

2017-18

## Seidman Proposed Committee Membership

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term	Related Training
<b>AACSB Oversight Committee</b>  <b>New</b>	Selected by the Dean: Paul Isely (chair); Bruce Bettinghaus (ACC); Sonia Dalmia (ECO); Mahendra Joshi (MGT); Aaron Lowen (FIN) <i>Additional members added later</i>	Deep understanding of standards and understands the big picture forging connections with Seidman work; writes the CIR	TBD	5 year term (through the next CIR)	AACSB Annual Accreditation Conference (Sept 24-26)
<b>AOL Task Force</b> <b>[AACSB STDs Category: Curricula Management &amp; AOL]</b>  <b>Continuing through CIR2</b>	Sonia Dalmia (ECO, lead); Bruce Bettinghaus (ACC); Larry Blose/Tom Willey (FIN); Mahendra Joshi (MGT); Fred Kraft (MKT); Joe Little (MKT); Wei Sun (ECO)	Address AOL issues from CIR	As needed	1 Year; after successful CIR2 the ongoing AOL work will be subsumed by the new Assessment Committee	
<b>Assessment Committee (NEW)</b> <b>[AACSB STDs Category: Curricula Management &amp; AOL]</b>  <b>New</b>	Sonia Dalmia (ECO, chair); Bruce Bettinghaus (ACC); Tom Willey (FIN); Mahendra Joshi (MGT); Joe Little (MKT); Wei Sun (ECO)	Oversees all assessment efforts; manages the 5 year calendar; ensures rubrics are maintained	TBD	TBD	TBD
<b>Classroom Observation Task Force</b>  <b>New</b>	Anna Walz (co-lead, MKT); Karen Ruedinger (co-lead); Dan Giedeman (ECO); Vijay Gondhalekar (FIN); Chris Harper (ACC); Kevin Lehnert (MKT); Paul Mudde (MGT)	Develop a process for faculty observation as part of Tenure & Promotion	TBD	2 Years: Fall '17 Design; Winter '18 Pilot; Fall '18 Implement Revised Process; Winter '19 Finalize and document process	None identified
<b>College Curriculum Committee</b>	Marinus DeBruine Xiangling Hu	Review and recommend		2019 2019	

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<b>(CCC) – Two-year term</b>	George Chang Gerry Simons Kevin Lehnert	regarding all curricular changes and related issues		2018 2019 2018	
<b>College Personnel Committee (CPC) – Two-year term</b>	Claudia Smith Kelly Lara Kessler Marie McKendall Anna Walz Thomas Willey	Recommend to the Dean regarding: Promotion; tenure; contract renewals; and sabbatical requests		2018 2019 2018 2018 2018	
<b>Dean’s Advisory Council (DAC)</b> [AACSB STDs Category: Governance]  <i>Formerly Unit Heads; Formerly DEC</i>	Dean’s Team + Unit Heads + Faculty Senate Chair + Additional Faculty (Bruce, Claudia, Joe, Thuy, Mahendra)	Advisory to the Dean on policy and initiatives, planning for college wide meetings	Bi-weekly (150 min)	Dean’s Team (ongoing); Unit Heads (3 years); Additional Faculty (3 years); Faculty Senate Chair (1 year)	
<b>Seidman Leadership Council (SLC)</b> [AACSB STDs Category: Governance]  <i>Formerly “Big” DEC</i>	Dean’s Team + Unit Heads + Center Directors	Communication and points of collaboration	3 meetings/year (two fall, one winter)	Ongoing	N/A
<b>Dean’s Team</b> [AACSB STDs Category: Governance]	Diana, Paul, Joy, Karen, Koleta	Discuss and resolve administrative matters for the college	Bi-weekly (90 min)	Ongoing	Associate Deans Conference (Nov 6-8)
<b>Faculty Senate Chairperson</b>	Marie McKendall	Facilitate all Faculty Senate Meetings		2018 (one year term)	
<b>Graduate Program Committee</b> [AACSB STDs Category: Curricula Management & AOL]  <i>Combines the MBA Committee and the MBA Task Force (disbands once</i>	Mahendra Joshi (MGT, chair); Bruce Bettinghaus (ACC); George Chang (FIN); Vivek Dalela (MKT); Michael DeWilde (MGT); Aaron Lowen (FIN/ECO; 2017-18 only); Bill Mothersell (MGT); Anne	Input on policy creation and revision; takes the lead for AOL outcomes; addresses policy exceptions	Irregular	3 Years	TBD

