

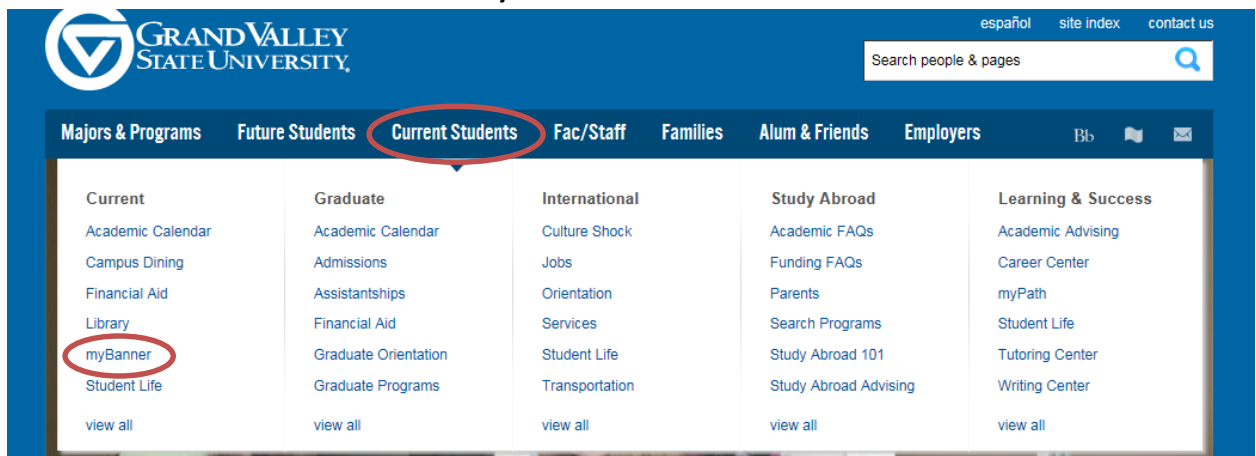
How to Request a Registration Override (myBanner)

If you encounter a registration error message and need to request a registration override you can do so by clicking on the **Registration Override Request Form** link at the bottom of the **Add or Drop Classes** or **Look Up Classes** pages in your **myBanner**.

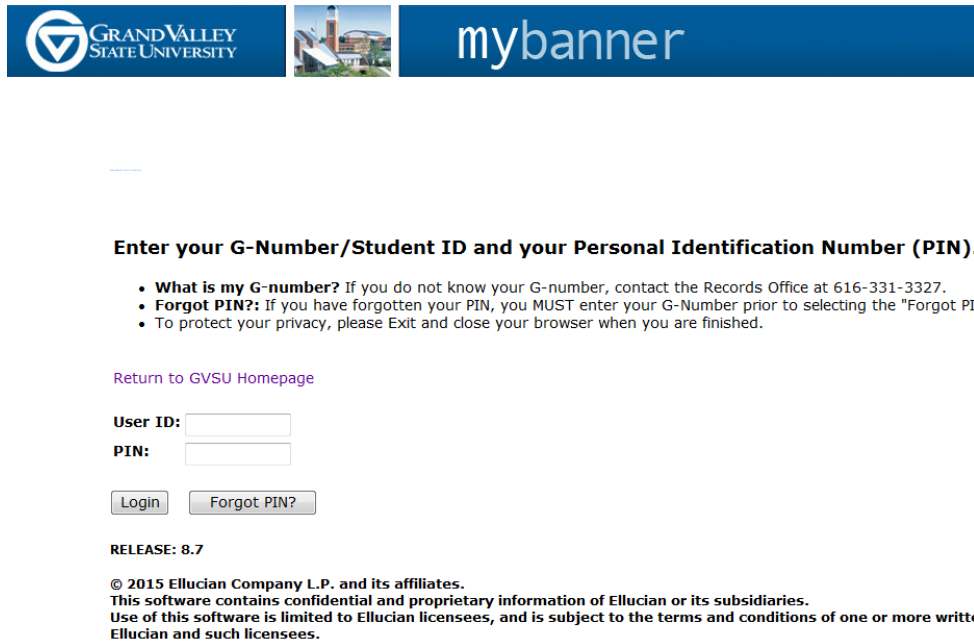
1. Open an internet browser.
2. Go to the GVSU home page (<http://www.gvsu.edu/>). The following page will display:



