

## GRAND VALLEY STATE UNIVERSITY

### Infancy and Early Childhood Development – PSY 305, Section 1

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#### Instructor

**Dr. Maouene**

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**Office Phone:** 616-331-3369

**Teaching assistant:** Melissa Cline

Pronouns: she/her/hers

**Email:** clinem@mail.gvsu.edu

#### **Class Times and Location (F2F)**

Mo, Wed, Fri, 11: 00 to 11:50

Building: Lake Ontario Hall (LOH) 174

#### **OFFICE HOURS:**

Drop in Mo & Wed 10 to 10.45

or by appointment on zoom

**email me first!**

- **Blackboard Course site:**  
<https://lms.gvsu.edu/ultra/course>
- **Blackboard Student Mobile App:** Go to the app store. Download the Blackboard Ultra app. It will ask you to accept the conditions and go through a process of multifactor authentication  
<https://services.gvsu.edu/TDCClient/60/Portal/KB/ArticleDet?ID=5303>

### **COURSE DESCRIPTION**

This course is designed to provide students with an examination of human development from a psychological perspective focusing on the period of infancy and early childhood. Changes in the areas of physical, cognitive, and social/emotional development will be discussed perspectives on cultures and diversity are integral to this class. Upon successful completion of this course students will be able to (a) describe general issues and findings in early childhood development (b) critically evaluate research, concepts and theories in the field, and (c) apply these findings to the history of your own development reported in a journal. Increase your curiosity and knowledge by asking questions about early childhood and by answering your peer questions in the discussion forum.

#### **PSY 101 prerequisite**

**This course is subject to the GVSU policies listed at <http://www.gvsu.edu/coursepolicies>**

#### **Required Accounts, and Supplies**

- 1) Tophat (software account) for in-class polling and exams
- 2) Phone, ipad or tablet or laptop for in-class questions

Below all the details:

#### **TEXTBOOK in TOPHAT**

Dr. Maouene | PSY 305| Fall 2023

- **Siegler, Deloache, Eisenberg & Saffran (4<sup>rd</sup> Edition, 2014), How Children Develop. Worth Publishers.**

## TOPHAT

We will start using Tophat the first day of class ! Your slides, textbook, polling questions and exams will be on there!

- **TOPHAT (35\$)** will be used for **activities and interactive polling and exams**: The access is through the **GVSU SAVE program**. It means you do not need to go through the library to get it. You will need either a laptop, a smartphone, or a tablet.
- Your course is participating in the GVSU SAVE program. This means your course material will be delivered to you via a link on the course's Blackboard page. The course is now live for the semester and you may access your course material at this time. You should have received a "Welcome Email" from Verba/VitalSource that explains the GVSU SAVE program. You have been charged for your course material on your GV student account. The deadline to opt-out of the SAVE program is **Friday, Sept. 8** for normal 15-week courses. Please be aware, if you opt-out you will be responsible for purchasing the required course material on your own. For the instructions to opt-out, and more information about the program visit the GVSU SAVE website at: <https://lakerstore.gvsu.edu/gvsusave>

The procedure: there are two codes you will need: the GVSU SAVE PROGRAM CODE (letters) and the TOPHAT JOIN CODE (numbers)

### STEP 1 Getting the GVSU SAVE PROGRAM CODE

Go on to your PSY 305 class on Bb, click on the GVSU TOPHAT LETTER CODE.

The screenshot shows a Blackboard Course Content page. At the top, it says "Course Content" with a search icon and a menu icon. Below this, there are several items listed:

