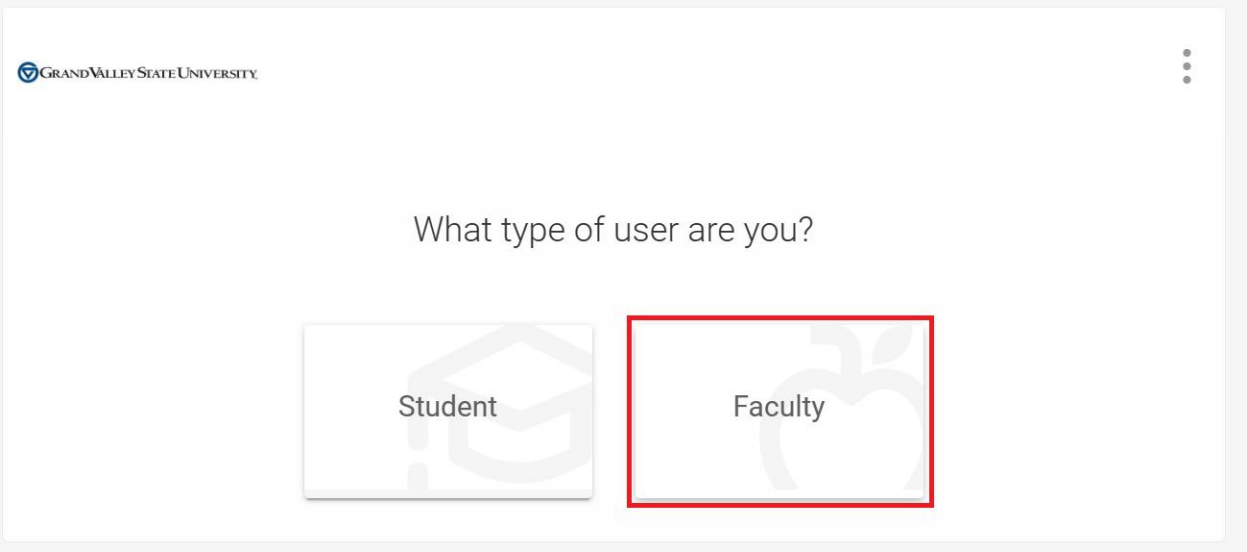
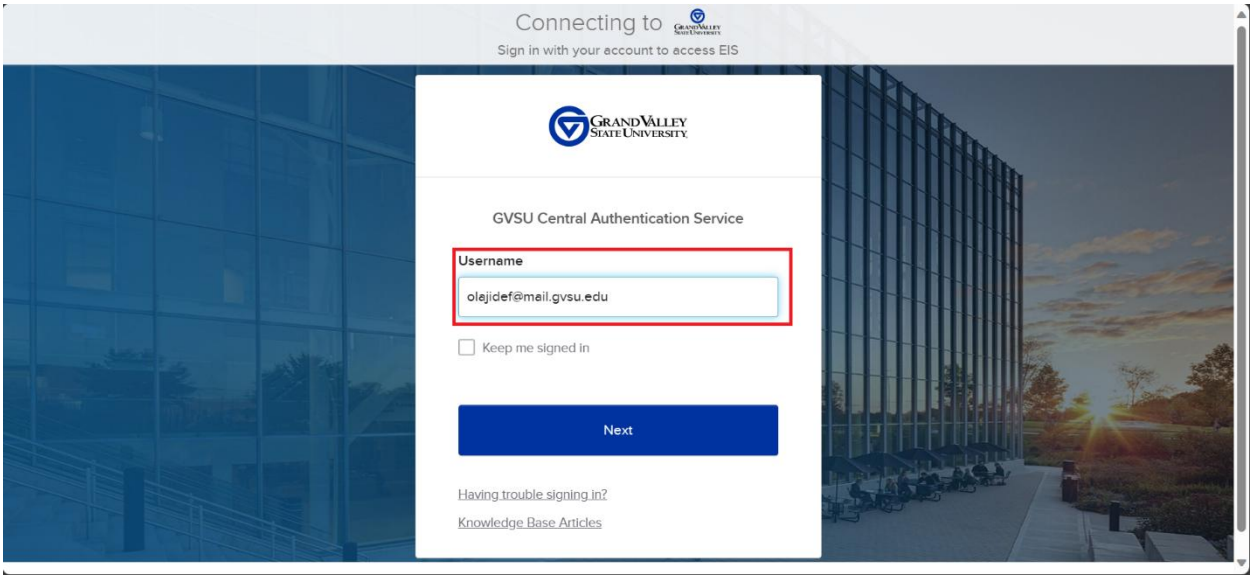
EXAM UPLOAD TO ACCOMMODATE

