities amongst colleges.
4. Create a GIS map as a web resource to capture and display community engagement efforts	In data collection phase of Laker Effect Map (GIS map/database) development.
5. Highlight community engagement and our Laker Effect	Civic Engagement Showcase , The Laker Effect challenge , new community engagement website , and Laker Effect Map (GIS map/database)

FOCUS AREA: SYSTEMATIC DATA COLLECTION

Action Steps	2017-18 Updates
1. Incorporate community engagement questions in digital measures	<p>Completed - questions pertaining to CBL courses are present in digital measures for tenure-track faculty.</p> <p>Additional modifications to Digital Measures questions will be made in Summer 2018 to facilitate data collection for Laker Effect Map (GIS map/database).</p>
2. Increase faculty motivation to respond	<p>Standard Digital Measures questions are available for (tenure-track) faculty and unit heads in support of civic engagement initiatives.</p>
3. Extract data in a meaningful way	<p>To be determined in 2018-19 academic year.</p>
4. Integrate data from other sources including (Service Tracker, NSSE, etc.)	<p>Data collection will comprise data from CBL courses, Digital Measures, GIS Map/Database survey, and the Community Service Learning Center. Data will be integrated in development of "Laker Effect Map".</p>
5. Share data with university community and employ for Carnegie Classification application	<p>Dissemination via; new community engagement website, CAP update page (this document), "The Laker Effect" Map/database, newsletter, Civic Engagement Showcase, Laker Effect Challenge, and partner communication.</p>

FOCUS AREA: ASSESSMENT AND EVALUATION

Action Steps	2017-18 Updates
1. Develop student learning outcomes for community engagement (faculty-led)	Completed the Civic Engagement Faculty Learning Community (FLC) in 2017. In addition, outcomes were modified to suit the needs of co-curricular.
2. Create and employ tools to assess student learning outcomes	To be determined in 2018-2019 academic year.
3. Create and employ approaches to faculty assessment	To be determined in 2018-2019 academic year.
4. Create and employ approaches to community assessment	To be determined in 2018-2019 academic year.
5. Create and employ approaches to institution assessment	To be determined in 2018-2019 academic year.

SUSTAINABLE PARTNERSHIPS IMPLEMENTATION TABLE

FOCUS AREA: FACULTY AND STAFF DEVELOPMENT

Action Steps	2017-18 Updates
1. Identify (or designate) a person responsible for sustaining community partnerships in each college, or each unit, for each community-engagement project, form a Partnership Group, and support their work	<p>The Community Engagement College Liaisons team includes representatives that are comprised of Assistant Dean's and College specific appointees that work with specific community partners.</p> <p>College of Community and Public Service - Paul Stansbie</p> <p>College of Education - John Shinsky</p> <p>College of Health Professions - Julie Hall</p> <p>Brooks College of Interdisciplinary Studies - Kristin Moretto</p> <p>College of Liberal Arts and Sciences - Donovan Anderson</p> <p>Kirkhof College of Nursing - Trisha Thomas</p> <p>Padnos College of Engineering and Computing - Michelle Lindale</p> <p>The Seidman College of Business - Paul Isely</p> <p>The Graduate School - Mark Luttenton</p>
2. Develop guiding principles (overarching philosophy) for sustainable partnerships that respect all parties' common interests	To be determined in 2018-19 academic year.
3. Develop a framework for sustainable partnerships, including structures, processes, and guidelines (not prescriptive)	To be determined in 2018-19 academic year.

Action Steps

2017-18 Updates

4. Create faculty-led professional development, share case studies highlighting excellence and challenges for those interested in community engagement, and sample agreements, contracts, MOUs, and information about publication rights

The [Center for Scholarly and Creative Excellence](#) sponsored workshop series on Community-Based Research practices throughout the 2017-18 academic year.

5. Develop and implement training for faculty and staff in project management skills as related to community engagement work

To be determined in 2018-19 academic year.

6. a. Ensure HRRC training for faculty is inclusive of issues related to community engagement work.

