



OCTOBER 2, 2025

**INNOVATE TOGETHER,
TRANSFORM TOMORROW**

GV Technology Summit Poster Presentations

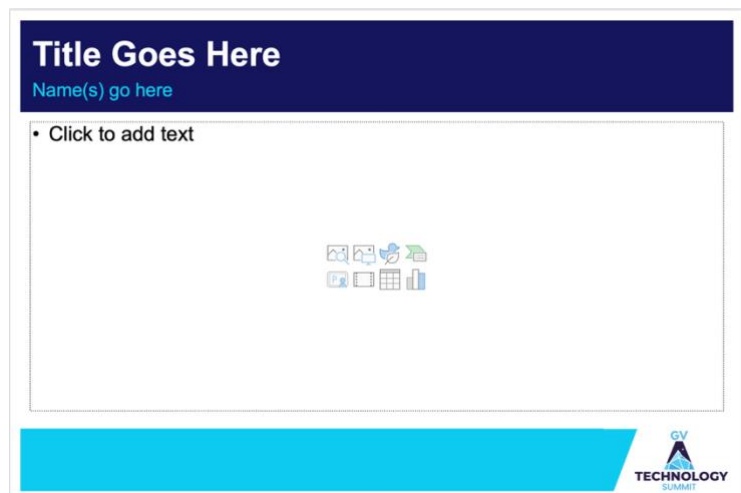
We will be printing the posters for you at no cost to you. Please adhere to the following guidelines:

Presentation Zone:

You will be assigned a location at the Summit for presentation. You will be supplied with your custom poster and an easel. A small or large table (and linen) can be requested on the Proposal Submission Form. If you plan to bring your linen, please notify us at techsummit@gvsu.edu.

Poster Template and Design Instructions:

- Posters will be 36 inches wide by 24 inches tall and must be designed using
- Type the title of your presentation in the blue bar: “Your Presentation Title Goes Here”
- Type the name(s) of your presenter(s) under the title: “Your name or names go here”
- Put the content of your poster in the white area.
- Leave at least a 0.5” margin all the way around. Do not put text or design elements beyond the 0.5” margin.
- Use the font Arial only.
Employ bold, italic, and size variations to create a distinct hierarchy.
- Do not change the size of the template.
- Use subheadings, white space, lines, or boxes to separate content.
- Make sure any images are high-resolution (300ppi) and not pixelated.
- Information should be legible from 3-5 feet away.
- Use a white or light-colored background. Do not use a photo or a visually busy pattern as a background.
- Spellcheck and carefully proofread the presentation for errors.



- Consider including a QR code to connect the audience with additional information.

Poster Submission:

- All posters must be [uploaded here by](#) September 12, 2025.
- Save and upload your poster as a PowerPoint file (.ppt or .pptx).
- **Do not** change the image compression settings.
- All posters will be reviewed, and if not approved, will be returned to you so adjustments can be made.
- Event staff will place your poster in your assigned exhibit space on the morning of the Summit.

Post-Event:

- After the event wraps up, feel free to take your custom poster with you. Don't forget to grab any handouts, materials, or linens you brought for your table as well.
- After the event, you'll receive a short survey to share your feedback and help us improve future Summit events.