Message Subject: Urgent Request: Submission of Planned Curriculum Changes for WS-CAT Review

Dear College Deans, Assistant/Associate Deans, and Department Chairs:

As you know from our previous communication, we are in the midst of the Workday Student (WDS) implementation and will go live at the beginning of the Fall 2027 semester, with stabilization occurring during the 2027-2028 academic year. We have established the Workday Student Curriculum Advisory Team (WS-CAT) to support this transition while upholding our commitment to academic innovation.

Action Required by June 11, 2025

To ensure a smooth transition and minimize disruption to both curriculum development and the WDS implementation, we request that each unit or program submit curricular actions that are significant, having a large and critical impact such as new programs, new units, or the revamping of current programs, for review by the WS-CAT team. From the items submitted by the units or programs, WS-CAT will create a list by college. This information is crucial for our planning process and will help us identify potential implementation challenges early.

Scale of Impact Guide:

- Small: Affects only the specific program/course
- Medium: Affects multiple courses/programs within one department
- Large: Affects multiple departments
- Critical: Affects multiple colleges or has university-wide implications

Special Attention Required

Please identify any changes that:

- Impact multiple programs across departments or colleges
- Have an accreditation or licensure concern
- Involve significant structural changes to existing programs
- Create new credential types or academic pathways

For all curriculum proposals already submitted in SAIL, WS-CAT will review and prioritize them based on their impact scale. We will pay particular attention to the expected start date for implementation.

Required Information

Please provide the following information on curricular changes planned but not yet submitted to SAIL:

- Proposal type and proposal action
- Projected SAIL submission date
- Anticipated start date for implementation
- Scale of impact
- If the curricular change is motivated by accreditation or licensure requirements

Submission Process

Please complete the survey on this link for each curricular action by June 11, 2025. The WS-CAT team will review all submissions and provide guidance on timing and implementation strategies.

Information Sessions

We will be hosting an information session on **May 29 from 3 to 4 p.m. via Zoom** to answer questions and provide additional guidance.

Important Note

This is not a "curriculum pause" but rather a strategic approach to ensure that necessary curricular innovations can proceed while maintaining the integrity of our WDS implementation. The WS-CAT will collaborate with academic units to facilitate essential changes throughout the transition period.

We appreciate your cooperation and understanding as we navigate this transition together. If you have any questions, please do not hesitate to contact the WS-CAT.

Sincerely,

Felix N. Ngassa, AVP for Curriculum, Office of the Provost

On behalf of the Workday Student Curriculum Advisory Team (WS-CAT):

- Cathy Buyarski, Vice Provost for Student Success
- Martin Burg, Chair of UCC 2025-2026
- Barb Hoogenboom, Chair of UCC 2024-2025
- Josh Marko, Senior Project Manager, Project Management Office
- Anne Sergeant, Vice Chair of ECS/UAS and WDS Faculty Sponsor
- Pam Wells, AVP and Registrar, and WDS Department Sponsor