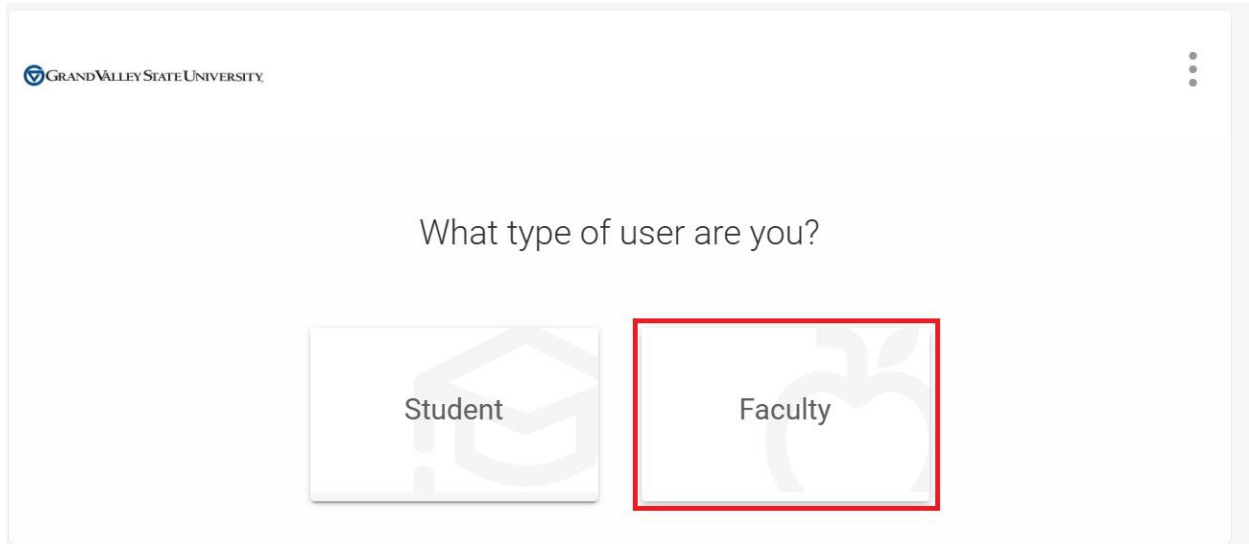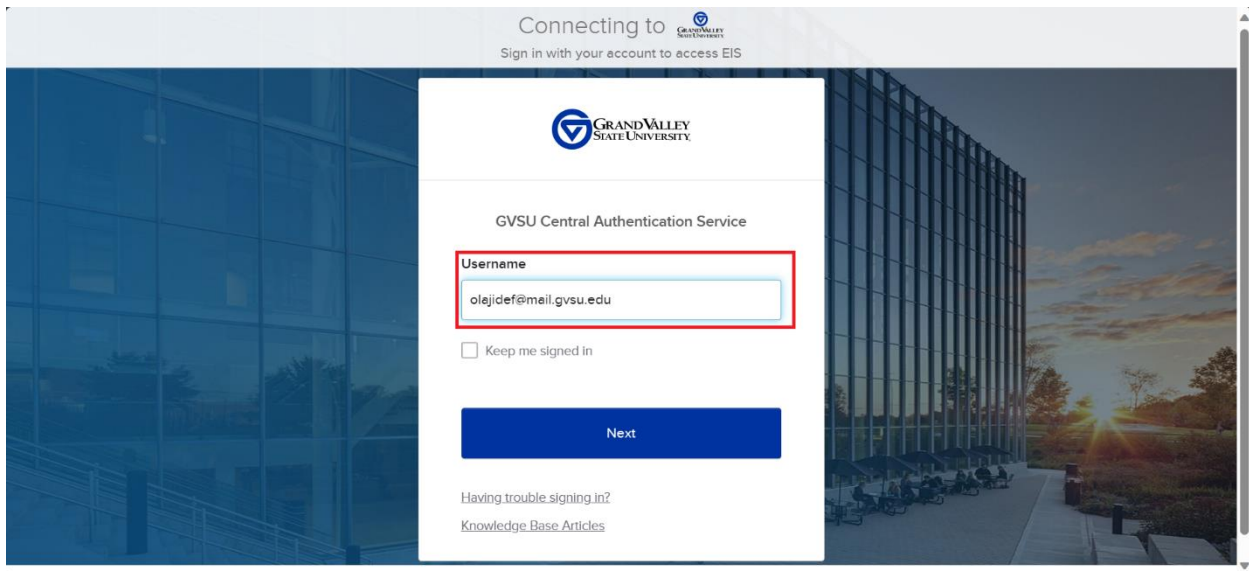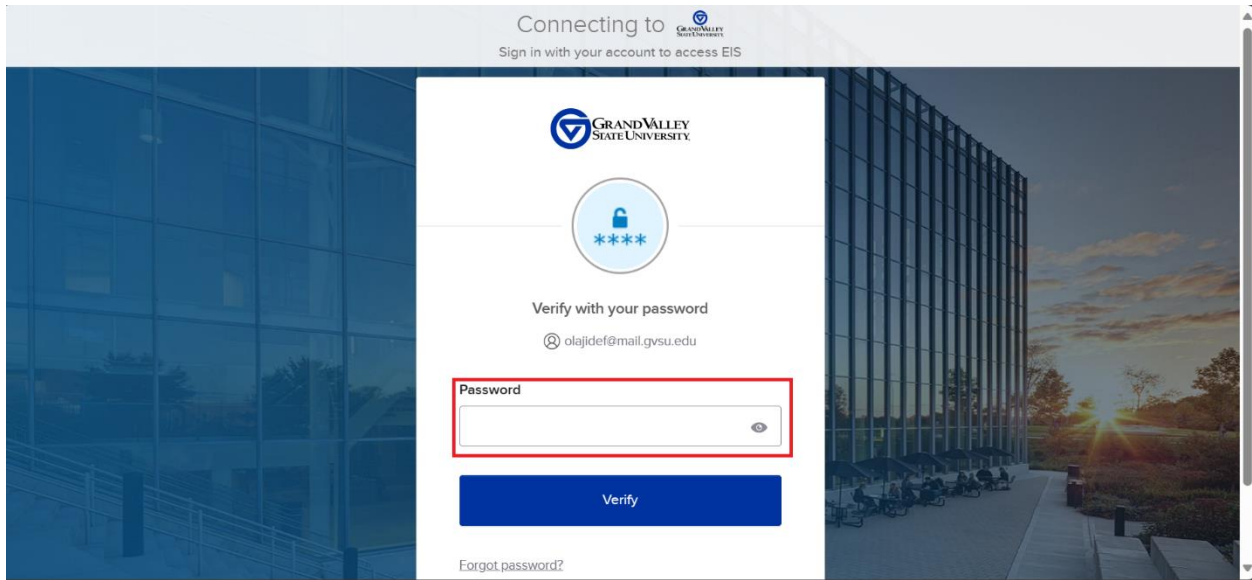# EXAM UPLOAD TO ACCOMMODATE