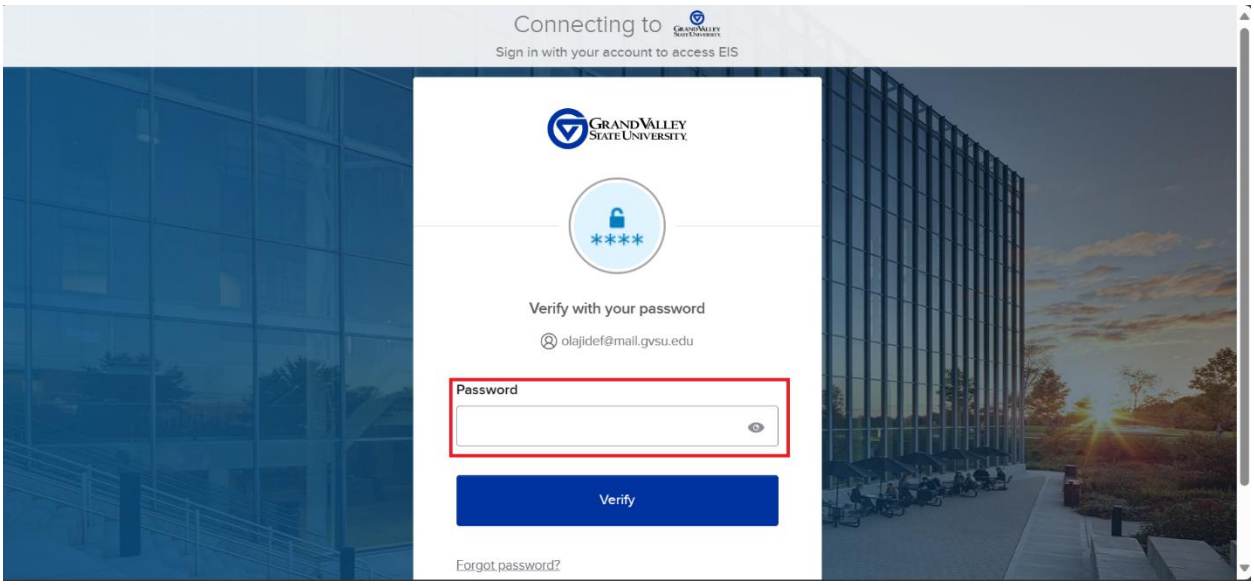
Accommodate gives the provision for faculties to upload tests and exam for their courses prior to receiving test requests from students. The steps are as follows:

1. Open your web browser and enter the link https://gvsu-accommodate.symplicity.com/
2. Select faculty in the options displayed.

