

*Seidman Committee Membership*

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training	Nominations
<b>AACSB Oversight Committee</b> <i>New in 2017-2018</i>	Selected by the Dean: Paul Isely (chair); Cheryl Dunn (ACC); Sonia Dalmia (ECO); TBD (FIN); TBD (MGT) <i>Additional members added later</i>	Deep understanding of standards and understands the big picture forging connections with Seidman work; writes the CIR	TBD	5-year term (through the next CIR)		
<b>Assessment Committee</b> <i>[AACSB STDs Category: Curricula Management &amp; AOL]</i> <i>New in 2017-2018</i>	Sonia Dalmia (ECO, chair); David Centers (ACC); Tom Willey (FIN); Brad Koch (MGT); Joe Little (MKT)	Oversees all assessment efforts; manages the 5-year calendar; ensures rubrics are maintained	One meeting at the beginning of each semester and electronic or in person follow ups during the semester.	TBD	TBD	
<b>Peer Observation Task Force</b> <i>New in 2017-2018</i> <i>Suspended for 2020-2021</i>	Faculty TBD (co-lead); Karen Ruedinger (co-lead); Dan Giedeman (ECO); Vijay Gondhalekar (FIN); Chris Harper (ACC); Kevin Lehnert (MKT); Paul Mudde (MGT)	Develop a process for faculty observation as part of Tenure & Promotion	As needed	2 Years: Fall '17 Design; Winter '18 Pilot; Fall '18 Implement Revised Process; Winter '19 Finalize and document process Extended through 2019-20	None identified	
<b>College Curriculum Committee (CCC) – Two-year term</b>	Marinus DeBruine Xiangling Hu Sue Edwards Gerry Simons Kevin Lehnert	Review and recommend regarding all curricular changes and related issues		2021 2021 2022 2021 2022		
<b>College Personnel Committee (CPC) – Two-year term</b>	Claudia Smith Kelly Lara Kessler Jim Sanford Chris Hinsch Tom Willey	Recommend to the Dean regarding: Promotion; tenure; contract renewals; and sabbatical requests		2022 2021 2022 2022 2021		

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training	Nominations
<b>Core Curriculum Review &amp; Revision Task Force</b> <a href="#">[AACSB STDs Category: Curricula Management &amp; AOL]</a>  <i>New in 2017-2018</i>	Sue Edwards (FIN, co-lead); Michael DeWilde (MGT, co-lead); Cheryl Dunn (ACC); George Chang (FIN); Brad Koch (MGT); Mark Kubik (MKT); Joe Little (MKT); Aaron Lowen (FIN/ECO); Paul Sicilian (ECO); Paulette Ratliff-Miller (ACC); Joy Gianakura; Paul Isely <i>Additional members added later</i>	Review current undergraduate curriculum; identify best practices; determine how to address opportunities such as cross-curriculum content; SWS classes, delivery method (hybrid courses), experiential learning, non-business majors	TBD	3 Years (is this changing) - Yr 1 Learning - Yr 2 Designing - Yr 3 Pilot	TBD	
<b>Dean's Advisory Council (DAC)</b> <a href="#">[AACSB STDs Category: Governance]</a>  <i>Formerly Unit Heads; Formerly DEC</i>	Dean's Team + Unit Heads + Faculty Senate Chair + Additional Faculty (Lara Kessler, Dan Montanera, Chris Hinsch, Vijay Gondhalekar, Swithina Mboko)	Advisory to the Dean on policy and initiatives, planning for college wide meetings	Bi-weekly (150 min)	Dean's Team (ongoing); Unit Heads (3 years); Additional Faculty (3 years); Faculty Senate Chair (1 year)		
<b>Seidman Leadership Council (SLC)</b> <a href="#">[AACSB STDs Category: Governance]</a>  <i>Formerly "Big" DEC</i>	Dean's Team + Unit Heads + Faculty Senate Chair + Center Directors	Communication and points of collaboration	3 meetings/year (two fall, one winter)	Ongoing	N/A	
<b>Dean's Team</b> <a href="#">[AACSB STDs Category: Governance]</a>	Diana, Paul, Joy, Karen, Koleta	Discuss and resolve administrative matters for the college	Bi-weekly (90 min)	Ongoing		
<b>Faculty Senate Chairperson</b>  <b>Senate Parliamentarian</b>  <b>Senate Secretary</b>	Lara Kessler  Kevin Lehnert  Dori Danko	Facilitate all Faculty Senate Meetings		2020-2021 one-year term)  2020-2021 one-year term)  2020-2021 one-year term)		
<b>Graduate Program Committee</b> <a href="#">[AACSB STDs Category: Curricula Management &amp; AOL]</a>	Koleta Moore (Interim chair); George Chang (FIN); Bill Mothersell (MGT); Chris Hinsch (MKT);	Input on policy creation and revision; takes the lead for AOL outcomes;	Irregular	3 Years	TBD	

