

# Standard Course Bb Shell Design & Formatting

## Seidman Standard Template

The screenshot displays a Blackboard course shell for 'SCB Online Course Template'. The top navigation bar includes 'Institution' and 'Course' tabs. A left-hand navigation menu lists various course components: 'Announcements', 'Instructor Information', 'Syllabus & Schedule', 'EVERY THING YOU NEED WEEK-BY-WEEK' (with sub-items for weeks 11-16), 'COLLABORATION TOOLS' (with sub-items for Email, Discussions, Virtual Meeting Instructions, and Virtual Meeting Rooms BB Collaborate), 'Grades', 'Tools', and 'Help'. The main content area is titled 'Announcements' and features a post titled 'Welcome students to GVSU BUS 300'. The post includes a timestamp 'Posted on: Monday, March 9, 2020 10:29:55 PM EDT' and a detailed paragraph explaining the purpose of announcements. A metadata box on the right identifies the author as Kevin Barrons and the course as SCB Online Course Template. At the bottom, the Blackboard logo and copyright information are visible.

SCB Online Course Template | Announcements

Institution Course

### Announcements

**Welcome students to GVSU BUS 300**

Posted on: Monday, March 9, 2020 10:29:55 PM EDT

Posted by: Kevin Barrons  
Posted to: SCB Online Course Template

Professors can send out a welcome to students 1-2 weeks prior to the start of the course. Announcements are sent to all students as an email as well as an announcement within the course itself. You can set the dates and times for the display of this information. Additionally, you can check the box at the bottom of the announcement to send an email immediately to all the student participants. Kindly ask students to click on the Begin Here link in the navigation pane on the left to start to review the course information. Other important information can be included in a weekly course announcement. By creating regular course announcements, students will feel informed on weekly content, assignments, and feedback.

**Blackboard**  
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[Accessibility information](#) · [Installation details](#)

# Template Sub-Structures

## CLICK THIS FIRST

### Blackboard Navigation Video

<https://gvsu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=71bb39e3-97d3-4b76-a4c3-ab7c00d95f7e&start=1.81331>

### The technology you need to complete this course

Click on this link to learn more about the technology you need to complete this course. If you cannot get this technology contact your instructor immediately.

<https://www.gvsu.edu/online/technology-requirements-for-onlinehybrid-courses-8.htm>

## Weekly Folder Structure

### This Weeks Topics

This week you will:

Example: learn more about something new

### Resources For This Week

#### List of Resources:

- 1) Example: Text
- 2) Example: Handouts, etc.

### Assignments & Due Dates

#### Discussion Board Original Post and Responses

Example: Author Integrated Content. *(choose best online format to use)*

Example: Written Assignment #1 *(choose best online format to use)*

Example: Quiz #1 *(choose best online format to use)*

# Weekly Planning Worksheet

Week:

**This Weeks Topics:**

**List of Resources Needed:**

**Assignments & Due Date for This Week:**