

2018-19

Seidman Committee Membership

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training
AACSB Oversight Committee New in 2017-2018	Selected by the Dean: Paul Isely (chair); Cheryl Dunn (ACC); Sonia Dalmia (ECO); Mahendra Joshi (MGT); Aaron Lowen (FIN) <i>Additional members added later</i>	Deep understanding of standards and understands the big picture forging connections with Seidman work; writes the CIR	TBD	5 year term (through the next CIR)	
Assessment Committee [AACSB STDs Category: Curricula Management & AOL] New in 2017-2018	Sonia Dalmia (ECO, chair); Cheryl Dunn (ACC); Tom Willey (FIN); Mahendra Joshi (MGT); Brad Koch (MGT); Joe Little (MKT); Wei Sun (ECO – on medical /sabbatical 18-19)	Oversees all assessment efforts; manages the 5 year calendar; ensures rubrics are maintained	TBD (we need to ask Sonia about the meeting frequency)	TBD	TBD
Classroom Observation Task Force New in 2017-2018	Anna Walz (co-lead, MKT); Karen Ruedinger (co-lead); Dan Giedeman (ECO); Vijay Gondhalekar (FIN); Chris Harper (ACC); Kevin Lehnert (MKT); Paul Mudde (MGT)	Develop a process for faculty observation as part of Tenure & Promotion	As needed	2 Years: Fall '17 Design; Winter '18 Pilot; Fall '18 Implement Revised Process; Winter '19 Finalize and document process	None identified
College Curriculum Committee (CCC) – Two-year term	Marinus DeBruine Xiangling Hu George Chang Gerry Simons Kevin Lehnert	Review and recommend regarding all curricular changes and related issues		2019 2019 2020 2019 2020	
College Personnel Committee (CPC) – Two-year term	Claudia Smith Kelly Lara Kessler Marie McKendall Anna Walz Tom Willey	Recommend to the Dean regarding: Promotion; tenure; contract renewals;		2020 2019 2020 2020 2020	

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training
		and sabbatical requests			
Core Curriculum Review & Revision Task Force [AACSB STDs Category: Curricula Management & AOL] <i>New in 2017-2018</i>	Sue Edwards (FIN, co-lead); Michael DeWilde (MGT, co-lead); Cheryl Dunn (ACC); George Chang (FIN); Brad Koch (MGT); Mark Kubik (MKT); Joe Little (MKT); Aaron Lowen (FIN/ECO); Paul Sicilian (ECO); Paulette Ratliff-Miller (ACC); <i>Additional members added later</i>	Review current undergraduate curriculum; identify best practices; determine how to address opportunities such as cross-curriculum content; SWS classes, delivery method (hybrid courses), experiential learning, non-business majors	TBD	3 Years - Yr 1 Learning - Yr 2 Designing - Yr 3 Implementation	TBD
Dean's Advisory Council (DAC) [AACSB STDs Category: Governance] <i>Formerly Unit Heads; Formerly DEC</i>	Dean's Team + Unit Heads + Faculty Senate Chair + Additional Faculty (ACC Rep TBD , Claudia Smith Kelly, Joe Little, Thuy Simpson, Mahendra Joshi)	Advisory to the Dean on policy and initiatives, planning for college wide meetings	Bi-weekly (150 min)	Dean's Team (ongoing); Unit Heads (3 years); Additional Faculty (3 years); Faculty Senate Chair (1 year)	
Seidman Leadership Council (SLC) [AACSB STDs Category: Governance] <i>Formerly "Big" DEC</i>	Dean's Team + Unit Heads + Faculty Senate Chair + Center Directors	Communication and points of collaboration	3 meetings/year (two fall, one winter)	Ongoing	N/A
Dean's Team [AACSB STDs Category: Governance]	Diana, Paul, Joy, Karen, Koleta	Discuss and resolve administrative matters for the college	Bi-weekly (90 min)	Ongoing	

