

GRAND VALLEY STATE  
UNIVERSITY SEIDMAN COLLEGE  
OF BUSINESS ALUMNI NETWORK  
BYLAWS

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**Article I**      Name

The organization is formed from the business college at Grand Valley State University. The name of the organization shall be the Seidman College of Business Alumni Network, referred within as “Alumni Network” or “Network”.

**Article II**      Purpose

The Seidman College of Business Alumni Network is the organizational entity within the University representing the alumni of the University and the Seidman College of Business. The purpose of the Alumni Network is to promote, assist and perpetuate the goals and objectives of the Seidman College of Business. The Alumni Network represents a vital resource to the University, the Seidman College of Business and its Dean - one in which the University has an expressed interest and a desire for further development. The Alumni and the University are united through the Network by common interests, concerns, and goals.

**Article III**      General Membership

- A. All degree holding graduates of the Seidman College of Business shall be eligible members of the Alumni Network.
- B. Other persons as designated from time to time by a two-thirds vote of the Seidman College of Business Alumni Network Board of Directors shall be eligible members. These members shall possess all the rights to vote or hold office.

**Article IV**      Seidman College of Business Alumni Network Board of Directors

- A. The Alumni Network Board of Directors or Alumni Network Board or Board shall be the representative body and shall carry out the strategic plans of the Executive Committee and shall be responsible for planning Alumni Network events.
- B. The Alumni Network Board membership shall consist of not more than 30 members, including the Executive Committee. The membership shall be made up of individuals selected and approved by the Alumni Network Board. The Board shall encourage membership consisting of a representative group of Seidman graduates from all areas of race, gender, and major areas of study in the Seidman College of Business and cross representation of current employment (Industries). The Director of Alumni Relations and the Dean shall serve as non-voting, ex-officio members of the Alumni Network Board.
- C. The Board shall meet at a minimum five times per year.
- D. All Network Board members will be required to make an annual financial commitment to the Seidman College of Business in an amount of their choosing. Board members may designate any fund within the Seidman College of Business for their commitment. The commitment must be made prior to the fiscal year end of June 30<sup>th</sup>. Student representatives on the Board will be exempt.

E. Terms of Office

1. A Seidman College of Business Alumni Network Board Member shall serve for a three-year term. Board members will be eligible for one (1) three-year renewal, subject to the majority approval of the Alumni Network Board. Following the completion of two consecutive terms (six years), the Board Member will have the option to vacate their position on the Board for a minimum of one year, or the new member can seek consideration of a new three-year term. Should a Board member gain re-appointment following this time, they will be eligible to serve again for up to six-years, at which time the process of vacating the position for another one-year period will be followed. When term eligibility expires, a Board member may still actively participate on a Committee of the Board as a non-Board member.
2. Board members are expected to attend and actively participate in board meetings and Network related events. Participation in the Alumni Network Board will be reviewed annually, including attendance records.
3. A Board Member may request up to a 12 consecutive month hiatus from their Board responsibilities. Should the Board Members' first term expire during the hiatus, they will be subject to the majority approval of the Alumni Network Board in order to serve a second term. Should the Board Member's second term expire during the hiatus, the process of vacating the position for a minimum of one year will be in effect from the date in which the Member's term would have ended.
4. The Executive Committee shall appoint members to the Alumni Network Board to fill vacant positions for the remainder of the vacant term.
5. Candidates for open board positions may be nominated by any member, individual on the Alumni Network Board or ex-officio members of the Network. The names and biographical information on nominees will be emailed to Network Board members.
6. All Board members are required to serve on at least one team/committee.
7. Terms of office normally begin on July 1 and end on June 30.

**Article V** Executive Committee of the Seidman College of Business Alumni Network Board of Directors

A. Membership

The Executive Committee shall consist of the President, First Vice President, Two (2) Second Vice-Presidents, Secretary and other at large members as appropriate.

B. Responsibilities

1. The Executive Committee shall be responsible for implementing the general policies and programs of the Alumni Network .
2. The Executive Committee shall have the power to act for the Alumni Network between meetings. The Executive Committee shall organize, plan and distribute agendas associated with each Board meeting.
3. The Executive Committee shall help recommend Alumni Network appointments for vacancies on the Alumni Network Board and its committees.
4. The Executive Committee shall assist the Seidman College of Business and its staff and faculty in any manner consistent with the purpose of the Network.