Accommodate gives the provision for faculties to upload tests and exam for their courses prior to receiving test requests from students. The steps are as follows:

1. Open your web browser and enter the link https://gvsu-accommodate.symplicity.com/
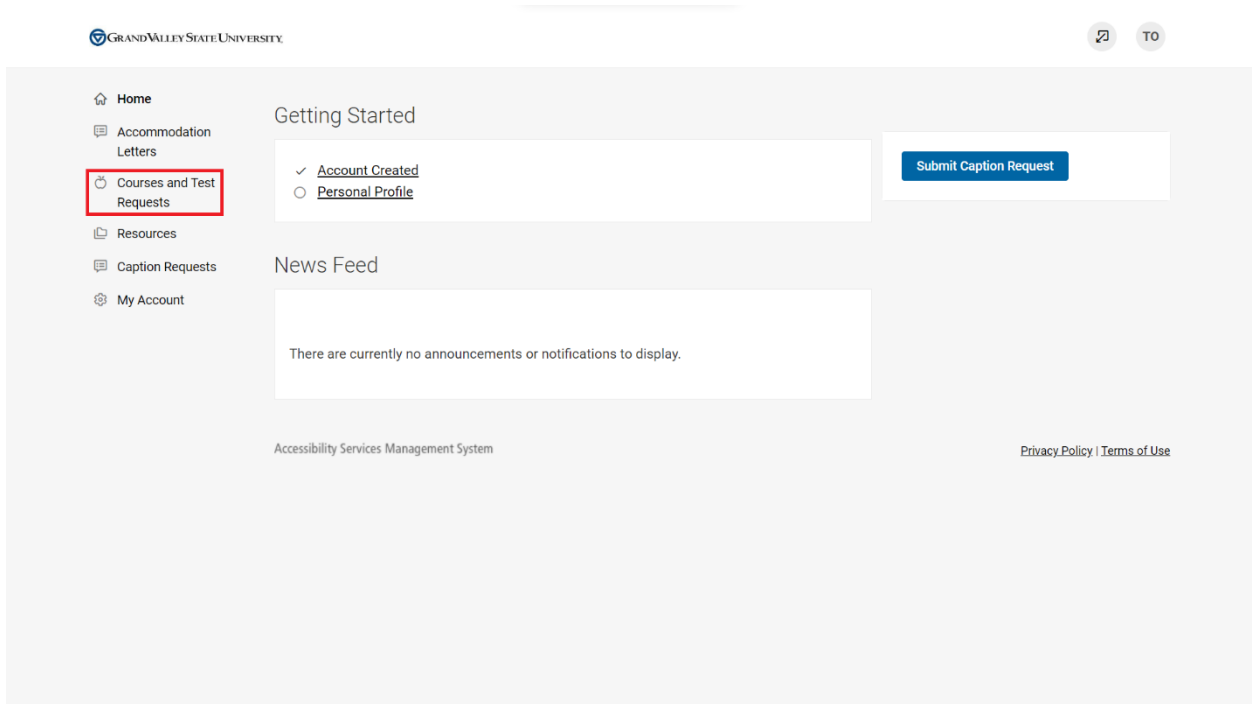2. Select faculty in the options displayed.

3. Log in using your banner credentials: username and password.

4. On the home page, in the navigation pane to the left, click on "Course and Test Request"

5. The list of all courses being taught is visible on the course catalog page as shown in the image below

6. Click on the course title to view details of the course. Click the "exam subtab" and click "Add new exam"

7. Fill in the form with the test/exam information and click submit.

Thank you

For any inquires, send an email to olajidef@mail.gvsu.edu