- A folder icon labeled "GVSU SAVE TOPHAT LETTER CODE" with a "Visible to students" status.
- A document icon labeled "GVSU SAVE TOPHAT LETTER CODE" with a "Visible to students" status. A tooltip is visible over this item, containing the following text: "More options for GVSU SAVE TOPHAT LET... GVSU SAVE is a program that save students money for the course materials that are required by your instructor. You will be charged for the course materials (Tophat 30\$) via your GVSU student account and a "GVSU SAVE Charge" will appear on your student bill. Your material is readily available through Bb. No need to go to the bookstore anymore! However, if you decide you don't want to participate, you will need to Opt-Out of the program and be sure you obtain the material on your own. To Opt-Out just click on the link above and follow the instructions. YOU MUST OPT-OUT BY (Sept 9). Your student account will be refunded if you Opt-Out by this date. TOPHAT (35\$) will be used for activities and interactive polling and exams: The access..."
- A document icon labeled "TOPHAT CATCHING UP PARTICIPATION POINTS" with a "Visible to students" status.
- A folder icon labeled "Syllabus and Schedule" with a "Visible to students" status.

### STEP 2

Click on the reveal access code. It will open a window on the right. A letter code will appear. Copy it. Below, in the more info box, you will see the url for your class on Tophat, click on it.

VitalSource

Instructor Portal My Courses Home

1 Course, 1 Material

PSY 301 07 - TR - Child Development (W23)

Item Info Notes

TOP HAT

Top Hat Classroom-One Semester

ISBN: 9780986615108 By: Top Hat

Inclusive Access

Gvsu save program

The last day to opt out for students is 01/20/2023.

Reveal Access Code

TOP HAT

Top Hat Classroom-One Semester

ISBN: 2810500014494

By: Top Hat

Copy Code

Copy

More Info

3 You should see a code and you copy it

2

STEP 3

**Then on the registration page of Tophat, enter the joint code with six digits: 090225 (see below) and create an account.**

TOP HAT

Join Account Grading Phone Finished

Find your course with a JOIN CODE

The quickest way to join your course is with its unique 6-digit join code. Every course has one.

Join code

Search for your course with a join code

Type a 6 digit code to search for your course

090225

STEP 4

**Then select (not the free trial option, not the credit card option) the Redeem button and enter the code you copied with the letters for registration (from above on Bb blue frame)!**

← Course Lobby

## TOP HAT

### Welcome to Features: New Feature Course

Professor: Sean Dempsey • Join Code: 381800

**Start your course free trial!**  
 Access your instructor's online course for 14 days without payment. Any progress made in the course during your free trial will be saved. After your trial has ended, you will need to purchase all required content to access your Top Hat course.  
[Start 14 Day Free Trial](#)

**NO!**

**Tip:** Start your trial during or after the first day of class to take advantage of the full 14 days

#### Required course material:

**Top Hat Pro (Classroom)**  
 View slides, participate in class, and complete interactive assignments and quizzes, all from your own personal device

**Redeem Bookstore Access Keys** **Check Out With Credit Card**

**NO!**

**Click this button and then on the next page enter the letter code from the GVSU SAVE program**

- How to Get in Touch with **TOPHAT SUPPORT**

Should you require assistance with Top Hat at any time, due to the fact that they require specific user information to troubleshoot these issues, please contact their Support Team directly by way of email ([support@tophat.com](mailto:support@tophat.com)), the app support button, or by calling 1-888-663-5491.

**The Tophat app url is: <https://app.tophat.com/e/090225>**

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## SPECIFICS TO THE DELIVERY OF THE COURSE

**Methods of Instruction:** Instructional strategies will include interactive slides with polling through TOPHAT, interactive videoclips, an individual journal, questions and discussion posts, an extra credit opportunity and 3 review sessions.

**Groups.** You will be asked to work with your neighbors, and answer polls and discussion questions through TOPHAT during activity and slide times throughout the entire course.

\*\*\*\*\***HOW TO SUCCEED IN PSYCH 305**\*\*\*\*\*

- **Study the concepts each week and read the examples from "How children develop" (on Tophat).**
- **Come to class and answer the questions on Tophat!**
- **Apply the concepts in your journal.**
- **Keep up with your discussion posts!**
- **Take Good Notes:** Fill-out your slides with notes, and make note of examples. *Additional lecture notes will be essential when you study for the exams.*
- **Take notes on the video clips and review them as these will appear in the exams.**

- Ask for Office Hours early.
- Come to or do the reviews.
- Take the extra credit opportunity offered.
- Catch up participation points if you missed a lecture.
- Create 3 well organized hand-written note cards for each exam.