3. Click **Current Students** and then select **myBanner** in the column under **Current**.



4. Login to **myBanner** using your G-number as the User ID and enter your PIN. If you have logged in previously and changed your PIN but cannot remember it, click on **Forgot Pin?**



The login page features the Grand Valley State University logo and a 'mybanner' header. Below the header, there is a section titled 'Enter your G-Number/Student ID and your Personal Identification Number (PIN)'. This section includes a list of instructions: 'What is my G-number?' (contact Records Office at 616-331-3327), 'Forgot PIN?' (must enter G-Number before selecting 'Forgot PIN?'), and a privacy notice. Below the instructions are input fields for 'User ID:' and 'PIN:', followed by 'Login' and 'Forgot PIN?' buttons. At the bottom, there is a 'RELEASE: 8.7' notice and copyright information for 2015 Ellucian Company L.P.

Return to [GVSU Homepage](#)

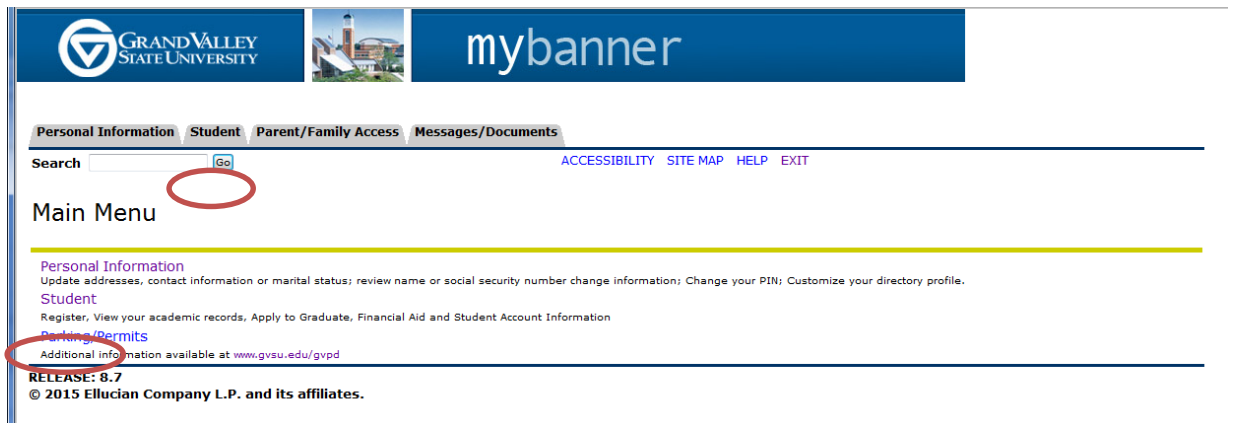
User ID:

PIN:

RELEASE: 8.7

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5. Click on the **Student** menu (or the **Student** tab).



The main menu page features the Grand Valley State University logo and a 'mybanner' header. Below the header, there is a navigation bar with tabs: 'Personal Information', 'Student', 'Parent/Family Access', and 'Messages/Documents'. The 'Student' tab is highlighted. Below the navigation bar, there is a search bar with a 'Go' button. Below the search bar, there is a 'Main Menu' section with a list of links: 'Personal Information', 'Student', 'Parking/Permits', and 'RELEASE: 8.7'. The 'Student' link is circled in red. Below the 'Student' link, there is a copyright notice for 2015 Ellucian Company L.P.

[Personal Information](#) [Student](#) [Parent/Family Access](#) [Messages/Documents](#)

Search

[ACCESSIBILITY](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Main Menu

[Personal Information](#)
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

[Student](#)
Register, View your academic records, Apply to Graduate, Financial Aid and Student Account Information

[Parking/Permits](#)
Additional information available at www.gvsu.edu/gvpd

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6. Click on **Registration**.