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training
Faculty Senate Chairperson	Lara Kessler	Facilitate all Faculty Senate Meetings		2018-2019 (one year term)	
Senate Parliamentarian	Larry Blose			2018-2019 (one year term)	
Senate Secretary	Rita Grant			2018-2019 (one year term)	
Graduate Program Committee [AACSB STDs Category: Curricula Management & AOL] <i>Combines the MBA Committee and the MBA Task Force (disbands once their work is done) and has oversight of all Seidman graduate programs.</i>	Mahendra Joshi (MGT, chair); Cheryl Dunn (ACC); George Chang (FIN); Bill Mothersell (MGT); Anne Sergeant (ACC); Chris Hinsch (MKT); Paulette Ratliff-Miller (ACC); Gerry Simons (ECO); Jennifer Pope (Grad Council – <i>Sub for Wei Sun</i>) <i>Members must include Graduate Council members and those who teach or have taught in the graduate program within the past 3 years</i>	Input on policy creation and revision; takes the lead for AOL outcomes; addresses policy exceptions	Irregular	3 Years	TBD
International Business Education Committee (IBC)	Carol Sanchez (Chair); Dan Giedeman, Bishal BC, Thuy Simpson, Brad Koch, Jennifer Pope	To promote global learning in the Seidman curriculum	Monthly Fall & Winter Semesters	2 years, renewable	Global Learning Community
Strategic Planning Committee [AACSB STDs Category: Strategic Management & Innovation] <i>Continuing</i>	Selected by the Dean Doug Robideaux (co-chair, 2017-20); Karen Ruedinger (co-chair, ex-officio); Aaron Lowen (2015-19); Joy Gianakura (2015-19); Tami Kraker (2018-21); Sienna Mavima (2018-21); Vivek Dalela (2017-20); Suzanne Crampton (2017-	Lead the SCB Strategic Planning Process; oversee implementation of strategic initiatives; communicate progress to the College; maintain the balanced scorecard	Monthly and additional as needed; updates in December and April each year	3 year staggered terms	TBD

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training
	20); Sebastian Linde (2018-21)				
Promotion & Tenure Task Force <i>New in 2017-2018</i>	Paul Isely (Lead); Diana Lawson; Jaideep Motwani; Vijay Gondhalekar; Bishal BC; Claudia Smith Kelly; Kuhelika De; Doug Robideaux; Anna Walz	Develop new tools and procedures for Tenure and Promotion that also cross over to the Annual Salary Increment Process	TBD		TBD
Scholarly and Creative Activities Committee <i>[Formally named Seidman Intellectual Contributions Committee]</i>	Asli Akbulut (Chair); George Chang; Laudo Ogura; Chris Hinsch; and David Cannon	Maintain the Journal Rankings List;	TBD		

2018-2019 (DRAFTED)

