Semester & Year

Course Number & Section: Course Title

Course Meeting Days & Times:

Course Meeting Location:

**Course Syllabus**

|  |  |
| --- | --- |
| Instructor |  |
| Instructor Office Hours |  |
| Office Location |  |
| Email |  |
| Phone |  |

**Please Note**: Every effort has been made to outline the semester and course expectations as known. Given the unprecedented uncertainties caused by the COVID pandemic, we reserve the right to make adjustments as needed to the course syllabus in order to achieve the course outcomes.

Course Description

Course Prerequisites

General Education Requirements

Course Learning Objectives

 Course Materials

|  |  |
| --- | --- |
| Required Materials: |  |
|  |  |
| Supplemental Materials: |  |

Course Expectations

**Class Format and Delivery:**

**Assignments – Projects, Quizzes, other:**

**Attendance and Engagement:**

**Late Work & Extension Requests:**

**Missed Exams, Make-up Exams and/or Quizzes:**

**Other Information:**

Grading

|  |  |  |
| --- | --- | --- |
| **Grade Component** | **Points** | **% of Final Grade** |
|  |  |  |
|  |  |  |
|  |  |  |
| TOTAL |  | 100% |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Grade** | **%** | **Grade** | **%** | **Grade** | **%** |
| A | 93+ | B- | 80-82.99 | D+ | 67-69.99 |
| A- | 90-92.99 | C+ | 77-79.99 | D | 60-66.99 |
| B+ | 87-89.99 | C | 73-76.99 | F | 0-59.99 |
| B | 83-86.99 | C- | 70-72.99 |  |  |

Tentative Weekly Course Schedule

Note: This tentative schedule is subject to change as needed during the semester. If changes are made, this will be communicated via \_\_\_.

| **Week** | **Days/Dates** | **Agenda Topic(s)** | **Pre-class Readings/Activities** | **Due Dates** |
| --- | --- | --- | --- | --- |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
| 11 |  |  |  |  |
| 12 |  |  |  |  |
| 13 |  |  |  |  |
| 14 |  |  |  |  |
| 15 |  |  |  |  |
| EXAM Week |  |  |  |  |

Academic Calendar

<https://www.gvsu.edu/registrar/academiccalendar.htm#15D502E8-BBC2-A82A-BF5C24B146A1D308>

GVSU Policies

This course is subject to the policies listed at: <http://www.gvsu.edu/coursepolicies/>. Other noteworthy policies are listed below.

|  |  |
| --- | --- |
| Academic Integrity and Dishonesty:  | <https://www.gvsu.edu/osccr/avoiding-academic-misconduct-45.htm> |
| Commitment to Inclusion & Equity and University Anti-Harassment/Non-Discrimination Policy: | <https://www.gvsu.edu/affirmativeactionstatement.htm> |
| Face Covering Policy: | <https://www.gvsu.edu/lakerstogether/face-covering-policy-27.htm> |
| Incomplete Policy:  | [https://www.gvsu.edu/catalog/navigation/academic-policies-and-regulations.htm#anchor-1](https://www.gvsu.edu/catalog/navigation/academic-policies-and-regulations.htm%22%20%5Cl%20%22anchor-1) |
| Religious Inclusion Policy:  | <https://www.gvsu.edu/policies/policy.htm?policyId=129535EB-9F42-2683-61E9033594C870D2> |
| Student Code: The Statement of Student Rights and Responsibilities  | <http://www.gvsu.edu/studentcode/> |
| Title IX Information: | <https://www.gvsu.edu/titleix/> |
| Withdrawal Policy:  | <https://www.gvsu.edu/sasc/academic-policies-procedures-146.htm> |

Additional Student Resources

|  |  |
| --- | --- |
| Disability Support Resources: | <https://www.gvsu.edu/dsr/>  |
| Mental Health Support: |  |
| Mental health concerns, including overwhelming stress, excessive worry, difficulty participating in daily activities, and changes in mood, appetite, or sleep patterns can interfere with your academic performance.  College student surveys report that roughly 1 out of 3 students screen positive for a current mental health concern ([Healthy Minds Study](https://healthymindsnetwork.org/wp-content/uploads/2019/09/HMS_national-2018-19.pdf)). GVSU values your health and wellness and provides services to support your mental health. If you would like mental health support or are concerned for another member of our campus community, reach out to the [University Counseling Center](https://www.gvsu.edu/counsel) for free resources, self-help options, and services. Also, visit [Campus Recreation & Wellness](https://www.gvsu.edu/studentwellness/) for additional health and wellness programming. |
| Tutoring Resources:  |  |
| * Seidman Tutoring
 | <https://www.gvsu.edu/seidman/tutoring> |
| * GVSU Tutoring at the Student Academic Success Center
 | <http://www.gvsu.edu/tc/> |

**Seidman College Mission Statement**

*Seidman develops business talent that advances sustainable growth in West Michigan and the Great Lakes Region.*

*Through the exchange and application of knowledge from global and diverse perspectives, we prepare learners to make ethically-informed decisions that positively impact the economy, environment, and society.*

*Our distinctiveness is grounded in strong community collaborations, applied scholarly contributions, innovative approaches to learning, and a supportive culture.*