

GVSU NOTIFICATION OF TRANSFER PROCEDURE

GVSU endeavors to provide the best student-athlete experience and recognizes that there may be circumstances in which a student-athlete may depart our athletics program without completing their NCAA eligibility. To that end and in conjunction with NCAA bylaws the following process shall be followed when a student-athlete wishes to transfer to another institution and participate in athletics activities at their next institution:

- Per NCAA Bylaw 13.1.1.2.1, A student-athlete may initiate the notification of transfer process by providing their institution with a written notification of transfer at any time. Please utilize the Notification of Transfer at the end of this section or Contact the Associate Athletics Director for Compliance to receive the form.
- GVSU shall enter their information into the NCAA Transfer Portal within seven-consecutive calendar days of receipt of a written notification of transfer from the student-athlete.
- Entering the transfer portal provides the student-athlete the opportunity to speak with other institutions but does not guarantee athletics eligibility at any future institution.
- GVSU Athletics may decline to approve the one-time transfer exception on a case-by-case (or school-by-school) basis. Questions about the One-time transfer exception and it's application at levels other than NCAA Division II should be directed to the Associate Athletics Director for Compliance.
- Student-athletes may withdraw a notification of transfer by notifying the Associate Athletics Director for Compliance in writing of their request.

Questions regarding the transfer process in general are encouraged prior to submitting any notification of transfer request. Please contact the Associate Athletics Director for Compliance regarding questions pertaining to eligibility and the transfer process.

GRAND VALLEY STATE UNIVERSITY ATHLETICS



Notification of Transfer

Please use this form to notify the Compliance Office of your notification of transfer. Provide all information to avoid delays in processing. It is recommended you meet with the Associate Athletics Director for Compliance prior to completing this form to ensure you understand your eligibility and the implications of entering the transfer portal.

This form may be emailed to Wendy Wilson at wilsonwe@gvsu.edu

Student-Athlete Information

Name: _____ G#: _____ Phone number: _____

Sport(s): Select Sport Preferred Email (if other than GVSU): _____

Last semester of participation: FA____ WI____ Currently participating

Are you currently receiving athletically-related financial aid? Yes No

Did you participate in an athletics contest in the current academic year (including scrimmage or exhibition contests)? Yes No

Do you wish to be contacted by other institutions (if yes, your contact information will be visible to authorized representatives of NCAA member institutions)? Yes No

By signing below:

I give my consent for Grand Valley State University to utilize the NCAA Transfer Portal to disclose my transfer status and provide requested documents and information pertaining to my NCAA eligibility to the NCAA and authorized representatives of other member institutions using the NCAA Transfer Portal.

I understand that my request to enter the transfer portal will be shared with my head coach.

I understand that notification of transfer allows me to contact other institutions from the time I receive the confirmation email.

I understand that if I choose to transfer, NCAA Bylaw 14.5.1 requires a student-athlete to complete one full academic year of residence at the next institution prior to competing, unless the I satisfy the requirements of a transfer exception.

I understand that GVSU Athletics may decline to approve the one-time transfer exception on a case-by-case (or school-by-school) basis. I understand that if I have questions about the one-time transfer exception, I may discuss those questions with my head coach or the compliance office.

I understand that NCAA rules regarding transfer eligibility are still in effect and that I must be academically eligible as well as athletically eligible should I choose to transfer. Further, I understand I can make an appointment with the Associate Athletics Director for Compliance regarding the transfer process and my eligibility.

I understand that if I am receiving athletically-related financial aid, it may be non-renewed at the conclusion of the current academic year for which it is awarded per Bylaw 15.5.5.1.

Student Athlete Signature: _____ Date: _____

Signature Compliance Office: _____ Date added to Portal: _____