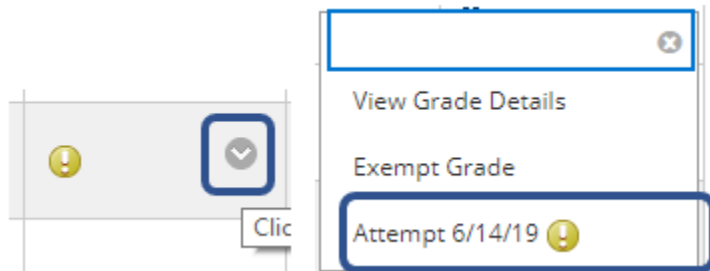


Adding Audio or Written Comments to Assignments

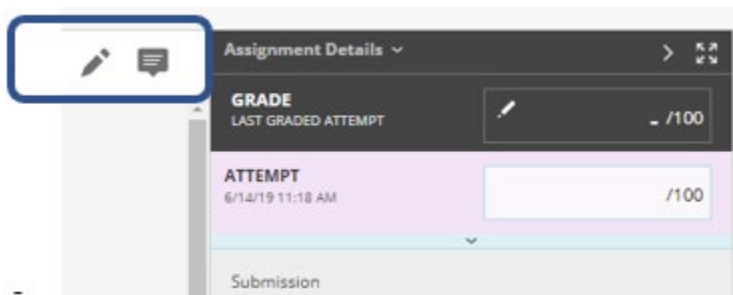
To grade Assignments with written and/or voice feedback

-Go into the Grade Center, hold your mouse over the cell with the attempt symbol and click the dropdown arrow

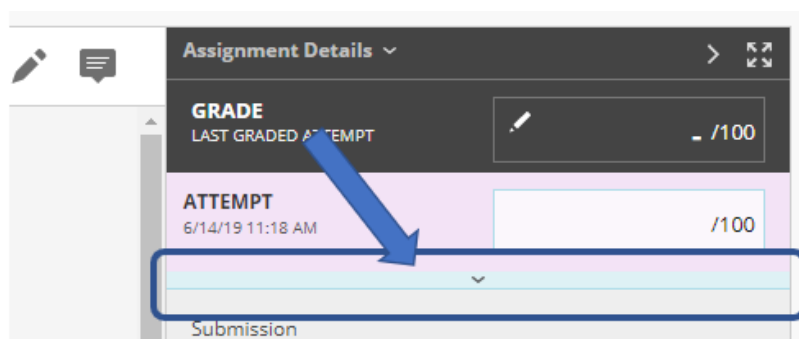
-Select the Attempt



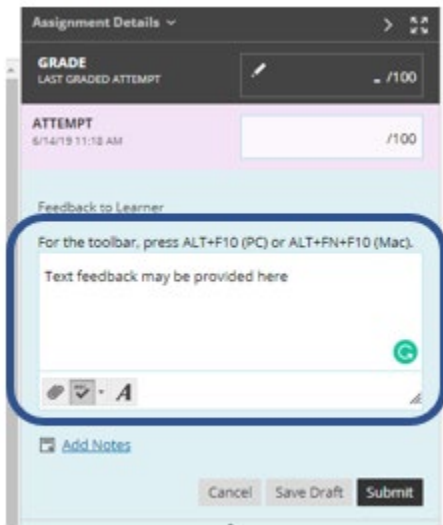
- Instructors may annotate the student's papers using the draw or point tools



- Instructors may also add written comments and voice comments
- Click the drop-down arrow on the tiny blue line



In the feedback to learner type or copy and paste any comments you wish to provide the student.



dent.

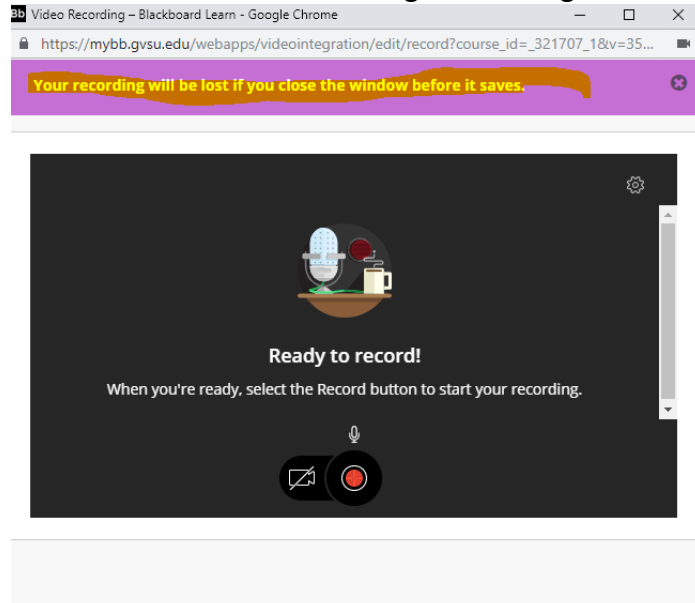
To add Voice comments, click the **A** to get the full tool bar



Click the Microphone in the bottom row, left side



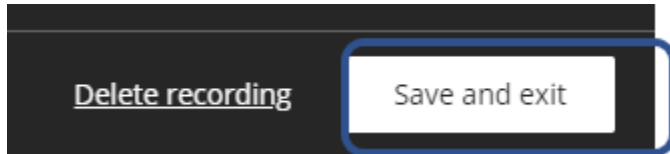
Click the red start button to begin recording.




Click **Stop** when finished



Save and exit or Delete to rerecord.



Rename if desired and click Insert Recording.

 **Rename if appropriate**
00 : 54


***Recording Name**

***Alternative Text**


After providing a score Click Submit




Feedback to Learner


For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

 "Recording June 14, 2019, 12:19 PM"Text

Additional feedback may be provided here



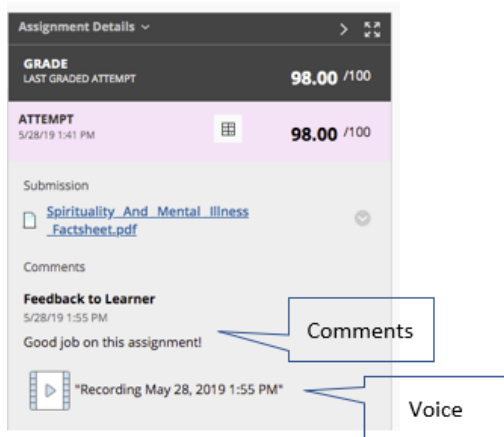
 [Add Notes](#)

Student point of view

1. For students to view comments and Click “Grades” in the Content Area, and then the assignment name.



2. After clicking the Assignment, the “Review Submission History” page should appear-to the right of the page, in the “assignment details” section, is where you will review instructors’ feedback. Additional comments may be added with the document.



Note: Students may also click on the thought bubble next to your score in the “My Grades” section to review written and oral feedback by instructors.

