Summer Internship Opportunity

Grand Rapids Sport & Social Club (GRSSC) is seeking candidates to fill Internship roles throughout the company. GRSSC provides a fun and safe environment that brings people together to socialize. We use coed recreational sports as a medium to accomplish this goal. From dodgeball, kickball, soccer, volleyball, flag football, and more, everything we do is Coed! We are committed to raising awareness of local businesses, raising appreciation for the community, and providing a safe, clean, and friendly environment for individuals to socialize.

Internship Requirements
Pursuing or completed a Bachelor or Master degree in a related field. •Experience in facility management, recreation, sports management, hospitality/tourism management, or other related experience. •CPR/AED and First Aid certifications. •Ability to use or, learn to use, various computer software programs. •Detail oriented •Ability to work as part of, and lead a team that collaborates effectively with colleagues. •Strong written and verbal communication skills. •Knowledge of standard practices and demonstrated experiences in event management, hospitality & tourism and/or special events administration. •Entrepreneurial spirit and enthusiasm; strong communication and presentation skills. •Analytics skills to: identify problems, assess alternatives, and render consistent, logical decisions. •Ability to thrive in an environment that values high expectations, accountability, and balanced life choices. •Extremely outgoing & Energetic. •Be willing and reliable to work variable hours including nights during leagues.

Responsibilities
• Supervise and manage league nights
• Assisting in managing day to day operations in the office
• Develop our advertising and marketing of sports leagues
• Building our brand through the use of Social Media
• Establishing a relationship with vendors, facilities, and the community to support our growing brand
• Taking photographs and video during events and leagues
• Managing equipment
• Setting up and helping to maintain fields and playing surfaces
• Creating a social experience and environment for league members
• Develop new paths and opportunities for sponsorship
• Ensure safe and responsible play during competition
• Assist in managing league sign-ups and teams
• Attend league social events

Additional Information
• Be 21+ years of age or older by start date of internship.
• Interns will be eligible for course credit designated by their University/College.
• Internship will be unpaid, however all Interns will be eligible to register for a free season with GRSSC upon completion of their internship.
• Internship runs from May - August.

To Apply
Email or send Resume/Cover Letter/3 References to:

Ace Covey
Director of Sport Leagues
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