To be determined in 2018-19 academic year.

- b. Implement best practices in developing agreements and maintaining compliance

6. Continue Engaged Departments Initiative (EDI)

To be determined in 2018-19 academic year.

FOCUS AREA: FACULTY REWARDS AND RECOGNITION

Action Steps	2017-18 Updates
1. Advocate for revisions to promotion and tenure guidelines which reflect and value commitment to community engagement	Ongoing, completed in College of Community and Public Service and Seidman College of Business.
2. Align awards and reward faculty and staff excellence in community engagement	Distinguished Engagement Initiative Award, Laker Effect Challenge Winners , and 2018-19 CBL Awards.
3. Encourage and support collaborative projects and partnerships	In development through creation and use of the "Laker Effect Map" to facilitate dialogue amongst GVSU 'keeper(s)' of the partnership.

FOCUS AREA: FULLY ENGAGE COMMUNITY PARTNERS

Action Steps	2017-18 Updates
1. Repeat the alumni, donor, and corporate survey to get a current snapshot, include community partners in the survey	To be revisited in 2018-19 academic year.
2. Engage alumni by building on community outreach week, alumni affinity groups and alumni mentoring project for first-generation students, strengthen college-level alumni connections	Community Outreach Week is a joint effort between GVSU Alumni Association and Community Service Learning Center .
3. Implementation suggestions from survey results to increase donor and corporate engagement and fundraising	To be revisited in 2018-19 academic year.

STUDENT CIVIC ENGAGEMENT TEAM IMPLEMENTATION TABLE

FOCUS AREA: CIVIC LEARNING, DEMOCRATIC ENGAGEMENT, & CIVIC LITERACY

Action Steps	2017-18 Updates
<ol style="list-style-type: none">1. Develop, implement, and film co-curricular civic literacy series<ol style="list-style-type: none">a. Democracy 101 series	<p>Democracy 101 series is ongoing and will continue throughout 2018-19. Videos can be found on CSLC webpage. Co-Curricular Student Learning Outcomes data are available upon request.</p> <p>Fall 2018 will feature a pre-election series of Democracy 101 sessions specifically designed to promote voter education through featuring educational presentations on upcoming ballot initiatives.</p>
<ol style="list-style-type: none">2. Develop & deliver civic literacy curriculum to students through<ol style="list-style-type: none">a. HRL Civic Mentor curriculumb. Lib 100 curriculum resources	<p>HRL Citizenship Mentors: In conversation with HRL about 2018-19 continued Citizenship Mentors partnership. All Citizenship Mentors will complete pre and post Civic Minded Graduate survey.</p> <p>LIB 100 curriculum resources: CSLC will facilitate a monthly community engagement experience for LIB 100 students. These experiences will be tailored to LIB 100 student learning outcomes and student civic learning will be measured through use of AACU VALUE Rubric for Civic Engagement, utilizing DSS Program Evaluations to gather self-reported learning outcomes.</p>
<ol style="list-style-type: none">3. Development of GVSU Civic Reporters partnership<ol style="list-style-type: none">a. Partner with COM/SJ Center to Recruit Civic Reporters	<p>Partnership dissolved. Without credit and / or financial compensation, student retention became a significant challenge. Funds to compensate students were not available. Faculty not interested / able to integrate into coursework. Team chose to acknowledge these challenges and direct our energies in other directions.</p>

FOCUS AREA: STUDENT READINESS FOR CIVIC ENGAGEMENT

Action Steps	2017-18 Updates
<ol style="list-style-type: none">1. Social Justice Center and CLSC to collaboratively develop a series of student readiness modules to be used broadly by GVSU students who are engaged with the community<ol style="list-style-type: none">a. Engaged Departmentsb. CBL Coursesc. LIB 100	<p>ACTIVATE modules found on CSLC, FTLC and Women's Center websites. Modules are currently utilized to prepare students for CSLC programs and site leader training. Modules are also available for all faculty and staff to use.</p>