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<i>their work is done) and has oversight of all Seidman graduate programs.</i>	Sergeant (ACC); Wei Sun (ECO & Grad Council); Koleta Moore (ex-officio); Sabbatical Fall 2017: Chris Hinsch (MKT)  <i>Members must include Graduate Council members and those who teach or have taught in the graduate program within the past 3 years</i>				
<b>Impact &amp; Alignment Task Force</b>  <i>Continuing through 2017-18</i>	Paul Isely (lead); Yatin Bhagwat (FIN); Bishal BC (ACC); Anton Fenik (MKT); Jaideep Motwani (MGT); Doug Robideaux (MKT); Anne Sergeant (ACC); Claudia Smith Kelly (ECO)	Address Impact & Alignment issues from CIR	As needed	1 Year; after successful CIR2 the ongoing Impact & Alignment work oversight is TBD	AACSB Assessment and Impact Conference (Mar 11-13)
<b>International Business Education Committee (IBC)</b>	Carol Sanchez (Chair); Dan Giedeman, Paulette Ratliff-Miller, Thuy Simpson, Brad Koch, Jennifer Pope, Claire Rose	To promote global learning in the Seidman curriculum	Monthly Fall & Winter Semesters	2 years, renewable	Global Learning Community
<b>Strategic Planning Committee</b> [AACSB STDs Category: Strategic Management & Innovation]  <i>Continuing</i>	Selected by the Dean Doug Robideaux (co-chair, 2017-20); Karen Ruedinger (co-chair, ex-officio); Aaron Lowen (2015-18); Joy Gianakura (2015-18); Jennifer Deamud (2015-18); Vivek Dalela (2017-20); Cheryl Dunn (2017-20); Suzanne Crampton (2017-20)	Lead the SCB Strategic Planning Process; oversee implementation of strategic initiatives; communicate progress to the College; maintain the balanced scorecard	Irregular; updates in December and April each year	3 year staggered terms	TBD – balanced scorecard???
<b>Core Curriculum Review &amp; Revision Task Force</b>	Sue Edwards (FIN, co-lead); Michael DeWilde	Review current undergraduate	TBD	3 Years - Yr 1 Learning	TBD

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<b>[AACSB STDs Category: Curricula Management &amp; AOL]</b>  <b>New</b>	(MGT, co-lead); Bruce Bettinghaus (ACC); George Chang (FIN); Brad Koch (MGT); Mark Kubik (MKT); Joe Little (MKT); Aaron Lowen (FIN/ECO); Laudo Ogura (ECO); Paulette Ratliff-Miller (ACC) <i>Additional members added later</i>	curriculum; identify best practices; determine how to address opportunities such as cross-curriculum content; SWS classes, delivery method (hybrid courses), experiential learning, non-business majors		- Yr 2 Designing - Yr 3 Implementation	

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### *University Standing Committee Slate*

Committee/Task Force	Membership	Purpose	Meeting Frequency	Term
<b>Academic Policies &amp; Standards Committee</b>	Lori Koste (2019)	To study, review, and make pertinent recommendations on academic policies and procedures including admission, retention and dismissal, repeat grades, withdrawal, academic calendar, and suspension of library privileges.	(9-11 am one TH a month)	(2-year term)
<b>Academic Technology Advisory Committee</b>	Vivek Dalela (2019)	To support the academic mission of the University in its use of technologies and services impacting teaching, learning, research and scholarship,	(meets 2 times a semester)	(3-year term)
<b>Affiliate Faculty Advisory Committee</b>	Aaron Lowen (2018) Eric Hoogstra (2018)	Is to represent the needs and perspectives of all University Affiliate Faculty and to provide recommendations to University bodies on matters which may impact Affiliate faculty responsibilities, with the goal of providing an optimal teaching and learning environment as well as increased advocacy, visibility,	(7-9 am one Fri. a month)	(2-year term)