The screenshot shows the mybanner website for Grand Valley State University. The top navigation bar includes the university logo, a building image, and the 'mybanner' text. Below this is a secondary navigation bar with tabs for 'Personal Information', 'Student', 'Parent/Family Access', and 'Messages/Documents'. The 'Student' tab is active. A search bar is present with a 'Go' button. To the right of the search bar are links for 'RETURN TO MENU', 'SITE MAP', 'HELP', and 'EXIT'. The main content area is titled 'Student and Financial Aid'. Under this title, there is a list of links: 'Registration' (circled in red), 'Student Records', 'Student Account', 'myHousing', and 'myCatalog'. Each link has a brief description of its function.

7. Select Term.

The screenshot shows the mybanner website with the 'Registration' page selected. The top navigation bar is the same as in the previous screenshot. The main content area is titled 'Registration'. Below the title, there is a notice: 'NOTICE: You may not be registered for the same course in multiple semesters.' Below the notice, there is a list of links: 'Select Term' (circled in red), 'Registration Status', 'Search for Classes', 'Add or Drop Classes', 'Registration History', 'Student Schedule', 'Week at a Glance', 'Registration Fee Assessment', 'View Major and Advisor Information', and '>> Registration Override Requests'. Each link has a brief description of its function.

8. Click **Submit**.

The screenshot shows the mybanner website with the 'Registration Term' page selected. The top navigation bar is the same as in the previous screenshots. The main content area is titled 'Registration Term'. Below the title, there is a dropdown menu labeled 'Select a Term:' with 'Spring/Summer 2015' selected. Below the dropdown menu is a 'Submit' button (circled in red). In the top right corner of the page, the date and time 'Jan 28, 2015 12:30 pm' are displayed.

9. Click on **Add or Drop Classes**.

Grand Valley State University mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration

NOTICE: You may not be registered for the same course in multiple semesters.

Select Term

Registration Status - Before checking registration status, click on Select Term to choose appropriate term

[Search for Classes](#)

[Add or Drop Classes](#)

[Registration History](#)

[Student Schedule](#)

[Week at a Glance](#)

[Registration Fee Assessment](#)

[Withdrawal Information](#)

[View Major and Advisor Information](#)

[Registration Override Requests](#)

Click here to review and/or submit registration override requests

10. Enter CRNs and click **Submit Changes** or click on **Class Search** to select classes.

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

By registering for classes at Grand Valley State University, I acknowledge and agree that:

- I am financially responsible for all charges related to my registration and attendance
- If any portion of my account remains unpaid after the due date, I am responsible for any related late fees (12% annually).
- I will be responsible to pay the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the debt, and all costs and expenses, including reasonable attorney's fees we incur in such collection efforts.
- If my financial aid is cancelled I am responsible for all remaining charges on my account.
- If I decide not to attend course(s) it is my responsibility to drop the course(s).

Reminder: There is a limit of 1,000 transactions per term to register, drop, and add classes.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Jan 19, 2015	None	36105	ANT	204	01	Undergraduate	3.000	Letter Grade	Introduction to Cultural Anthropology

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 17.000
Date: Jan 28, 2015 12:35 pm

Add Classes Worksheet


CRNs

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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[Submit Changes](#) [Class Search](#) [Reset](#)

[Registration Override Request Form]

11. Select a **Subject** and click **Course Search**.



GRAND VALLEY STATE UNIVERSITY mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes

Spring/Summer 2015
Jan 28, 2015 12:36 pm

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but you must select at least one Subject. Select Class Search when your selection is complete. To select more than one subject, hold down the control key while clicking on entries.

