Kate Smith

Grand Rapids, MI 49504 • 555-050-0505 katesmith@email.com

EDUCATION

Bachelor of Science in Allied Health Science

Grand Valley State University

Associates in Pre-Nursing June 2019

Georgia Military College: Completed associate degree while on active duty with a 3.8 GPA.

EXPERIENCE

Nurse Technician 2023 - Present

Corewell Health

- Monitored and recorded vital signs for an average of 15-20 patients per shift, promptly reporting critical changes to the Registered Nurse (RN) to ensure timely intervention.
- Collaborated effectively with multidisciplinary teams to provide input in the development and execution of individualized care plans.

Customer Service Associate

2020 - 2023

Expected Graduation: April 2026

Home Depot

- Addressed an average of 50+ customer inquiries per shift regarding product location, features, and project needs, achieving a high satisfaction rating.
- Trained 5 new hires on point-of-sale (POS) systems, store procedures, and product knowledge, leading to faster onboarding and increased team efficiency.

Aircraft Fuel Systems

2013 - 2020

United States Air Force

- Performed comprehensive inspection, repair, and testing of complex hydraulic and fluid transfer systems on aircraft, ensuring peak operational performance and safety standards were consistently met.
- Developed and advised on the implementation of aircraft fuel systems maintenance procedures and quality control policies, ensuring compliance with all regulatory standards.
- Analyzed existing maintenance procedures and equipment performance, recommending and implementing process improvements that enhanced efficiency and reliability.

CAMPUS INVOLVEMENT

Pre-PA Club: eBoard Position – Secretary

2025 - Present
Peter Secchia Military and Veterans Resource Center: Peer Mentor

2024 - Present