### Structure of the class

The whole session is divided in **three units of 5 weeks each**:

UNIT 1: **Historical foundations and methods, Prenatal and Neural development**, concepts chapters 1, 2 (partial), 3 (partial).

UNIT 2: **Cognitive Development** and its relation to motor and perceptual development, theories and concepts chapters 2 (partial), 4 (partial), 5, 6 (partial).

UNIT 3: **Social and emotional development**, theories and concepts, chapters 9 (partial), 10 (partial), 11 (partial), 12 (partial)

The class is organized around weekly modules including the weekly assignments (15 of them).

Each module has approximately the same structure:

- 1) Learning objectives
- 2) Module requirement
- 3) Journal entries
- 4) Q&A discussion posts

### Requirements

**All the Assignments can be accessed through Bb weekly.**

### Assignments

Each week includes weekly reading, learning the concepts from the textbook, biweekly posts on the discussion board alternating with biweekly journal entry. The deadline for the weekly assignments is set at Sunday 11.59pm.

Monday is a grace period, which means that if something unexpected occurred during the week-end, you can do your homework on Monday without any deduction of points. After that I apply the rule of a max of 15% of deduction for lateness.

**Journal entries:** The semester long project is a Developmental (Auto)biography or DAP. It consists of a series of journal entries, of 350-500 words. You find the assignment on Bb each week, click “ Journal entry week 1” for the first one! **You have two possibilities to upload your entry: either you type directly in the submission box or you write your entry on a word doc and you upload it through the browser button. You are welcome to upload pictures and to humor me!**

It is a reflection on your development from 0 to 5, with the integration of **5 concepts** of your choice based on the concepts of the week. You will be asked to report anecdotes, memories on different milestones of your development or that of a person you care for. Two attempts at uploading. Each journal is worth 10 pts. **6 journals** so 60 pts.

- **1 point will be deducted** if the word count is missing at the end of your journal entry.
- If you forget to highlight or bold or CAPITALIZE the 5 concepts, a zero will be entered until you reupload the journal entry following the required format.
- If you don't follow the instructions, **deduction of 15%**.

- They are due by Sunday midnight. Monday is a grace day. **Catch up possible during Spring break week and final week after emailing professor to explain situation (~valid excuse), 20% deduction maximum.**
- **2. Forum Discussion:**

There will be six of those. Worth 10 pts each. A total of **60 pts**

- Every time you have a discussion activity throughout the semester, you will need to create one **question** and **one response to a peer**.
- The prompt will always be the same: What are you curious about early childhood development?
- It can be on the material or anything you are wondering about.
- The goals are to work on your curiosity, develop your scientific habit to reference your writing, and get a sense of the interest others and mutual growth.
- **I. Your question**
- This question needs to show some elaboration (150 words or more), which means you start with
  - 1) Your experience then
  - 2) Mention the results you found from literature
  - 3) Specify the word count in the post
  - 4) Add the link to either a scientific publication, a book or an institutional webpage (magazines or random websites won't do).
- **II. The reply to a peer's question:**
- **Same as above!**
- This reply needs to show some elaboration (150 words or more), which means you start with
  - 1) Your experience then
  - 2) Mention the results you found from literature
  - 3) Specify the word count in the post
  - 4) Add the link to either a scientific publication, a book or an institutional webpage (magazines or random websites won't do).
- I posted two examples on week 2 from former students.
- 1 forum question= 5pts, if a reference is missing, 50% deduction.
- 1 thread to a peer question (can be a comment too) = 5pts, if a reference is missing, 50% deduction.
- Due Sunday midnight. Monday is a grace period. It will say late but Bb will let you do it. 15% deduction for lateness max.

### In-class participation

I will propose polls and activities in each class, either individually or in groups

**Tophat** has a grading system attributing automatically ½ pt for trying and ½ pt for correctness for questions and 1pt for discussion questions. The maximum of points (undetermined as of yet) will amount to ~20% of your grade for in-class participation for a total of **60 pts**. My student worker will report your scores regularly on Bb gradebook but Tophat has also its own gradebook you can check all the time.