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training	Nominations
<i>Combines the MBA Committee and the MBA Task Force (disbands once their work is done) and has oversight of all Seidman graduate programs.</i>	Paulette Ratliff-Miller (ACC); Gerry Simons (ECO); Chris Harper (ACC)  <i>Members must include Graduate Council members and those who teach or have taught in the graduate program within the past 3 years</i>	addresses policy exceptions				
<b>International Business Education Committee (IBC)</b> <i>Suspended for 2020-2021</i>	Carol Sanchez (Chair, MGT); Dan Giedeman (ECO), Bishal BC (ACC), Thuy Simpson (FIN), Brad Koch (MGT), Jennifer Pope (MKT)	To promote global learning in the Seidman curriculum	Monthly Fall & Winter Semesters	2 years, renewable	Global Learning Community	
<b>Strategic Planning Committee</b> <i>[AACSB STDs Category: Strategic Management &amp; Innovation]</i>  <i>Continuing</i>	Selected by the Dean: TBD (co-chair, 2020-23); Karen Ruedinger (co-chair, ex-officio); Sonia Dalmia, ECO (2019-22); Steve Goldberg, ACC (2019-22); Tami DeFouw (2018-21); Sienna Mavima (2018-21); MKT Faculty TBD (2020-23); MGT Faculty TBD (2020-23)	Lead the SCB Strategic Planning Process; oversee implementation of strategic initiatives; communicate progress to the College; maintain the balanced scorecard	Monthly and additional as needed; updates in December and April each year	3 years, staggered terms	TBD	
<b>Promotion &amp; Tenure Task Force</b>  <i>New in 2017-2018</i>	Paul Isely (Lead); Diana Lawson; Jaideep Motwani (MGT); Jim Sanford (MGT); Bishal BC (ACC); Claudia Smith Kelly (ECO); Kuhelika De (ECO); Doug Robideaux (MKT)	Develop new tools and procedures for Tenure and Promotion that also cross over to the Annual Salary Increment Process	TBD		TBD	
<b>Scholarly and Creative Activities Committee</b>	Asli Akbulut (Chair, MGT); George Chang (FIN); Laudo	Maintain the Journal Rankings List;	TBD			

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training	Nominations
[Formally named Seidman Intellectual Contributions Committee]	Ogura (ECO); Chris Hinsch (MKT); TBD (ACC)					

2020-2021 - DRAFT

### *Standing Committees of the University Academic Senate*

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term	Nominations
<b>University Academic Senate</b>	Paul Sicilian (2022) Marie McKendall (2021) Anne Sergeant (2022) Yatin Bhagwat (2021)	It has the authority to deal with any academic issue or faculty concern. It makes recommendations to the Provost and/or the President.	(Fri: 3-5)	(3-year term)	
<b>Executive Committee of the Senate</b>	Yatin Bhagwat (2021) Anne Sergeant (2022)	Serves as the clearinghouse for matters to be presented to the UAS. Such matters are discussed by ECS before its recommendations are made to the Senate.	(Fri: 3-5)	(3-year term)	
<b>Academic Policies &amp; Standards Committee</b>	Lori Koste (2021)	To study, review, and make pertinent recommendations on academic policies and procedures including admission, retention and dismissal, repeat grades, withdrawal, academic calendar, and suspension of library privileges.	(9-11 am one TH a month)	(2-year term)	
<b>Equity Inclusion Committee</b>	Tom Willey (2021)	The role of the EIC is to promote and facilitate faculty involvement in support of a healthy and equitable campus climate. The committee accomplishes its role by engaging social justice and diversity issues on campus	(9-11 two Tues. a month)	(3-year staggered term)	
<b>Faculty Facilities Planning Advisory Committee</b>	Chris Hinsch (2022) Laudo Ogura (2021)	The role of this Advisory Committee is to provide recommendations to Facilities Planning on planning, remodeling, and building academic facilities at Grand Valley, with the goal of providing an optimal teaching and learning environment.	(8-10 am one Fri. a month)	(3-year term)	
<b>Faculty Personnel Policy Committee</b>	Marie McKendall (2022) - CHAIR	The FPPC has the responsibility to review faculty personnel policy matters that extend beyond the college, as specified by the ECS, and make appropriate recommendations to the ECS. FPPC	(alternating Wed. 3-5 pm)	(3-year term)	