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		retention, and development for all Affiliate faculty.		
<b>Campus Life Committee</b>	Cathie Jones-Ridders (2020)	An advisory body to the Vice Provost/Dean of Students regarding strategic planning of: co-curricular learning opportunities (i.e., educational, social, recreational, etc.) to actively engage students in the life of the university; support services that assist students to be successful in their academic and support services that assist students to be successful in their academic and personal lives; and management of various environments at the university (e.g. living centers, apartments, dining areas, Kirkhof Center, Recreation Center, etc.).	(meets 2 times a semester)	(3-year term)
<b>Executive Committee of the Senate</b>	Kurt Fanning (17-18); Paul Sicilian (18-19) Yatin Bhagwat (2018)	Serves as the clearinghouse for matters to be presented to the UAS. Such matters are discussed by ECS before its recommendations are made to the Senate.	(Fri: 3-5)	(3-year term)
<b>Equity Inclusion Committee</b>	Tom Willey (2020)	The role of the EIC is to promote and facilitate faculty involvement in support of a healthy and equitable campus climate. The committee accomplishes its role by engaging social justice and diversity issues on campus	(9-11 two Tues. a month)	(3-year term)
<b>Faculty Facilities Planning Advisory Committee</b>	Denise de la Rosa (2019) Vacant (will be appointed in April)	The role of this Advisory Committee is to provide recommendations to Facilities Planning on planning, remodeling, and building academic facilities at Grand Valley, with the goal of providing an optimal teaching and learning environment.	(8-10 am one Fri. a month)	(3-year term)
<b>Faculty Grievance Panel</b>	Gregg Dimkoff (2019) Rita Grant (2020) Paul Lane (2018) Jitendra Mishra (2019) Leslie Muller (2019) Michael Yuhas (2018)	To review and make recommendations about a grievance at the request of any aggrieved appointee (see Board of Trustees' Policies BOT 4.2.16 -4.2.17 for other details).	(as needed)	(3-year term)

<b>Committee/Task Force</b>	<b>Membership</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>Term</b>
<b>Faculty Personnel Policy Committee</b>	Marie McKendall (2019)	The FPPC has the responsibility to review faculty personnel policy matters that extend beyond the college, as specified by the ECS, and make appropriate recommendations to the ECS. FPPC will elect a new chairperson by the end of the winter semester. The Chair of FPPC will attend the ECS meeting where the annual charges to the FPPC are finalized.	(alternating Wed. 3-5 pm)	(3-year term)
<b>Faculty Salary &amp; Budget</b>	Gregg Dimkoff (2020) Michael Yuhas (2018)	<p>a) To study pertinent data and make recommendations to the Senate through the ECS on the allocation of funds within the Grand Valley budget as a whole as well as within the budgets of the administrative divisions,</p> <p>b) To study pertinent data and make recommendations to the Senate through the ECS on the items of the budget, compensation or faculty security, and</p> <p>c) To study pertinent data and make recommendations on proposals for the establishment of additional units/programs at Grand Valley. These recommendations will be made to the Senate through the ECS at the Prospectus stage and through UCC at the New Program Proposal stage.</p> <p>The President and/or ECS may request the FSBC to study specific items and make recommendations concerning them.</p>	(alternating Fri. 12-1:30 pm)	(3-year term)
<b>Faculty Teaching and Learning Committee</b>	Vijay Gondhalekar (2018) Dennis Stovall (2018)	The role of the Advisory Committee is to provide advice on policy, direction and performance of the Pew FTLC	(1-3 pm one Mon. a month)	(3-year term; 1-year term – alternate)
<b>General Education Committee</b>	Dori Danko (2019)	a) To review and act upon courses proposed for the General Education Program;	(Mon: 2:30-4:30)	(3-year term)

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		<p>b) to review and act upon program requests for exceptions;</p> <p>c) to carry out, on a rotating basis, assessment of General Education courses so that each course is assessed every three years;</p> <p>d) to call meetings of all faculty to discuss the aims, philosophy, and problems of the General Education Program;</p> <p>e) to propose revisions to the General Education Program as seems prudent and necessary.</p>		
<b>Graduate Council</b>	Wei Sun (2018) Paulette Ratliff-Miller (2019)	The GC is responsible for matters related to graduate education at Grand Valley	(Fri: 9-11)	(3-year term)
<b>International Education Committee</b>	Thuy Simpson (2019)	To review, authorize, evaluate, and recommend modifications to all international programs administered by the Office of International Affairs; to recommend priorities, new initiatives, policies, and procedures for the Office of International Affairs programs, including campus curricular and co-curricular activities; to advocate for international students, study abroad, faculty research and exchange, and community integration, within the university and West Michigan; and to ensure integrity and academic excellence in all international initiatives undertaken abroad by GVSU.	(meets 3-4 times a semester)	(3-year term)
<b>Outstanding Service Award Committee</b>	Lara Kessler (2019)		(no formal meetings, business conducted electronically during the Fall semester)	
<b>Research &amp; Development Committee</b>	George Chang (2019) Parvez Sopariwala (2020)	To receive, review, develop, and recommend policies pertaining to research conduct &	(3-year term)	

