

Dale Allen

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Objective

To support workforce development as the Legal Intern at Disability Advocates of Kent County.

Education

Grand Valley State University, Allendale, MI

Expected Graduation: April 2019

Bachelor of Arts

GPA: 3.35

Major: Legal Studies, an ABA-approved program

Related Coursework: Legal Research and Writing, Family Law, Property and Probate Law, Research Methods in Criminal Justice, Criminology, Civil Litigation

Skills Summary

- Proficient with Microsoft Word, Power Point, Excel; exposure to Lexis Nexis and Westlaw
- Excellent business communication skills
- Experienced in research and presenting to small groups

Course Projects

Family Law, GVSU

Winter 2018

- Formulated topic related to family law to research and present solutions to classmates
- Served as lead researcher in group of four classmates

Legal Research and Writing, GVSU

Fall 2017

- Wrote 20-page paper on “Law in the Public Sector” within group of three students
- Synthesized information for research paper from academic databases and peer-reviewed journals

Related Experience

Student Researcher, GVSU Legal Studies Department

Summer 2017

- Selected as one of three students to present paper to Grand Rapids Bar Association
- Worked with Legal Studies faculty member to complete GVSU legal studies program ABA approval and accreditation paperwork

Awards and Activities

GVSU Student Senate Representative

August 2016–Present

“I am Grand Valley” Award Recipient

January 2017

Back Bay Mission, Service-Learning Volunteer

March 2017

Employment

Old Navy, Grand Rapids, MI

June 2017–Present

Sales Associate

Best Buy, Holland, MI

May 2014–May 2017

Customer Service