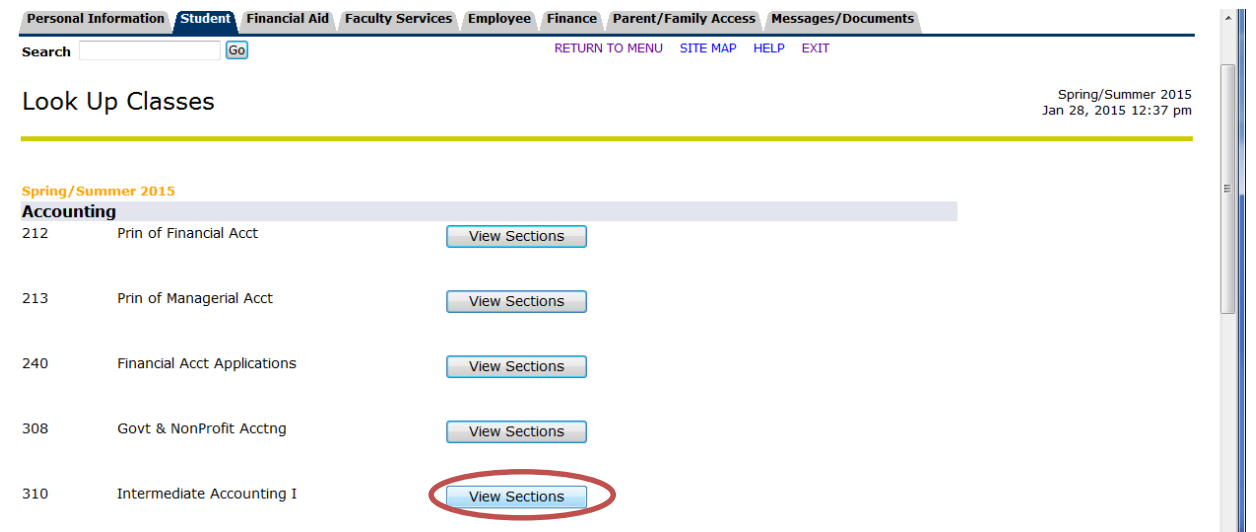
ONLINE designated courses will have no on-campus meetings - delivery is all online; HYBRID designated courses will meet one or more times on campus with the remainder of the delivery online; all students should anticipate that their courses may integrate web enhanced technologies.

Subject:

- Accounting
- Advertising/Public Relations
- African/African American Stds
- Allied Health Sciences
- American Sign Language
- Anthropology
- Arabic
- Art
- Athletic Training
- Biology

[[Week at a Glance](#) | [Student Detail Schedule](#) | [View Holds](#)]

12. Click **View Sections** for desired course.



GRAND VALLEY STATE UNIVERSITY mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes

Spring/Summer 2015
Jan 28, 2015 12:37 pm

Accounting

212	Prin of Financial Acct	<input type="button" value="View Sections"/>
213	Prin of Managerial Acct	<input type="button" value="View Sections"/>
240	Financial Acct Applications	<input type="button" value="View Sections"/>
308	Govt & NonProfit Acctng	<input type="button" value="View Sections"/>
310	Intermediate Accounting I	<input type="button" value="View Sections"/>

13. Check the box for the section you want to register for and click **Register**.

Grand Valley State University mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes Spring/Summer 2015 Jan 28, 2015 12:38 pm

Sections Found

Accounting

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Location	Attribute
<input checked="" type="checkbox"/>	34771	ACC	310	01	PEW	3.000	Intermediate Accounting I	TR	08:30 am-11:50 am	40	0	40	0	0	0	Rita Grant (P)	06/22-08/04	SCB 2005	

Register Add to WorkSheet New Search

[Week at a Glance | Student Detail Schedule | View Fee Assessment | Registration Override Request Form]

14. If you encounter a registration error and would like to request a Registration Override click on **Registration Override Request Form**.

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

By registering for classes at Grand Valley State University, I acknowledge and agree that:

- I am financially responsible for all charges related to my registration and attendance
- If any portion of my account remains unpaid after the due date, I am responsible for any related late fees (12% annually).
- I will be responsible to pay the fees of any collection agency, which may be based on a percentage of 33% of the debt, and all costs and expenses, including reasonable attorney's fees we incur in such collection efforts.
- If my financial aid is cancelled I am responsible for all remaining charges on my account.
- If I decide not to attend course(s) it is my responsibility to drop the course(s).