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		development and to advise the Executive Director of the Center for Scholarly and Creative Excellence on the activities of the Center. Monthly during the academic year.		
<b>Student Media Advisory Board</b>	Fred Kraft (2018)	To ensure continuity of student media at Grand Valley State University.	Once or twice each fall and winter semester.	
<b>Undergraduate Research Council</b>	Laudo Ogura (2018)	To provide advice and recommendations on university-wide policies and programs that apply to undergraduate research and creative practice.	(meets monthly during the Fall, potentially in the Winter)	(3-year term)
<b>University Academic Senate</b>	Paul Sicilian (Fall 2017 Sab Sub _____) (2019) Kurt Fanning (2018) James Sanford (2019) Yatin Bhagwat (2018)	It has the authority to deal with any academic issue or faculty concern. It makes recommendations to the Provost and/or the President.	(alternating Mon. 3-5)	(3-year term)
<b>University Assessment Committee</b>	Sonia Dalmia (2020) Anne Sergeant (2018)	Providing leadership and support to university constituents as they design and implement the five to six year self-study report and every two years student learning outcome assessment plans/reports with strategic plans updates based on best practices. Reviewing and providing feedback on assessment plans, reports, and self-studies submitted by all academic programs and most service units*. *service unit representatives are appointed to serve as the primary reviewer of reports submitted by service units Providing instructions for reporting formats and schedules. Provided feedback to Administration in support of ongoing accreditation standards as set forth by the Higher Learning Commission. Conducting user training on the on-line system for reporting Assessment reviews/plans and Self-study updates/reports. Maintaining and updating the UAC website, Blackboard site, submission	(alternating Mon. 3-5 pm)	(3-year term)



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		links as needed, and Assessment Report and Self-study (ARSS) automated timeline and notification system (4 month and 2 month notifications).		
<b>University Conduct Pool</b>	Jim Sanford (2018)	See Article III of the Student Code	(as needed)	(3-year term)
<b>University Curriculum Committee</b>	Kevin Lehnert (2019)	<p>a) to review and make recommendations on all degree requirements and on all new program proposals;</p> <p>b) to review and make recommendations on all proposals involving academic credit, including continuing education;</p> <p>c) to review the courses recommended by the colleges to fulfill the General Education requirements;</p> <p>d) to review the Honors courses and seminars which will take the place of General Education requirements in the Honors Program;</p> <p>e) to review the proposals of the colleges for programs to be offered off-campus and to recommend to ECS/UAS on matters of purpose and function of off-campus and summer programs;</p> <p>f) to oversee the online curriculum development process.</p> <p>v. In addition to reporting to the ECS, the UCC may make recommendations directly to individual academic units.</p>	(Wed. 2-4)	(3-year term)

<b>Committee/Task Force</b>	<b>Membership</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>Term</b>
<b>University Libraries Advisory Committee</b>	Lara Kessler (2019)	To advise the university libraries on possible areas of library development as perceived by the faculty; to react to issues brought to them from the University libraries; to serve as a communication channel; to recommend to the Academic Senate in a timely manner on major policy issues and matters of general concern as identified by the Committee	(meets two times a semester)	(3-year term)
<b>University Personnel Review Committee</b>	Sue Edwards (2018)	(1) To review College/Library and Unit personnel policies and procedures for compliance with the Faculty Handbook and Administrative Manual; (2) to make recommendations to the Provost to revise specific College/Library or Unit policies or procedures; (3) to review personnel policy revisions proposed by a Unit or College Library; (4) to identify areas of university faculty personnel policy that may need revision and to inform ECS of that need so the appropriate governance committee(s) can be charged; (5) to work with the charged governance committees to develop proposals for review by ECS/UAS		
<b>Writing Skills Committee</b>	Chris Harper (2020)	The University Writing Skills Committee exists to develop and assess goals for Writing Across the Curriculum (WAC) program through the Supplemental Writing Skills (SWS) program at GVSU	(meets monthly during the academic year)	(3-year term)