PLACE-BASED INSTITUTION IMPLEMENTATION TABLE

FOCUS AREA: K12 EDUCATION

Action Steps	2017-18 Updates
<ol style="list-style-type: none">1. Develop common language and understanding around literacy for all stakeholders, including GVSU education majors	<p>Created common language. Common assessments to be developed in 2019-20 academic year.</p>
<ol style="list-style-type: none">2. In collaboration with GRPS, develop three new lab classrooms with a literacy focus in Westside schools	<p>Created classrooms in Stocking Elementary and Sibley Elementary - oral language, reading methods, writing methods, and mathematics course.</p>

FOCUS AREA: HEALTH

Action Steps	2017-18 Updates
1. Hold neighborhood conversations to gain understanding of current partners/resources to determine current and future needs	Created Community Conversations course - 5 credit course in Community Nursing.
2. Identity outcomes / indicators and develop action plan	Johnson Center is developing system for understanding neighborhoods, through storytelling and sharing.

FOCUS AREA: SAFETY

Action Steps	2017-18 Updates
1. Establish CJ490 internship with GRPD to develop web list of reliable landlords	CJ490 course has been established and updates yet to come on the landlord database.
2. Support Community organizations through CJ Security course	To be determined in 2018-19 academic year.
3. Implement new CJ290 - Westside CBL Course	To be determined in 2018-19 academic year.

FOCUS AREA: ECONOMIC DEVELOPMENT

Action Steps	2017-18 Updates
1. Identify Westside business list and create database for recruiting businesses	To be determined in 2018-19 academic year.
2. Plan and Implement Westside Business symposium	Held symposium in May 2017 by GVSU Procurement Services with participation from 25 businesses on "how to do business with GVSU".

SOCIAL AND ECONOMIC EQUITY TEAM IMPLEMENTATION TABLE

FOCUS AREA: SOCIAL JUSTICE EDUCATION FOR FACULTY

Action Steps	2017-18
1. Write proposal for educational process and seek Provost Approval	The proposed and supported plan for 2017 was to conduct Implicit Bias Education for the Provost Cabinet.
2. Host an educational session with Provost Cabinet/College Dean's	Completed session with Provost's Cabinet/College Deans in April 2017. Continuing to host sessions.
3. Educate through units and departments to provide faculty training broadly	All colleges were invited via Dean's prior to Provost Cabinet workshops.

FOCUS AREA: SOCIAL JUSTICE & OUTREACH THROUGH CO-CURRICULAR CONNECTIONS

Action Steps	2017-18 Updates
1. Build capacity for offering workshops	Created website facilitating workshop requests. Partnered with I & E Faculty Fellow in 2016-17 to liaison to social justice centers.
2. Enhance quality and content of workshops	Worked with the Directors of the Social Justice Centers to create several high quality presentations that can be offered by any Unit staff member including well-trained graduate students.
3. Redesign Social Justice focused CC Connections websites and Brooks College of Integrative Learning and Advising website to increase effectiveness / outreach efforts	<ul style="list-style-type: none">- The CC Connections websites now routes to the Social Justice Education website when parties select this option.- The Brooks College Integrative Learning and Advising website includes social justice education in that the Lib 100 and 201 portion offers co-curricular collaborations such a shared blog project between the Faculty Fellow and the Center for Women and Gender Equity.- Additionally the website has begun to host service learning opportunities from the ACTIVATE module and will continue in the 2019/2020 academic year.
4. Conduct virtual outreach and share opportunities for workshops	To be determined in 2018-19 academic year.

FOCUS AREA: COMMUNITY BASED LEARNING FACULTY DEVELOPMENT

Action Steps	2017-18 Updates
1. Approve GVSU specific student learning outcomes	Civic Engagement Student Learning Outcomes completed, and available for use in CBL courses, other civic engagement courses, and for co-curricular engagement opportunities.
2. Continue to support adoption of CBL designation in Banner and on Transcripts	CBL designation approved by UCC and Faculty Senate.
3. Provide consultations, workshops on demand for individual faculty or departments	Civic Conversation Series completed focusing on topics including: History of GVSU Engagement , CBL Best Practices, Use of Reflection, Civic Engagement Student Outcomes, Writing Objectives. All material available on FTLC website resource page .
4. Facilitate Ethical Engagement Symposium Fall Semester for university faculty, staff, and students	Content covered in CBL best practice workshop - no separate workshop offered.