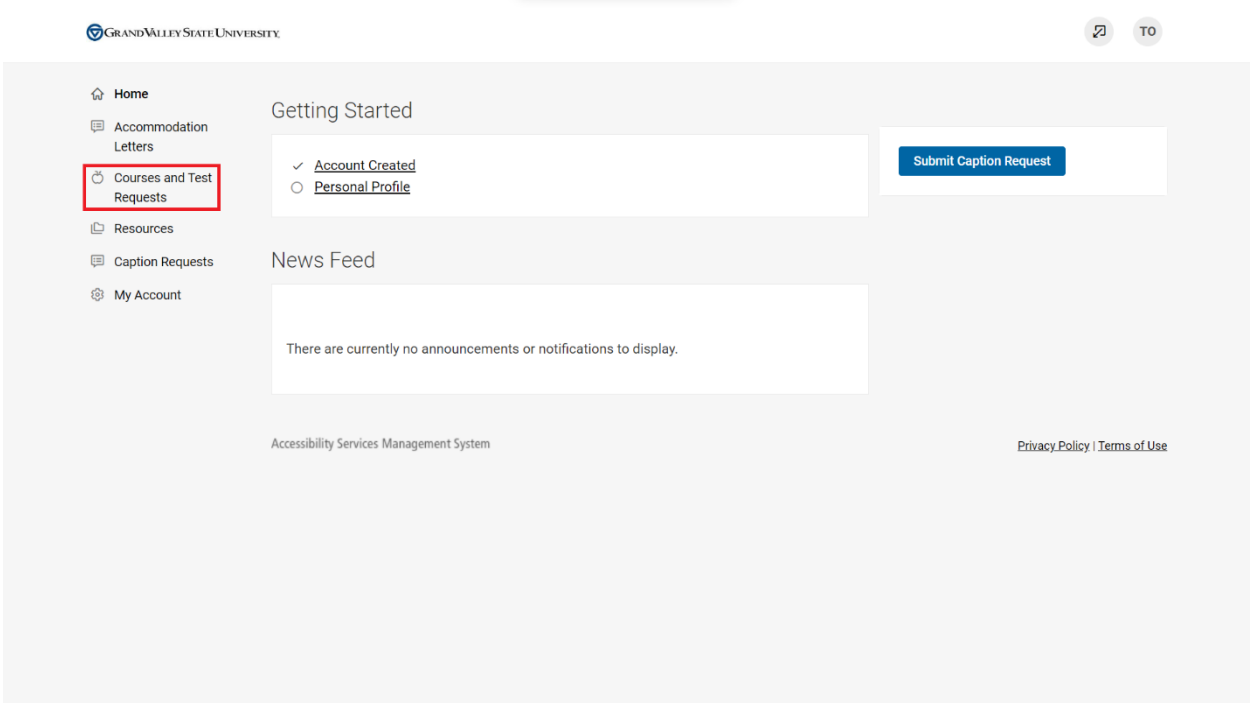


3. Log in using your banner credentials: username and password.

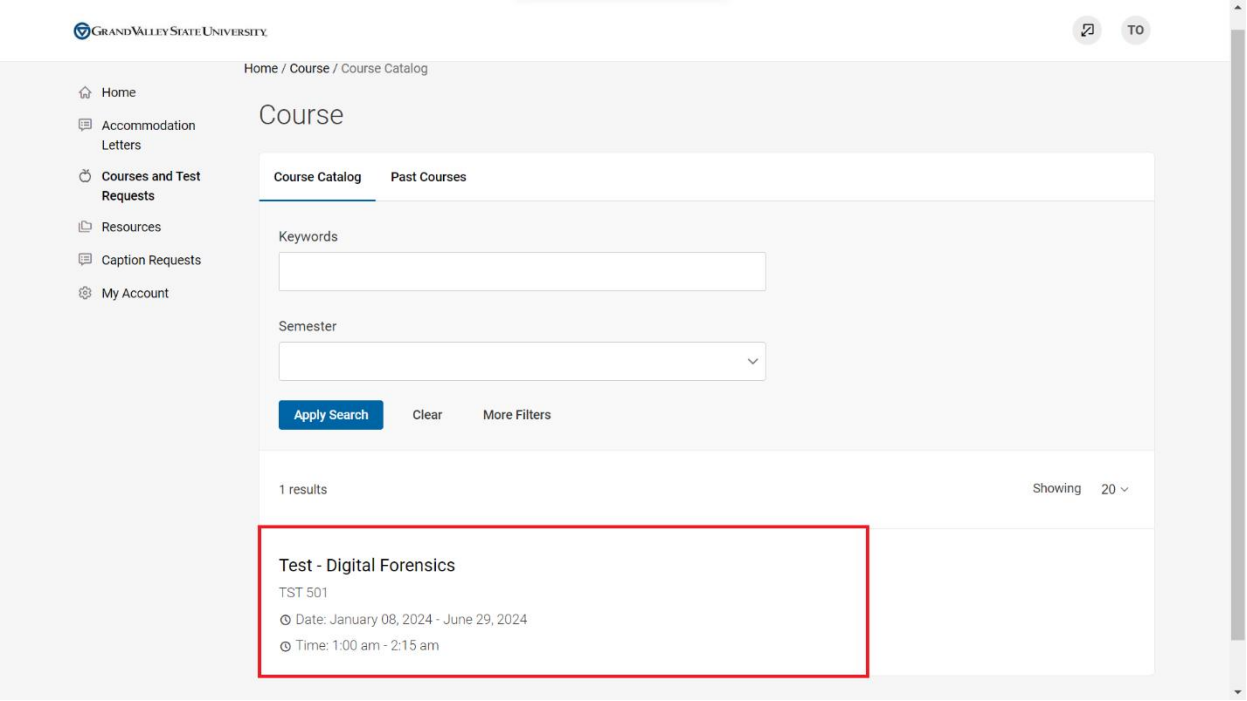




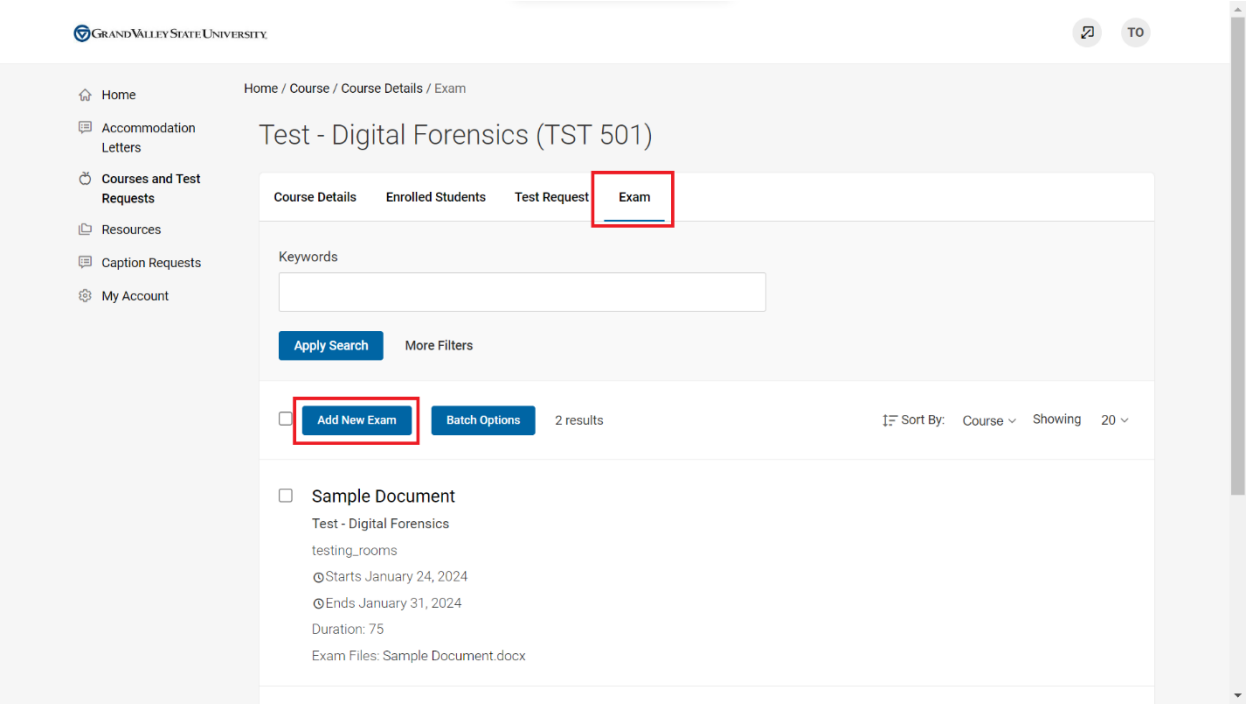
4. On the home page, in the navigation pane to the left, click on “Course and Test Request”



5. The list of all courses being taught is visible on the course catalog page as shown in the image below



6. Click on the course title to view details of the course. Click the “exam subtab” and click “Add new exam”



7. Fill in the form with the test/exam information and click submit.

[new record]

Course Details | Test Request | Exam

Submit | Save | Cancel | Delete

* indicates a required field

Exam

Course *

Human Origin (ANT 206)