Standing Committees of the University Academic Senate

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
University Academic Senate	Paul Sicilian (2019) Denise de la Rosa (2021) James Sanford (2019) Yatin Bhagwat (2021)	It has the authority to deal with any academic issue or faculty concern. It makes recommendations to the Provost and/or the President.	(alternating Mon. 3-5)	(3-year term)
Executive Committee of the Senate	Paul Sicilian (18-19) Yatin Bhagwat (2021)	Serves as the clearinghouse for matters to be presented to the UAS. Such matters are discussed by ECS before its recommendations are made to the Senate.	(Fri: 3-5)	(3-year term)
Academic Policies & Standards Committee	Lori Koste (2019)	To study, review, and make pertinent recommendations on academic policies and procedures including admission, retention and dismissal, repeat grades, withdrawal, academic calendar, and suspension of library privileges.	(9-11 am one TH a month)	(2-year term)
Equity Inclusion Committee	Tom Willey (2020)	The role of the EIC is to promote and facilitate faculty involvement in support of a healthy and equitable campus climate. The committee	(9-11 two Tues. a month)	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		accomplishes its role by engaging social justice and diversity issues on campus		
Faculty Facilities Planning Advisory Committee	Denise de la Rosa (2019) Laudo Ogura (2021)	The role of this Advisory Committee is to provide recommendations to Facilities Planning on planning, remodeling, and building academic facilities at Grand Valley, with the goal of providing an optimal teaching and learning environment.	(8-10 am one Fri. a month)	(3-year term)
Faculty Personnel Policy Committee	Marie McKendall (2019)	The FPPC has the responsibility to review faculty personnel policy matters that extend beyond the college, as specified by the ECS, and make appropriate recommendations to the ECS. FPPC will elect a new chairperson by the end of the winter semester. The Chair of FPPC will attend the ECS meeting where the annual charges to the FPPC are finalized.	(alternating Wed. 3-5 pm)	(3-year term)
Faculty Salary & Budget	Gregg Dimkoff (2020) Michael Yuhas (2021)	a) To study pertinent data and make recommendations to the Senate through the ECS on the allocation of funds within the Grand Valley budget as a whole as well as within the budgets of the administrative divisions, b) To study pertinent data and make recommendations to the Senate through the ECS on the items of the budget, compensation or faculty security, and c) To study pertinent data and make recommendations on proposals for the establishment of additional units/programs at Grand Valley. These recommendations will be made to the Senate through the ECS at the Prospectus stage and through UCC at the New Program Proposal stage.	(alternating Fri. 12-1:30 pm)	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		The President and/or ECS may request the FSBC to study specific items and make recommendations concerning them.		
Pew Faculty Teaching and Learning Committee	Vijay Gondhalekar (2021) Anne Sergeant (2019)	The role of the Advisory Committee is to provide advice on policy, direction and performance of the Pew FTLC	(1-3 pm one Mon. a month)	(3-year term; 1-year term – alternate)
General Education Committee	Dori Danko (2019)	a) To review and act upon courses proposed for the General Education Program; b) to review and act upon program requests for exceptions; c) to carry out, on a rotating basis, assessment of General Education courses so that each course is assessed every three years; d) to call meetings of all faculty to discuss the aims, philosophy, and problems of the General Education Program; e) to propose revisions to the General Education Program as seems prudent and necessary.	(Mon: 2:30-4:30)	(3-year term)
Graduate Council	Wei Sun (2020 – on medical/sabbatical) Jennifer Pope – 2018-2019 Sub Paulette Ratliff-Miller (2019)	The GC is responsible for matters related to graduate education at Grand Valley	(Fri: 9-11)	(3-year term)
University Assessment Committee	Sonia Dalmia (2020) Anne Sergeant (2021)	Providing leadership and support to university constituents as they design and implement the five to six year self-study report and every two years student learning outcome assessment plans/reports with strategic plans updates based on best practices. Reviewing and providing feedback on assessment plans,	(alternating Mon. 3-5 pm)	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		reports, and self-studies submitted by all academic programs and most service units*. *service unit representatives are appointed to serve as the primary reviewer of reports submitted by service units Providing instructions for reporting formats and schedules. Provided feedback to Administration in support of ongoing accreditation standards as set forth by the Higher Learning Commission. Conducting user training on the on-line system for reporting Assessment reviews/plans and Self-study updates/reports. Maintaining and updating the UAC website, Blackboard site, submission links as needed, and Assessment Report and Self-study (ARSS) automated timeline and notification system (4 month and 2 month notifications).		
University Curriculum Committee	Kevin Lehnert (2019)	a) to review and make recommendations on all degree requirements and on all new program proposals; b) to review and make recommendations on all proposals involving academic credit, including continuing education; c) to review the courses recommended by the colleges to fulfill the General Education requirements; d) to review the Honors courses and seminars which will take the place of General Education requirements in the Honors Program; e) to review the proposals of the colleges for programs to be offered off-campus and to recommend to ECS/UAS on matters of purpose	(Wed. 2-4)	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		and function of off-campus and summer programs; f) to oversee the online curriculum development process. In addition to reporting to the ECS, the UCC may make recommendations directly to individual academic units.		

2018-2019 (DRAFTED)

