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JUNE 2023 MONTHLY UPDATE



gvsU Need to Know

Beginning in January, all <u>staff time off</u> will be requested and approved in Workday each pay period. Physical time clocks for <u>clocking in</u> will be replaced by Workday's Check-In feature.

Leadership Corner

This month's Workday for Managers meeting will feature the <u>Procure-to-Pay process</u>. In addition to GVSU leaders, any Professional Support Staff (PSS) who manage requisitions and/or invoices are welcome to join. Visit the <u>Workday for Managers</u> page for the Zoom link.





Project Update

End-to-End testing kicked off this month. There are about 100 testers who will be completing nearly 3,000 tests prior to September!

Upcoming Activities

Save the date for the Workday Town Hall! We'll be gathering in Kirkhof on Tuesday, September 12th from 1:00-3:00. Take this opportunity to hear from project teams and sponsors about the



transition to Workday and ask questions.



More Info

Professional Support Staff (PSS) will experience varying levels of change with Finance and HR related work tasks moving into Workday. We've created a <u>Workday for PSS page</u> to help support you on this journey.

Helpful Resources

Check out the <u>Workday @ GVSU Website</u> for more information. <u>Contact us</u> with any questions!



Thank you for your continued support,

Gregory J. Sanial, VP for Finance & Administration Executive Sponsor, Workday

Katherine Fay, Director of the Project Management Office Department Sponsor, Workday

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