Reminder: There is a limit of 1,000 transactions per term to register, drop, and add classes.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Registered on Jan 19, 2015	None	36105	ANT	204	01	Undergraduate	3.000	Letter Grade		Introduction to Cultural Anthropology

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 17.000
Date: Jan 28, 2015 12:39 pm

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Prerequisite Not Met	34771	ACC	310	01	Undergraduate	3.000	Letter Grade		Intermediate Accounting I

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset

[Registration Override Request Form]

15. This will bring you to the **Registration Override Requests** information page. Click **Continue**.

GRAND VALLEY STATE UNIVERSITY mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go MENU SITE MAP HELP EXIT

Registration Override Requests

Jan 28, 2015 12:42 pm

1 Students seeking permission to register in a course for which they have received a restriction or prerequisite error may submit a Registration Override Request Form.

Please note:

1. Submitting a request does **not guarantee** a space in the course. **The department offering the course** will review requests and make a decision.
2. Check the status of your request on the Override Request Summary page.
3. When the decision is made an email will be sent to your **GVSU email address**.
4. For general assistance, contact the Registrar's Office at regdept@gvsu.edu or 616-331-3327.

Continue

16. Select the course from the drop down menu or enter the CRN.

GRAND VALLEY STATE UNIVERSITY mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go MENU SITE MAP HELP EXIT

Registration Override Requests

Jan 28, 2015 12:43 pm

Registration Term: Spring/Summer 2015

Course Override Request

To submit a new course override request, select a course from the list below or enter the CRN.

Select a Course: OR Enter a CRN: GO

Current
Degree: Masters Level
Major 1: Non Degree Graduate
Standing: Masters

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17. Select a Reason From the List.

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Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go MENU SITE MAP HELP EXIT

Registration Override Requests

Jan 28, 2015 12:45 pm

Registration Term: Spring/Summer 2015

Course Override Request

Select a Course: OR Enter a CRN: GO

Current
Degree: Masters Level
Major 1: Non Degree Graduate
Standing: Masters

All items marked with an asterisk (*) are mandatory.

Course Title: Intermediate Accounting I

Course Description: Theory and application of financial accounting. Topics include the accounting cycle, development of accounting standards, financial statement presentation, basic asset/liability/equity transactions, revenue recognition, and the time value of money. Offered every semester. Prerequisites: ACC 212 and ACC 240.

Department Approval Required: No

Registration Error: Prerequisite Not Met

* Select a Reason From the List:

Comments and Explanations: The class is full but I must take it this semester (explain below). I need a permit to register for this course. **I am lacking a prerequisite.** I need this course to graduate this term OTHER

Note: Providing details about what you need and why will help with faster processing of your request.

18. If you select '**Other**' please provide additional explanation in the **Comments and Explanation** box. Please also note the type of override that you are requesting (i.e. Closed class, prerequisite, special approval, etc.).

File Edit View Favorites Tools Help

Course Description: Theory and application of financial accounting. Topics include the accounting cycle, development or accounting standards, financial statement presentation, basic asset/liability/equity transactions, revenue recognition, and the time value of money. Offered every semester. Prerequisites: ACC 212 and ACC 240.

Department Approval Required: No

Registration Error: Prerequisite Not Met

* Select a Reason From the List: OTHER
Note: If selecting "Other", provide an explanation in the field below.

Comments and Explanations: Enter explanation here.
Note: Providing details about what you need and why will help with faster processing of your request.

19. If you select '**Prerequisite Waiver**' and plan to take the prerequisite at another institution please indicate if you will be submitting additional transcripts.

20. Click **Submit Your Request**.

Prerequisite Waiver:

If you selected the "I am lacking a prerequisite" reason above and are planning to take the prerequisite at another institution, it is your responsibility to (1) Make sure the course you are taking at ~~another institution transfer for the appropriate course at GVSU~~. (2) have your transcript from that institution sent to GVSU as soon as your grades are posted for the course. Failure to do so may result in you being dropped from the course.

Describe the prerequisite knowledge and/or equivalent courses you have taken to support the request.
(500 characters max)

Describe your prerequisite knowledge here.

Indicate if you intend to or have submitted additional non-GVSU transcripts to the academic department offering the course.

☒ Yes, I will submit (have submitted) additional non-GVSU transcripts to the department.
☐ No, I will not submit additional non-GVSU transcripts to the department.

Submit Your Request

[[Add or Drop Classes](#) | [Change Term](#) | [Registration Override Request Summary](#)]

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21. Click **OK** in the pop-up box.

