

Dear GVSU staff,

The GVSU Workday Change Management Team is creating the Change Agent Network to play an integral role in preparing the university for the <u>January 2024 Workday go-live</u>. The Change Agent Network (CAN) will be a group of 70-100 individuals representing all areas of the university who will be a voice of the university to the project team, and a voice of the project team to the university. Change Agents will be influential communicators and will meet monthly to learn and share important Workday information.

Action requested: (If you're interested in becoming a Change Agent):

- Review the <u>GVSU Workday Journey</u> and <u>Change Agent Network</u> (CAN) pages
- Discuss with your supervisor and request their approval
- Complete the GVSU Workday <u>CAN self-nomination form</u> by Friday 10/7

What's next:

- A draft roster of the Change Agent Network (based on self-nominations) will be reviewed by university leadership.
- Change Agent nominees and their supervisors will receive an email update and the Change Agent Network will officially kick off later this fall.

We look forward to partnering with you!

Thank you,

Belinda Boardman

GVSU Workday Change Management