**Usually, you have the whole week to catch up the questions you missed or to finish them up (due by Sunday midnight). If you cannot do this, then you need to apply procedure B below:**

### Exams

**All 3 Exams will be taken through Tophat in class.** A code will be given to you right before the exam. There will be 3 exams, non-cumulative, 40 MCQ, worth **40 pts** on the textbook content and lecture slides.

- 3 index cards 3 by 5 inches hand-written only both sides are allowed for each exam.

### Catching up in-class participation points

The procedure is the following: you email your professor at [maouenej@gvsu.edu](mailto:maouenej@gvsu.edu) and answer the following questions in your email:

- 1) What are two concepts you find the most difficult in this lesson?
- 2) Why do you think they are difficult?
- 3) What is your understanding of each concept?
- 4) Give an example for each concept drawn from your own childhood experience.
- 5) What are you curious about this lesson as far as child development is concerned? A source/reference is required!

*Assessment:* If all is correct, full point, if something is missing, ½ point. I will then add the points you missed that day to the Tophat gradebook. You need to do this for every lesson you missed so up to 3 a week. You have until the end of the unit (Sunday of exam week) to catch up.

### Make up

- If you should have a legitimate reason for missing an exam, you are expected to let me know before the exam (email), **unless unforeseeable circumstances**, so a make-up exam can be arranged. **Provide documentation whenever possible.** I reserve the right to refuse to let you make up an exam if I judge that your excuse is not acceptable.

### Attendance

- Attendance will be taken **through Tophat** every time you log-in but **will not count** as a grade. I use the attendance for an administrative purpose as I am required by the Registrar's office to provide an exact date of the last class a student attended in certain cases. I also use the attendance to check who needs to catch up.
- However, there is a direct relationship between participation and your grade. If you miss class, and you don't catch up, your grade will be negatively impacted.
- See the [university's attendance](http://gvsu.edu/s/XZ) (gvsu.edu/s/XZ) policy in the online catalog for more information.
- Students are responsible for material, announcements, and learning activities covered in class. Obtain lecture notes from a classmate if you miss class. You can communicate with classmates electronically via email through blackboard email

Item	Number	Points or %	Total
Individual and Group participation, polls and in-class activities through Tophat	Every class	60	~20%
Journal on BB worth 10 pts	6	60	~20%
Discussion posts worth 10pts	6	60	~20%
3 Exams on Tophat non-cumulative 40MCQ	3	120	~40%

**Total 300 pts**

#### Extra credits

I make it a practice to give 1 extra credit opportunity no more. It will happen in class. It will be worth **5pts**. No other opportunities will be offered. This opportunity is handwritten.

You get either the 5 pts for all concepts explained or zero point for that essay. If you give a partial guided essay, don't expect any point (it is an all or nothing).

Your grade will be determined using the standard campus grading scale shown below:

Your grade will be determined using the standard campus grading scale

94 – 100% A	80 – 83.99% B-
90 – 93.99 % A-	77 – 79.99% C+
87 – 89.99% B+	74 – 76.99%
84– 86.99% B	70 – 73.99% C-

**Note: At end of the semester, no round up to the next grade is to be expected if students have not taken the extra opportunity offered.**