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term	Nominations
		will elect a new chairperson by the end of the winter semester. The Chair of FPPC will attend the ECS meeting where the annual charges to the FPPC are finalized.			
<b>Faculty Salary &amp; Budget</b>	Gregg Dimkoff (2023) Michael Yuhas (2021)	<p>a) To study pertinent data and make recommendations to the Senate through the ECS on the allocation of funds within the Grand Valley budget as a whole as well as within the budgets of the administrative divisions,</p> <p>b) To study pertinent data and make recommendations to the Senate through the ECS on the items of the budget, compensation or faculty security, and</p> <p>c) To study pertinent data and make recommendations on proposals for the establishment of additional units/programs at Grand Valley. These recommendations will be made to the Senate through the ECS at the Prospectus stage and through UCC at the New Program Proposal stage.</p> <p>The President and/or ECS may request the FSBC to study specific items and make recommendations concerning them.</p>	(alternating Fri. 12-1:30 pm)	(3-year term)	
<b>Pew Faculty Teaching and Learning Committee</b>	Vijay Gondhalekar (2021)	The role of the Advisory Committee is to provide advice on policy, direction and performance of the Pew FTLC	(1-3 pm one Mon. a month)	(3-year term)	
<b>General Education Committee</b>	Dori Danko (2022)	<p>a) To review and act upon courses proposed for the General Education Program;</p> <p>b) to review and act upon program requests for exceptions;</p>	(Mon: 2:30-4:30)	(3-year term)	

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term	Nominations
		<p>c) to carry out, on a rotating basis, assessment of General Education courses so that each course is assessed every three years;</p> <p>d) to call meetings of all faculty to discuss the aims, philosophy, and problems of the General Education Program;</p> <p>e) to propose revisions to the General Education Program as seems prudent and necessary.</p>			
<b>Graduate Council</b>	Jennifer Pope (2023) Paulette Ratliff-Miller (2022)	The GC is responsible for matters related to graduate education at Grand Valley	(Fri: 9-11)	(3-year term)	
<b>University Assessment Committee</b>	Sonia Dalmia (2023) Anne Sergeant (2021)	<p>Providing leadership and support to university constituents as they design and implement the five to six year self-study report and every two years student learning outcome assessment plans/reports with strategic plans updates based on best practices. Reviewing and providing feedback on assessment plans, reports, and self-studies submitted by all academic programs and most service units*.</p> <p>*service unit representatives are appointed to serve as the primary reviewer of reports submitted by service units Providing instructions for reporting formats and schedules. Provided feedback to Administration in support of ongoing accreditation standards as set forth by the Higher Learning Commission. Conducting user training on the on-line system for reporting Assessment reviews/plans and Self-study updates/reports. Maintaining and updating the UAC website, Blackboard site, submission links as needed, and Assessment Report and Self-study (ARSS) automated timeline and notification system (4 month and 2 month notifications).</p>	(alternating Mon. 3-5 pm)	(3-year term)	

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term	Nominations
<b>University Curriculum Committee</b>	Sue Edwards: (2022)	<p>a) to review and make recommendations on all degree requirements and on all new program proposals;</p> <p>b) to review and make recommendations on all proposals involving academic credit, including continuing education;</p> <p>c) to review the courses recommended by the colleges to fulfill the General Education requirements;</p> <p>d) to review the Honors courses and seminars which will take the place of General Education requirements in the Honors Program;</p> <p>e) to review the proposals of the colleges for programs to be offered off-campus and to recommend to ECS/UAS on matters of purpose and function of off-campus and summer programs;</p> <p>f) to oversee the online curriculum development process.</p> <p>In addition to reporting to the ECS, the UCC may make recommendations directly to individual academic units.</p>	(Wed. 2-4)	(2-year term)	

2020-2021 - DRAFT

## *University Governance Committees*

<b>Committee/Task Force</b>	<b>Membership (expires)</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>Term</b>	<b>Nominations</b>
<b>Academic Technology Advisory Committee</b>	Parag Uma Kosalge (2022)	To support the academic mission of the University in its use of technologies and services impacting teaching, learning, research and scholarship	Twice each fall and winter semester	(3-year term)	
<b>Affiliate Faculty Advisory Committee</b>	Eric Hoogstra (2023) David Centers (2022)	Is to represent the needs and perspectives of all University Affiliate Faculty and to provide recommendations to University bodies on matters which may impact Affiliate faculty responsibilities, with the goal of providing an optimal teaching and learning environment as well as increased advocacy, visibility, retention, and development for all Affiliate faculty.	Meet one time per month on Friday from 7am to 9 am.	(3-year term)	
<b>Campus Life Committee</b>	Cathie Jones-Ridders (2023)	An advisory body to the Vice Provost/Dean of Students regarding strategic planning of: co-curricular learning opportunities (i.e., educational, social, recreational, etc.) to actively engage students in the life of the university; support services that assist students to be successful in their academic and support services that assist students to be successful in their academic and personal lives; and management of various environments at the university (e.g. living centers, apartments, dining areas, Kirkhof Center, Recreation Center, etc.).	First Monday in October, December, February, and April	(3-year staggered term)	
<b>Faculty Grievance Panel</b>	Vijay Gondhalekar (2022) Kyle Brink (2023) Paul Lane (2021) Parag Kosalge (2022) Joe Little (2022) Lara Kessler (2021)	To review and make recommendations about a grievance at the request of any aggrieved appointee (see Board of Trustees' Policies BOT 4.2.16 -4.2.17 for other details).	Only meets when needed to address a grievance	(3-year term)	