University Governance Committees

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
Academic Technology Advisory Committee	Vivek Dalela (2019)	To support the academic mission of the University in its use of technologies and services impacting teaching, learning, research and scholarship	Twice each fall and winter semester	(3-year term)
Affiliate Faculty Advisory Committee	Eric Hoogstra (2020) David Centers (2020) <i>How do we stagger the representatives from Seidman?</i>	Is to represent the needs and perspectives of all University Affiliate Faculty and to provide recommendations to University bodies on matters which may impact Affiliate faculty responsibilities, with the goal of providing an optimal teaching and learning environment as well as increased advocacy, visibility, retention, and development for all Affiliate faculty.	Meet one time per month on the first Friday from 7am to 9 am.	(2-year term) staggered for members from the same College
Campus Life Committee	Cathie Jones-Ridders (2020)	An advisory body to the Vice Provost/Dean of Students regarding strategic planning of: co-curricular learning opportunities (i.e., educational, social, recreational, etc.) to actively engage students in the life of the university; support services that assist students to be successful in their academic and support services that assist students to be successful in their academic and personal lives;	Twice each fall and winter semester	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		and management of various environments at the university (e.g. living centers, apartments, dining areas, Kirkhof Center, Recreation Center, etc.).		
Faculty Grievance Panel	Gregg Dimkoff (2019) Rita Grant (2020) Paul Lane (2021) Jitendra Mishra (2019) Leslie Muller (2019) Lara Kessler (2021)	To review and make recommendations about a grievance at the request of any aggrieved appointee (see Board of Trustees' Policies BOT 4.2.16 -4.2.17 for other details).	Only meets when needed to address a grievance	(3-year term)
International Education Committee	Thuy Simpson (2019)	To review, authorize, evaluate, and recommend modifications to all international programs administered by the Office of International Affairs; to recommend priorities, new initiatives, policies, and procedures for the Office of International Affairs programs, including campus curricular and co-curricular activities; to advocate for international students, study abroad, faculty research and exchange, and community integration, within the university and West Michigan; and to ensure integrity and academic excellence in all international initiatives undertaken abroad by GVSU.	Three to four times each fall and winter semester	(3-year term)
Lift Management Committee	Paul Sicilian (2020)	The LIFT Management Committee is a standing committee charged with overseeing the implementation and analysis of the LIFT System, including a) Evaluating and approving or denying requests by Units to modify formative or open-ended items on the LIFT forms. b) Perform a yearly evaluation of the reliability and statistical performance of the summative and CEI items. Specifically, monitoring for evidence of fairness for various faculty groups.	Every two weeks (or as needed) each fall and winter semester	(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		c) Review the format of the LIFT summary reports provided for faculty members. Suggest changes as needed. d) Work with the Office of the Provost to monitor the response rates and work with units to meet established baselines.		
Outstanding Service Award Committee	Lara Kessler (2019)	To review nominees, select the awardees, and forward the names to the Provost by December 15 for awards to be made at the next Faculty Awards Convocation.	No formal meetings; business conducted electronically in the fall semester, unless the committee chair calls for a formal meeting	(3-year term)
Research & Development Committee	George Chang (2019) Parvez Sopariwala (2020)	To receive, review, develop, and recommend policies pertaining to research conduct & development and to advise the Executive Director of the Center for Scholarly and Creative Excellence on the activities of the Center.	Monthly during the academic year	(3-year term)
Undergraduate Research Council	Leslie Muller (2021)	To provide advice and recommendations on university-wide policies and programs that apply to undergraduate research and creative practice.	Monthly during fall semester, up to once a week during winter semester	(3-year term)
University Libraries Advisory Committee	Lara Kessler (2019)	To advise the university libraries on possible areas of library development as perceived by the faculty; to react to issues brought to them from the University libraries; to serve as a communication channel; to recommend to the Academic Senate in a timely manner on major policy issues and matters of general concern as identified by the Committee	Twice each fall and winter semester	(3-year term)
University Personnel Review Committee	Sue Edwards (2020)	(1) To review College/Library and Unit personnel policies and procedures for compliance with the Faculty Handbook and Administrative Manual; (2) to make recommendations to the Provost to revise specific College/Library or Unit policies or procedures; (3) to review personnel policy		(3-year term)

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
		revisions proposed by a Unit or College Library; (4) to identify areas of university faculty personnel policy that may need revision and to inform ECS of that need so the appropriate governance committee(s) can be charged; (5) to work with the charged governance committees to develop proposals for review by ECS/UAS		
Writing Skills Committee	Chris Harper (2020)	The University Writing Skills Committee exists to develop and assess goals for Writing Across the Curriculum (WAC) program through the Supplemental Writing Skills (SWS) program at GVSU	Monthly during the academic year	(3-year term)

2018-2019 (DRAFTED)

Administrative University Committees

Committee/Task Force	Membership (expires)	Purpose	Meeting Frequency	Term
Student Media Advisory Board	Cathy Jones-Ridders (2021)	To ensure continuity of student media at Grand Valley State University.	Once or twice each fall and winter semester.	(3-year term)
University Conduct Pool	Anton Fenik (2021)	See Article III of the Student Code	Only meets when needed to address a conduct issue	(3-year term)