## TENTATIVE COURSE SCHEDULE

Date	Topic	Assignments due that week by Sunday midnight unless otherwise stipulated
<b>UNIT 1: What is development? Historical foundations Methods prenatal and neural development, birth and the newborn</b>		
<b>Week 1</b>		
Mo Aug 28	Admintrivia	
Wed Aug 30	What is development?	textbook chap. 1 pp. 2-22. Study the related key terms pp. 37 + <b>Journal 1</b>
Fri Sept 1	Historical Foundations	
<b>Week 2</b>		
Mo Sept 4	<b>Labor Day</b>	No class
Wed Sept 6	Research Methods in Development	textbook chap. 1, pp. 22-36. Study the key terms p. 37
Fri Sept 8	Prenatal development I <b>OPT out SAVE deadline!</b>	textbook chap. 2, pp. 39-50. Study the key terms p. 83 + <b>Discussion #1</b>
<b>Week 3</b>		
Mo Sept 11	Prenatal Development II	textbook chap. 2, pp. 50-56. Study the key terms p. 83
Wed Sept 13	Prenatal Development III Hazards	textbook chap. 2, pp.56-66 Study the key terms p. 83
Fri Sept 15	Birth	Textbook chap. 2, pp.66-69. Study the key terms p. 83 + <b>Journal 2</b>
<b>Week 4</b>		
Mo Sept 18	the Newborn	textbook chap. 2, pp. 70-82. Study the key terms p. 83
Wed Sept 20	The Newborn	
Fri Sept 22	Brain Development I	textbook chap. 3 pp. 106-114. Study the key terms p. 127+ <b>Discussion # 2</b>
<b>Week 5</b>		
Mo Sept 25	Brain development II	Tetxtbook chap. 3, pp. 114-118. Study the key terms p. 127

Wed Sept 27	<b>Review exam unit 1</b>	Review: Concepts to review are listed on the exam checklist on BB
Fri Sept 29	<b>Exam 1</b> 40 multiple-choice-questions	Chap.1, 2, 3(partial) and study the key terms p. 37 and p. 83. 3 note cards handwritten 3x5 i allowed.
<b>Week 6</b>		
<b>UNIT 2 COGNITIVE DEVELOPMENT:</b> Cognitive Theories and relations to motor activity and our senses (perception)		
Mo Oct 2	Piaget I (0 to 6)	textbook chap. 4 pp. 129- 135. Study the key terms p. 169
Wed Oct 4	Piaget II	textbook chap. 4 pp. 135- 155. Study the key terms p. 169
Fri Oct 6	Piaget III	+ <b>Discussion #3</b>
<b>Week 7</b>		
Mo Oct 9	Dynamic systems Theories (Thelen & Smith) Kicking, reaching, walking	textbook chap. 4, pp. 161-167 + <b>pdf</b> Study the key terms p. 169
Wed Oct 11	<b>AN EXTRA CREDIT opportunity on the application of DST concepts in class</b> 11 concepts applied to a skill you have learned as a young child: Use the 11 concepts from the pdf on DST and the Bb slides	Slides+ pdf on DST
Fri Oct 13	<b>Theories of social and cultural influences on Cognitive Development</b> Vygotsky, Rogoff, Tomasello chap. 4	textbook chap. 4, pp.155-161. Study the key terms p. 169 + <b>Journal 3</b>
<b>Week 8</b>		
Mo Oct 16	Infancy I Perception : vision and multimodal perception	textbook chap.5 pp.171-188. Study the key terms p. 213
Wed Oct 18	Infancy II Sensory-Motor development together with emotional and cognitive development: Fear of height, Handrail (Adolph)	textbook chap. 5 pp.188-198. Study the key terms pp. 213
Fri Oct 20	Infancy III Learning about the physical world (Baillargeon)	textbook chap. 5 pp.198-213. Study the key terms p. 213 + <b>Discussion # 4</b>
<b>Week 9 FALL BREAK Oct 22-24</b>		
Mo Oct 23	<b>No class</b>	

