

Discussion Board

Discussions are a good way to encourage students to think critically about coursework and interact with other students. In the Discussion Board, students can have traditional classroom discussions, but with the advantages of asynchronous communication.

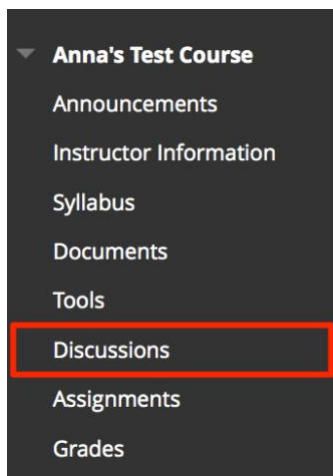
Discussion Board Structure

The main **Discussion Board** page displays a list of forums. A **forum** is where students discuss a topic. Within each forum, users can create multiple threads. A **thread** includes the initial post and all replies to it. Posts on the discussion board appear sequentially.

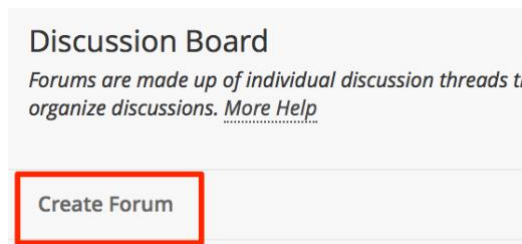
Creating a Forum

The main Discussion Board page displays a list of forums. A forum is where students discuss a topic. Within each forum, users can create multiple threads. A thread includes the initial post and all replies to it.

1. On the course menu, select **Discussions**



2. Select Create Forum in the top left corner




3. Provide a **Name** and **Description** for the forum. A description can include the specific questions/assignments, dates for the forum, and expectations of when and how often posts are expected.

FORUM INFORMATION

* Name

Description



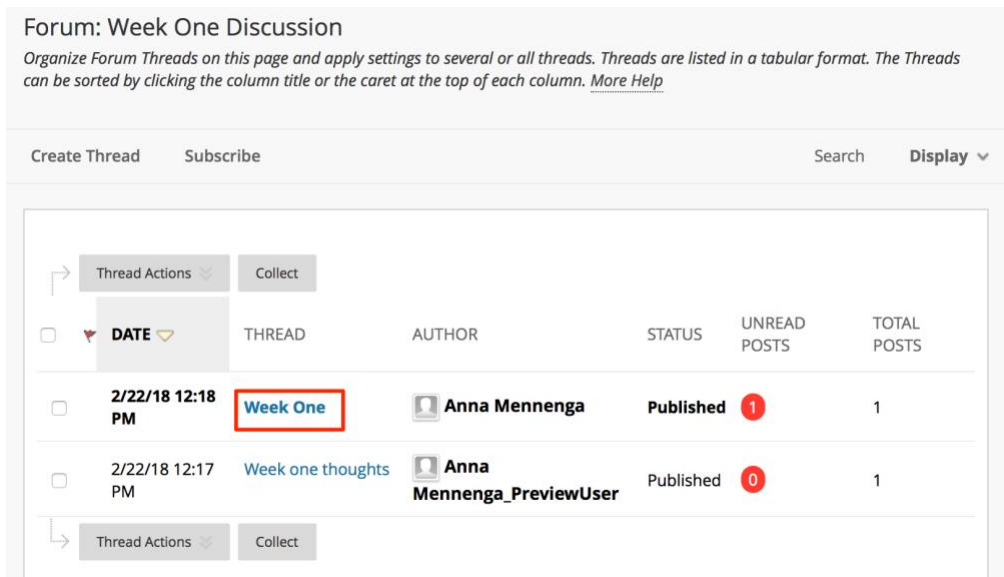
Description of forum

Path: p Words: 3

4. Select the **Forum Availability**
5. Select the forum settings
 - *Viewing Threads/Replies*: Select participants must create a thread in order to view other threads in this forum, if you would like students to post their own idea before viewing others. If it is OK for students to view other threads before posting their own, leave the default Standard View
 - *Grade*: You can create a graded forum or thread and a column is created automatically in the Grade Center. Note that if you select to Grade Threads, you cannot allow members to create new threads. Instead, consider selecting to grade the forum.
 - *Subscribe*: You can allow students to subscribe to this forum or threads within the forum. Students who subscribe to a forum or thread receive notifications when activity occurs.
 - *Create and Edit*: Choose the student's ability to create and edit within the forum.
 - *Additional Options*: Enable students to tag or rate posts within the forum.
6. Select **Submit when finished**

Reply to a Thread

1. Open a thread inside a forum by clicking on it



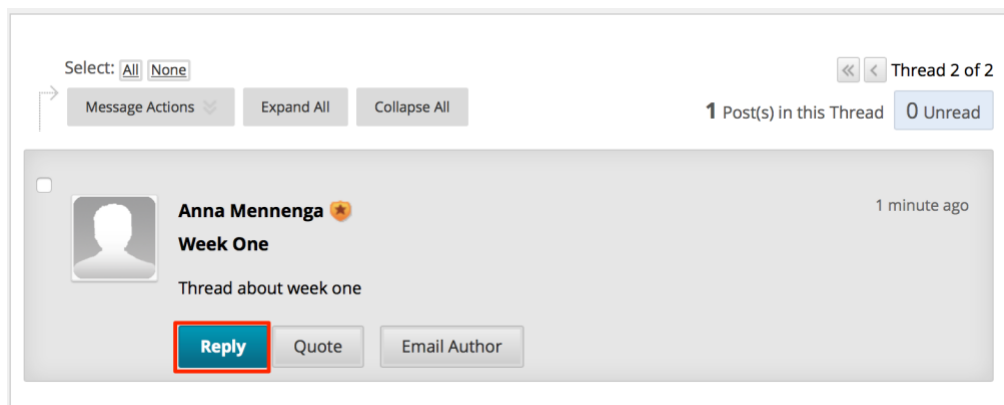
Forum: Week One Discussion
Organize Forum Threads on this page and apply settings to several or all threads. Threads are listed in a tabular format. The Threads can be sorted by clicking the column title or the caret at the top of each column. [More Help](#)

Create Thread Subscribe Search Display ▾

<input type="checkbox"/>	DATE ▾	THREAD	AUTHOR	STATUS	UNREAD POSTS	TOTAL POSTS
<input type="checkbox"/>	2/22/18 12:18 PM	Week One	Anna Mennenga	Published	1	1
<input type="checkbox"/>	2/22/18 12:17 PM	Week one thoughts	Anna Mennenga_PreviewUser	Published	0	1

Thread Actions ▾ Collect

2. On the thread's page, you can view the text of the post and the information. All replies appear on the same page with the original post.
3. Click reply on the thread to write a **Reply**



Select: [All](#) [None](#) Thread 2 of 2

Message Actions ▾ Expand All Collapse All 1 Post(s) in this Thread 0 Unread

Anna Mennenga ✨ 1 minute ago

Week One

Thread about week one

Reply Quote Email Author

4. Write your reply and select **Submit** when finished