Message from webpage

? You are about to submit a request for a Course Registration Override.
Do you wish to continue?

OK Cancel

22. A confirmation that your request has been submitted will appear on the **Registration Override Requests** page.
23. Click on **Registration Override Request Summary** to view the statuses of all registration override requests for this semester.

Grand Valley State University mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search [] Go MENU SITE MAP HELP EXIT

Registration Override Requests Jan 28, 2015 12:46 pm

✓ Thank you for your request. To view the status of submitted requests or to cancel a request, go to the Registration Override Request Summary page.

Registration Term: Spring/Summer 2015 **Course Override Request**

To submit a new course override request, select a course or enter a CRN below.
Select a Course: [] OR Enter a CRN: [] GO

Program Details

Current Degree: Masters Level
Major 1: Non Degree Graduate
Standing: Masters

[Add or Drop Classes | Change Term | **Registration Override Request Summary**]

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24. To view the details of a request select the request and click **View a Request**.

Grand Valley State University mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search [] Go MENU SITE MAP HELP EXIT

Registration Override Requests Jan 28, 2015 12:47 pm

Current Registration Override Requests
Note: If your request is denied, use the "View a Request" button below to see the reason for denying.

Select	Term	Course	Status	Submit Date	Message to Student
<input type="radio"/>	Spring/Summer 2015	ACC 310 01 (34771)	Request received	28-JAN-15	Application submitted by student online
<input type="radio"/>	Spring/Summer 2015	SPA 202 01 (33863)	Request received	28-JAN-15	Application submitted by student online
<input type="radio"/>	Spring/Summer 2015	MOV 475 01 (32956)	Cancelled by student	19-JAN-15	Application cancelled by student online

View a Request - Select a request from the list above then press this button to view the details of the request

Cancel a Request - Select a request from the list above and press this button to cancel that request. Only Pending and Received requests can be cancelled.

[Add or Drop Classes | Change Term]

RFI EASF: 7.3.2.1

25. Click on **Registration Override Requests** to return to **Registration Requests Override Requests**.

Personal Information **Student** Financial Aid Faculty Services Employee Finance Guardian/Family Access Messages/Documents

Search [Go](#) [MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Registration Override Request Summary Mar 02, 2015 12:51 pm

Listed below are Registration Override Requests that you have submitted in the selected term. Use the Change Term link at the bottom of this page to view request from a different term.
Reminder: submitting a request does not guarantee a space in the course.

Current GVSU Course Override Requests Note: If your request is denied, use the "View a Request" button below to see the reason for denying.

Request Term: Spring/Summer 2015
 Request Status: Request received
 Comments: Application submitted by student online

Program Details Current Degree: Masters Level Major 1: Non Degree Graduate Standing: Masters	Override Request Details Course: ACC 310 01 (34771) Course Description: Theory and application of financial accounting. Topics include the accounting cycle, development of accounting standards, financial statement presentation, basic asset/liability/equity transactions, revenue recognition, and the time value of money. Offered every semester. Prerequisites: ACC 212 and ACC 240. Departmental Approval Required: No Registration Error: Prerequisite Not Met Reason for Request: Additional Transcripts Submitted: No
--	--

[[Add or Drop Courses](#) | [Change Term](#) | **Registration Override Requests**]

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26. To cancel a request select the request and click **Cancel a Request**.

GRAND VALLEY STATE UNIVERSITY

Personal Information **Student** Financial Aid Faculty Services Employee Finance Guardian/Family Access Messages/Documents

Search [Go](#) [MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Registration Override Requests Mar 02, 2015 12:52 pm

Current Registration Override Requests
 Note: If your request is denied, use the "View a Request" button below to see the reason for denying.