<b>Committee/Task Force</b>	<b>Membership (expires)</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>Term</b>	<b>Nominations</b>
<b>International Education Committee</b>	Anton Fenik (2022)	To review, authorize, evaluate, and recommend modifications to all international programs administered by the Office of International Affairs; to recommend priorities, new initiatives, policies, and procedures for the Office of International Affairs programs, including campus curricular and co-curricular activities; to advocate for international students, study abroad, faculty research and exchange, and community integration, within the university and West Michigan; and to ensure integrity and academic excellence in all international initiatives undertaken abroad by GVSU.	Three to four times each fall and winter semester	(3-year term)	
<b>LIFT Management Committee</b>	Paul Sicilian (2023)	The LIFT Management Committee is a standing committee charged with overseeing the implementation and analysis of the LIFT System, including  a) Evaluating and approving or denying requests by Units to modify formative or open-ended items on the LIFT forms. b) Perform a yearly evaluation of the reliability and statistical performance of the summative and CEI items. Specifically, monitoring for evidence of fairness for various faculty groups. c) Review the format of the LIFT summary reports provided for faculty members. Suggest changes as needed. d) Work with the Office of the Provost to monitor the response rates and work with units to meet established baselines.	Every two weeks (or as needed) each fall and winter semester	(3-year staggered term)	
<b>Outstanding Service Award Committee</b>	Lara Kessler (2022)	To review nominees, select the awardees, and forward the names to the Provost by December 15 for awards to be made at the next Faculty Awards Convocation.	No formal meetings; business conducted electronically in the fall semester, unless the committee chair calls for a formal meeting	(3-year term)	

<b>Committee/Task Force</b>	<b>Membership (expires)</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>Term</b>	<b>Nominations</b>
<b>Research &amp; Development Committee</b>	George Chang (2022) Parvez Sopariwala (2023)	To receive, review, develop, and recommend policies pertaining to research conduct & development and to advise the Executive Director of the Center for Scholarly and Creative Excellence on the activities of the Center.	Monthly during the academic year	(3-year term)	
<b>Undergraduate Research Council</b>	Leslie Muller (2021)	To provide advice and recommendations on university-wide policies and programs that apply to undergraduate research and creative practice.	Monthly during fall semester, potentially weekly in winter semester	(3-year term)	
<b>University Libraries Advisory Committee</b>	Jennifer Pope (2022)	To advise the university libraries on possible areas of library development as perceived by the faculty; to react to issues brought to them from the University libraries; to serve as a communication channel; to recommend to the Academic Senate in a timely manner on major policy issues and matters of general concern as identified by the Committee	Twice each fall and winter semester	(3-year term)	
<b>Writing Skills Committee</b>	Sukesh Patro (2023)	The University Writing Skills Committee exists to develop and assess goals for Writing Across the Curriculum (WAC) program through the Supplemental Writing Skills (SWS) program at GVSU	Monthly during the academic year	(3-year term)	

2020-2021 - DRAFT

*Administrative University Committees*

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term	Nominations
<b>Student Media Advisory Board</b>	Cathie Jones-Ridders (2021)	To ensure continuity of student media at Grand Valley State University.	Once or twice each fall and winter semester.	(3-year term)	
<b>University Conduct Pool</b>	Anton Fenik (2021)	See Article III of the Student Code	Only meets when needed to address a conduct issue	(3-year term)	
<b>University Personnel Review Committee</b> <i>Note: Appointed by the Provost.</i>	Sue Edwards (2020) Lara Kessler (W 2020)	(1) To review College/Library and Unit personnel policies and procedures for compliance with the Faculty Handbook and Administrative Manual; (2) to make recommendations to the Provost to revise specific College/Library or Unit policies or procedures; (3) to review personnel policy revisions proposed by a Unit or College Library; (4) to identify areas of university faculty personnel policy that may need revision and to inform ECS of that need so the appropriate governance committee(s) can be charged; (5) to work with the charged governance committees to develop proposals for review by ECS/UAS	Mondays 3:30-4:45, once a month	(3-year staggered term)	
<b>University Sabbatical Review Committee</b>	Tom Willey				