



COLLEGE OF EDUCATION  
AND COMMUNITY  
INNOVATION  
GRAND VALLEY STATE UNIVERSITY®

## GRADUATE TEACHER CERTIFICATION (GTC) PROGRAM

### Verification of Experience Form

A MINIMUM OF 30 HOURS OF EXPERIENCE IS REQUIRED

All applicants must provide evidence of supervised experience with youth in group activities, school settings, and/or individual assistance that is age-appropriate (Elementary Grades PK-6 Grade; Secondary Grades 5-12 Grade). It is also preferred that some of the experiences are with youth who reflect racial and/or economic diversity. These hours can be within a paid or unpaid position. **Forms are due November 1 and should be submitted with the Elementary or Secondary GTC Cohort application.**

This form is to be completed by the supervisor and returned to the applicant following completion.

|  |  |
|--|--|
| Applicant's name:                                      |  |
| Setting of experience:                                 |  |
| Age level(s) of youth:                                 |  |
| Nature of experience (tutor, aide, substitute, etc.)   |  |
| Approximate # of hours:                                |  |
| Dates of experience:                                   |  |
| Additional comments about the candidate or experience? |  |

|                          |                |
|--------------------------|----------------|
| Supervisor name (print): |                |
| Supervisor signature:    |                |
| Position:                | Date:          |
| Phone number:            | Email address: |