Title *

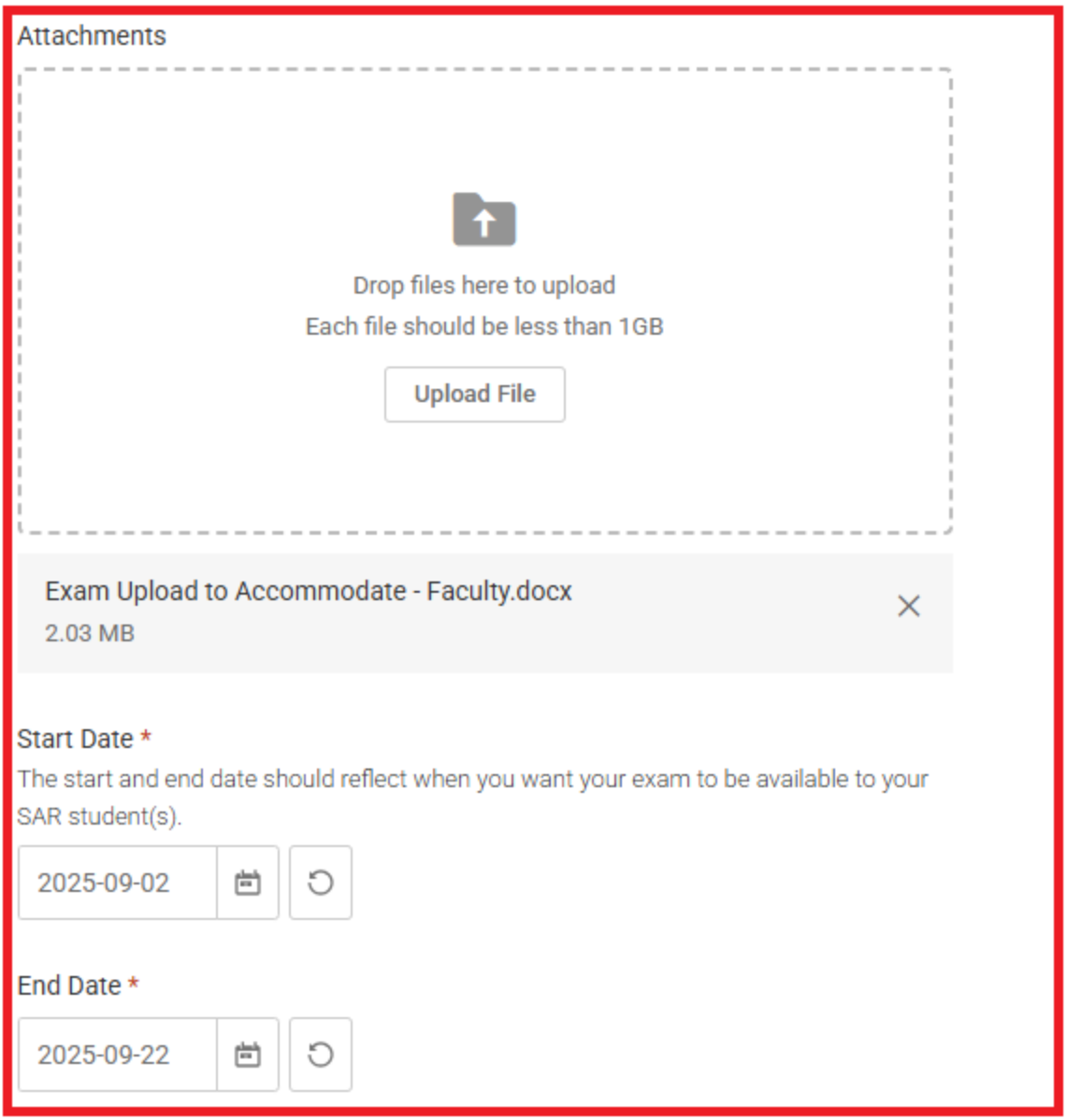
midterm

Description

Final Exam

Indicating that an exam is a final will override the class day/time filter, if in use, and use the default final exam length from system settings.

○ Yes ◉ No



Apply to all records

If select yes, exam will be added to all existing approved or pending requests for the same course with a test date in between the exam start and end date.

Yes

Thank you

For any inquires, send an email to accesstest@gvsu.edu