FOCUS AREA: INTERGROUP DIALOGUE

Action Steps	2017-18 Updates
1. Begin implantation of intergroup dialogue through residence life with on-campus first year students	<p>In the Fall 2017 19 Intercultural Mentors were trained in intergroup dialogue and planned community programs incorporating dialogue techniques in the winter of 2018.</p> <p>Will revisit in 2018-19.</p>
2. FTLC will attend training in Spring and explore full partnership offering Intergroup Dialogue with I&E and HR	<p>Representatives from FTLC attended the summer IGD Training in May 2017. GVSU is partnering to identify faculty partners to be trained as facilitators for 2018-2019.</p>
3. Create an intergroup dialogue for university leadership and community leaders to explore civic engagement work	<p>In the Fall of 2017 and Winter of 2018, the Division of Inclusion and Equity solicited the assistance of five campus partners who had been trained in intergroup dialogue to pilot a model for sustained dialogue among staff in Housing and Residence Life. As a result, three separate, but concurrent groups were facilitated. One group for the Central Housing Office Staff, one for the Living Center Directors, and one for the Assistant Living Center Directors.</p> <p>2018-19 will be spent building the capacity of these facilitators for expansion into partnering with community members.</p>

FOCUS AREA: PATHWAYS EFFORTS TO CREATE A COLLEGE GOING CULTURE

Action Steps	2017-18 Updates
1. Create a pathway advisory council on campus and community partners	This unit has been created and an advisory board of community partners established. The advisory board has met 4x this year.
2. Elevate K-12 partnerships in “placed based” civic engagement efforts	Partnerships can utilize Activate offerings through the social justice center.
3. Evaluate and implement measures to improve selected programs	To be determined in 2018-19 academic year as a benchmark for programs.

4. Work with Union High School

[GEAR UP Program](#) - followed the class of 2017 throughout their high school experience.

[Wade H. McCree Program](#) – working with students to receive the scholarship upon graduating from high school.

[Challenge Scholars Summer Camp](#) is launched for the first time in summer 2018. 24 students are attending.

FOCUS AREA: ECONOMIC JUSTICE

Action Steps	2017-18 Updates
1. Create a program statement for the expansion of Replenish	<p>The Associate Director of the Center for Women and Gender Equity and a member of the Counseling Center worked together to create an expansion plan in 2017-18. The main purpose for Replenish remains to be a licensed food resource that provides food, personal care items and clothing for students. Additionally, there is space for students to utilize microwaves and sinks to prepare quick meals. GVSU provides refrigeration and fresh food through partnerships with various campus entities.</p>
2. Formalize community partnerships to services	<p>The largest partner has been Feeding America and after working with the Department of Health and Human Resources we realized they fit better with poverty resources for the Fostering Laker Success discussed in #4. Feeding America provides discount food and also certifies Replenish as a food pantry in the State of Michigan, which is crucial to Risk Management. By streamlining our two largest partners it allowed us to focus our efforts on economic justice through poverty resources and food justice.</p>
3. Clarify expectations and workload planning	<p>After Replenish went through the first year of having an independent space, the Associate Director conducted an environmental scan and, on the basis of those results, developed a staffing plan, a division of labor, and plan regarding workload for food ordering, stocking, etc.</p>
4. Train staff on additional services offered through Replenish (i.e. students aging out of the foster system, student parents, formerly incarcerated students, students in poverty, etc.)	<p>Because of the acquisition of a three-year Fostering Laker Success grant for \$375,000 (aimed at serving those who have spent time in foster care), the skills of the staff who work in Replenish have grown around this particular population. Similarly, as the Associate Director has been tasked with chairing the Student Parent Committee the needs of these students have become foregrounded in the work of Replenish.</p>