Wed Oct 25	Symbolic development	textbook chap. 6 pp.252-255. Study the key terms p.257
Fri Oct 27	Language Development I	textbook chap. 6 pp. 215-247. Study the key terms p.257+ <b>Journal 4</b>
<b>Week 10</b>		
Mo Oct 30	Language development II	textbook chap. 6 pp. 215-247. Study the key terms p.257
Wed Nov 1	Conceptual development	textbook chap. 7 pp. 294-295 Study the key terms p. 295
Fri Nov 3	<b>Exam Unit 2</b> <b>40 multiple-choice-questions</b>	<b>Review slides on Tophat</b> chap.4 (partial), 5 (partial), chap. 6 (partial), chap. 7 (partial) 3 note cards handwritten 3x5 i allowed.
<b>Week 11</b>		
<b>SOCIAL AND EMOTIONAL DEVELOPMENT</b>		
Mo Nov 6	Theories of social development	textbook chap. 9 pp. 339-369 Study the key terms p.381
Wed Nov 8	Emotional Development I	textbook chap. 10 pp. 387-395 Study the key terms p.295
Fri Nov 10	Emotional development II	textbook chap. 10 pp. 398-401 Study the key terms p.295 <b>+Discussion #5</b>
<b>Week 12</b>		
<b>SOCIAL AND EMOTIONAL DEVELOPMENT</b>		
Mo Nov 13	Temperament I	
Wed Nov 15	Temperament II	textbook chap. 10 pp. 402-410 Study the key terms p.423
Fri Nov 17	Parenting style I	textbook chap. 12 pp. 472-475 Study the key terms p.507 + <b>Journal 5</b>
<b>Week 13</b>		
<b>Thanksgiving Nov 22-26</b>		
Mo Nov 20	No class/Catching up with late work	
<b>Week 14</b>		
Mo Nov 27	Parenting style II	textbook chap. 12 pp. 472-482 Study the key terms p.507

Wed Nov 29	Self	textbook chap. 11 pp. 439-442 Study the key terms p.465
Fri Dec 1	Attachment I	+ <b>Discussion # 6 with conclusion</b>

#### Week 15

Mo Dec 4	Attachment II	textbook chap. 11 pp. 425-439 Study the key terms p. 465
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Wed Dec 6	Attachment III	
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Fri Dec 8	<b>Review session</b>	+ <b>Journal 6 with conclusion</b>
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Week 16	Exam unit 3, 40 MCQ on slides unit 3 ( social-emotional development) non cumulative	Same classroom Concepts are listed on the exam checklist on BB 3 note cards handwritten 3x5 i allowed.
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**Exam: Wednesday,**  
December 13, 10:00 am -  
11:50 am

Grand Valley maintains a Religious Inclusion Policy (PC 9.6) that commits the university to accommodate religious and faith observances and holidays for students, faculty and staff members. Please let me know as soon as possible if I need to make arrangements.

### Required Technology

Besides Blackboard (Bb), you must also have access to the following:

- If you are not familiar with Blackboard: <https://www.gvsu.edu/elearn/help/blackboard-student-help-2.htm>
- High-speed internet access
- Computer with sound card and speakers (in order to watch videos); operating system that meets current Blackboard browser requirements.
- Microsoft Word & a program that reads pdf file
- Video camera & microphone (built into computer or external); an iPad, iPhone, or Android device may suffice
- A more complete list of technology : <https://www.gvsu.edu/online/technology-requirements-for-onlinehybrid-courses-8.htm>

If you do *not* have access to the technology you need for this course (or your other courses), please contact the financial aid office ASAP as there are some university resources available to assist you:  
<https://www.gvsu.edu/financialaid/financial-hardship-requests-226.htm>

- You will need to be able to open PDF files and can find links to download this from the “Online Orientation” (<http://www.gvsu.edu/online>) or from the GVSU IT website.
- The standard GVSU word processing program is Word, and that is what I will use. Word documents in the course site are as posted as .docx or .doc.
- If this is not compatible for what you have access to, please let me know. I prefer documents submitted to me as Word documents, and will not accept incompatible programs (if you are unsure, please save your document as rich text format (.rtf) or send me a “test” document to make sure that we are compatible. Contact me if you have any questions or concerns.

As a GVSU student, you have access to Microsoft Office 365 for free. You will find the information on how to access this at <https://www.gvsu.edu/it/gvsu-softwarehardwareapps-69.htm>

- Contact me if you have any questions or concerns.

