

September 27, 2023

Thank you for your attendance at this month's Workday for Managers meeting. We hope you enjoyed getting a sneak peek of information related to Hiring & Recruiting. If you're interested in learning more, please review the materials below.

One item I should've called to your attention is the <u>Workday Key Dates</u> highlighted in this month's newsletter. As we transition from Banner to Workday we will need to stabilize our data sources. A number of personnel and financial processes will be suspended in advance of the January go-live.

Materials:

- Hiring Approval Form Change Guide
- Job Requisitions Change Guide
- <u>Supervisory Organizations Info Page</u>
- Position & Job Management Info Page
- Job Requisitions Info Page
- <u>Applicant Management Info Page</u>

For those of you who weren't able to join, the meeting materials are available here:

- Expression PDF September meeting PPT
- <u>September meeting recording</u>

We look forward to seeing you on 10/25 to share information about Onboarding and Changing & Adding Jobs.

Thanks, Workday Change Management Team