C. Terms

Election of Officers shall take place at the regular May meeting of the Alumni Network Board. Terms of office shall normally be for three years for the President and First Vice-President. The President shall not serve in that capacity for more than six consecutive years. When the term expires, the President will serve on the Executive Committee for one year in an Emeritus, non-voting advisory role, to help promote continuity. At that time, if the past President wishes to continue service as a Board member, they may be re-elected to the Board and begin a new 3-year term.

It is expected that the First Vice-President will take the President position at the expiration of their terms. Terms of office shall be three years with another three years renewable option for the Second Vice-Presidents and Secretary. Should the appointment of an Officer cause a conflict between the term of Officer position and the remaining term on the Board, the term of Officer position will supersede the remaining term on the Board

Terms of office shall begin on July 1 and end on June 30. Officer terms shall be staggered over different years to ensure continuity of experience on the Executive Committee. Officers shall be elected from and by the Alumni Network Board.

D. Duties

1. President - The President shall preside over all meetings of the Network, Alumni Network Board, and Executive Committee. He/she shall act as spokesperson for the Alumni Network or designate, when appropriate, another representative for that purpose. The President shall delegate to the Vice Presidents such affairs and activities of the Board as he/she deems appropriate. He/she shall also have the right to attend all committee and sub-committee meetings.
2. First Vice President - The First Vice President shall have primary responsibility for running the organization in the absence of the President.
3. Second Vice-Presidents – The Second Vice-Presidents shall have the responsibility of running the organization in the absence of the President and First Vice-President, and any duties that the President may delegate.
4. Secretary - The Secretary shall be responsible for the recording and transcription of all official meetings of the Alumni Board. Official board meeting minutes will be sent to the Alumni Board, and meeting minutes will be retained in the Dean's Office of the Seidman College of Business.
5. All officers of the Executive Committee shall serve on at least one standing team/committee to ensure communication between the committees and the Executive Board.
6. The Executive Committee shall typically meet at a minimum five times per year.

**Article VI** Executive Director

At their discretion, the Dean of the Seidman College of Business, in conjunction with the Board, may appoint an Executive Director to administer its programs. The Executive Director shall be a non-voting member of the Board and all teams/committees. He/she will be responsible for the planning and daily management of the activities of the Alumni Network in accordance with the policies of the Board and the decisions thereof, or of the Executive Committee.

**Article VII** Committees

A. Standing

The President of the Alumni Network shall establish committees and appoint membership in cooperation with the Executive Committee.

Any member of the Alumni Network may be a member of any committee. All Board Members and Executive Committee members must be a member of at least one committee. Committee chair positions shall be filled by board members. A committee chair may choose a co-chair that is not a Board member.

B. Emeritus & Special Agent Status

As stated in Article V, Section C, Terms - in order to assist

transition and ensure continuity of expertise on the Board, the outgoing President will serve on the Executive Committee in an advisory, non-voting role, for the duration of one year. Past Board Presidents, are invited to remain active with the current Board as a non-voting member, “special agent” status, or indicate interest in remaining on the Board following the process stated in Article V, Section C. Any outgoing Board member may choose to serve as a “special agent”, and ally for the Seidman College of Business Alumni Network Board of Directors, participating as good-will ambassadors at alumni events and supporting special projects as identified.

**Article VIII**    Quorum

A simple majority (51%) of the elected members of the Board in attendance at a meeting of the Alumni Network constitute a quorum for the purpose of conducting business. All actions taken by the Board except those noted herein, require a majority vote of the members present and voting.

**Article IX**    Amendment to Bylaws

These Bylaws may be amended upon the affirmative vote of two-thirds of the members of the Alumni Network Board. A copy of the proposed changes to the Bylaws and notification of the meeting shall be sent to each member in advance of such a vote.

Approved by the Executive Board on \_\_\_\_\_

\_\_\_\_\_

President

\_\_\_\_\_

First Vice-President

\_\_\_\_\_

Secretary