If you are new to online learning, check:

<https://www.gvsu.edu/online/what-to-expect-from-an-online-or-hybrid-7.htm>

and

<https://www.gvsu.edu/online/are-you-ready-for-online-learning-5.htm>

and

<https://www.gvsu.edu/online/essential-skills-for-online-learning-14.htm>

## Class Policies

### GVSU Email and Course Communications

Students are responsible for all communications sent via Blackboard and to their GVSU email accounts. [GVSU student email](#) can be accessed by visiting: [mail.gvsu.edu](mailto:mail.gvsu.edu) and [Blackboard](#) at: [mybb.gvsu.edu](http://mybb.gvsu.edu)

### Social Media, Cloud Accounts, and Privacy

As an emerging professional, your online persona and “personal brand” is important.

Under [FERPA](#) ([www.gvsu.edu/registrar/ferpa-access-to-student-records-21.htm](http://www.gvsu.edu/registrar/ferpa-access-to-student-records-21.htm)), as a student, your educational records are considered confidential. If you have any concerns about privacy, please contact the instructor immediately. Also please note that all course communications will fall under the Student Code of Conduct and Academic Integrity policies referenced below.

### Grades

Scores are posted in Blackboard as soon as possible after the due date. To see scores and detailed grading feedback, click “My Grades” from the Blackboard course main navigation.

### Assignments and Assessments

Each student is required to complete all learning activities by the due date deadline, as indicated in the syllabus and in the Launchpad calendar.

**No assignments are accepted via email, unless discussed otherwise with the professor.**

There are [several available computer labs](#) ([gvsu.edu/it/lab-hours-66.htm](http://gvsu.edu/it/lab-hours-66.htm)) available for you to complete course work. Note: GVSU Lab Assistants are not tutors, however, they are available to help with lab computer issues. Your instructor is available to help with assignment questions.

## University Policies

### Registrar - Last Day to Drop

Dr. Maouene | PSY 305 | Fall 2023

Last day to drop with a “W” is **March 11 by 5pm** Students must initiate drop through [Registrar](https://gvsu.edu/registrar/course-withdrawals-6.htm) (gvsu.edu/registrar/course-withdrawals-6.htm).

**Incomplete:** Under special circumstances, a grade of Incomplete (I) can be granted. See me as soon as possible to arrange this, and to provide me with written documentation of why the course could not be completed. Note that an Incomplete grade must be completed by the end of the next academic semester, or is automatically converted to an F. An Incomplete will not be given for falling behind in the course or wanting to repeat the course for a better grade.

### Disability Support Resources

If you need accommodations because of a learning, physical, or other disability, please contact your instructor and [Disability Support Resources](https://gvsu.edu/dsr/) (gvsu.edu/dsr/) at 616.331.2490.

[Assistive technology computers](https://gvsu.edu/dsr/accessible-computer-labs-68.htm) are available in many GVSU computer labs (gvsu.edu/dsr/accessible-computer-labs-68.htm). Also, Blackboard has a [commitment to accessibility statement](https://blackboard.com/accessibility.aspx) (blackboard.com/accessibility.aspx) providing information about accessibility in all of their products.

### Student Code of Conduct

#### Standards of conduct <http://www.gvsu.edu/conduct/>

are established in order to generate an atmosphere in which the goals and objectives of the institution can flourish. Individual rights can only be ensured with acceptance of individual and group responsibilities and respect for the rights of others. Individuals attending GVSU automatically place themselves under the applicable rules and regulations of the institution.

### Accommodations for Non Native Speakers of English

If there is any student in this class who is in the process of learning English as a second language, please contact Dr. Maouene so that she can develop a plan to support your learning.

### Respect

Communication with your instructor is good. Communicating with other members of the class is good. We will maintain a respectful atmosphere in the classroom for all scholars regardless age, gender, sexual orientation, ethnicity, disabilities. If you experience a lack of respect at any point, please contact your professor.

*Cell phones rings* should be silenced during class time.

*Quiet food* is ok.

### Academic Integrity

All course assignments, learning activities, and assessments, are to be authored and completed individually, by the student themselves. Failure to be able to correctly cite, explain and defend your submissions is an indication that it is not your work. While assisting another student in learning is part of the academic process, completing the assigned work as a team or group effort (with the exception of group projects as assigned by the instructor) is not allowed and will be considered Academic Dishonesty. No Academic Dishonesty will be tolerated and such activity may result in failure of a specific assignment, an entire course, or, if flagrant, dismissal from Grand Valley. For further information see the Student Code, and the consequences include penalties established by [GVSU's Academic Integrity](https://gvsu.edu/conduct/academic-integrity-14.htm) policy (gvsu.edu/conduct/academic-integrity-14.htm).

### Campus Emergencies

In case of fire, immediately proceed to the nearest exit during a fire alarm. Use a staircase, not an elevator. To sign up for campus emergency alerts and to access more information, please visit the [GVSU Emergency website](http://gvsu.edu/emergency) (gvsu.edu/emergency).

Furthermore, if you have a disability and think you will need assistance evacuating this classroom and/or building in an emergency, please make me aware so that the university and Your professor can develop a plan to assist you.

### Learning Resources

See the “Help & Support” section of Blackboard for help with using Blackboard; a link to the Blackboard Student Mobile App and Blackboard IM; GVSU computer lab hours and locations; [GVSU IT HelpDesk](http://gvsu.edu/it/helpdesk/) (gvsu.edu/it/helpdesk/); accessibility and [Disability Support Resources](http://gvsu.edu/dsr/) (gvsu.edu/dsr/)

**A link to RETENTION RESOURCES in blackboard with the different support services available to students will be there all semester.**

**Meijer Writing Center:** To assist you with any writing project, at any stage of your writing process. The center's well-trained peer consultants can help you to brainstorm ideas, organize content, integrate research, polish a draft, and correctly document sources. Make an appointment or visit during drop-in hours. Visit <http://www.gvsu.edu/wc/>

or Call 331-2922.

**SASC Tutoring Center:** Need help understanding your course content or writing a paper? Want to learn more efficient study strategies? SASC Tutoring Center can assist with most courses and academic writing assignments. Visit <http://www.gvsu.edu/tc/> for the most current information on services, hours, and locations.

### Changes to the Syllabus

The instructor reserves the right to change the contents of this syllabus. Students will be given notice of relevant changes in class, through a Blackboard announcement or email.

### Fall 2023 Academic Calendar [Download Calendar](#)

Event	Date
Registration Drop and Add	March 20 - September 1
Payment Deadline	August 18 by 5:00 pm
Convocation	August 24
Classes Begin	August 28
100% Tuition Refund Deadline	September 1 by 5:00 pm
Last day to Add, Register, or Pay	September 1 by 5:00 pm
Labor Day Recess	September 3-4

Event	Date
Credit/No Credit Deadline	September 22 by 5:00 pm
75% Tuition Refund Deadline	September 22 by 5:00 pm
Mid-term Evaluations	October 9-13
Mid-term Grades Due from Faculty	October 17 by 12:00 pm
Mid-term Grades Available to Students	October 19
Fall Break	October 22-24
Withdraw with a "W" Grade Deadline	November 10
Thanksgiving Recess	November 22-26
Classes End and Commencement	December 9
Examination Week	December 9-16
Semester Ends	December 16
Grades Due from Faculty	December 19 by 12:00 pm
Grades Available to Students	December 21



The posted refund deadlines apply to courses that meet the entire semester/session. Classes that meet for only part of the session/semester have different refund deadlines. Those refund deadlines can be found by using the [searchable course schedule](#) or by contacting the Registrar's Office at (616) 331-3327 or email [regdept@gvsu.edu](mailto:regdept@gvsu.edu).

For any course, the credit/no credit deadline is the same as the 100% tuition refund deadline for that course.

Tuition refunds are based on the difference between the amount paid and the amount due for credits remaining after courses are dropped. The block tuition rate may result in a smaller or no refund being available for dropping a course. The [Tuition Refund Calculation page](#) has additional information and examples. Please contact the Registrar's Office for more information.

Visit our [calendars page](#) for past and future semester dates and a printer-friendly version of the registration calendar.

Grand Valley State University offers students the ability to take [15 credits for the same cost as 12 credits](#).

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