Select	Term	Course	Status	Submit Date	Message to Student
<input type="radio"/>	Spring/Summer 2015	ACC 311 01 (30039)	Request received	19-FEB-15	Application submitted by student online
<input type="radio"/>	Spring/Summer 2015	ACC 310 01 (34771)	Request received	28-JAN-15	Application submitted by student online
<input checked="" type="radio"/>	Spring/Summer 2015	SPA 202 01 (33863)	Request received	28-JAN-15	Application submitted by student online
<input type="radio"/>	Spring/Summer 2015	MOV 475 01 (32956)	Cancelled by student	19-JAN-15	Application cancelled by student online

[View a Request](#) - Select a request from the list above then press this button to view the details of the request

[Cancel a Request](#) - Select a request from the list above and press this button to cancel that request. Only Pending and Received requests can be cancelled

27. Click **OK** in the pop-up box.

Message from webpage

You are about to cancel the selected request. Do you wish to continue?

28. If you are requesting a Closed Class permit and cannot select the course you can click on **Registration Override Request Form** and the bottom of the Look Up Classes page.

C	31202	STA	215	54	ALL	3.000	Introductory Applied Statistics	T	06:00 pm-07:50 pm	30	30	0	0	0	0	Jeffrey M Grauzer (P)	01/05-04/25	MAK A2103	Mathematical Sciences
								T	08:00 pm-08:50 pm							Jeffrey M Grauzer (P)	01/05-04/25	MAK A2111	Mathematical Sciences
C	31546	STA	215	55	ALL	3.000	Introductory Applied Statistics	F	09:00 am-10:15 am	31	31	0	0	0	0	Patricia Stephenson (P)	01/05-04/25	MAK A1117	Mathematical Sciences
								F	10:30 am-11:50 am							Patricia Stephenson (P)	01/05-04/25	MAK A1121	Mathematical Sciences

Register




Add to WorkSheet

New Search

[[Week at a Glance](#) | [Student Detail Schedule](#) | [View Fee Assessment](#) | [Registration Override Request Form](#)]

29. Make note of the Course section or CRN.

30. Click Continue.






[Personal Information](#)
[Student](#)
[Financial Aid](#)
[Faculty Services](#)
[Employee](#)
[Finance](#)
[Parent/Family Access](#)
[Messages/Documents](#)

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[HELP](#)
[EXIT](#)

Registration Override Requests

Jan 28, 2015 12:51 pm



Students seeking permission to register in a course for which they have received a restriction or prerequisite error may submit a Registration Override Request Form.


Please note:

1. Submitting a request does **not guarantee** a space in the course. **The department offering the course** will review requests and make a decision.
2. Check the status of your request on the Override Request Summary page.
3. When the decision is made an email will be sent to your **GVSU email address**.
4. For general assistance, contact the Registrar's Office at regdept@gvsu.edu or 616-331-3327.

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31. Choose the section from the drop down menu or enter the CRN.



mybanner

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[Student](#)
[Financial Aid](#)
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[Employee](#)
[Finance](#)
[Parent/Family Access](#)
[Messages/Documents](#)

Search

Go

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[SITE MAP](#)
[HELP](#)
[EXIT](#)

Registration Override Requests

Jan 28, 2015 12:53 pm

Registration Term: Winter 2015

Course Override Request

To submit a new course override request, select a course or enter a CRN below.

Select a Course:

OR Enter a CRN: 31546

Go

Program Details

Current

Degree: Masters Level

Major 1: Non Degree Graduate

Standing: Masters

[\[Add or Drop Classes \]](#)
[\[Change Term \]](#)
[\[Registration Override Request Summary \]](#)

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32. Note: When you enter the course directly without first attempting to register for it the Registration Error will display **"No Error Available"**.

Personal Information **Student** Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search MENU SITE MAP HELP EXIT

Jan 28, 2015 12:53 pm

Registration Override Requests

Registration Term: Winter 2015

Course Override Request

Select a Course: OR Enter a CRN:

Program Details

Current
Degree: Masters Level
Major 1: Non Degree Graduate
Standing: Masters

All items marked with an asterisk (*) are mandatory.

Course Title: Intro Applied Statistics

Course Description: A technique-oriented approach to statistical problems with emphasis on applications. Descriptive statistics, probability distributions, estimation, testing hypotheses, t-test, regression and correlation, chi-square tests, one-way analysis of variance. A statistical software package will provide computational assistance. Fulfills Foundation - Mathematical Sciences. Offered every semester. Prerequisites: MTH 110 or equivalent.

Department Approval Required: No

Registration Error: No Error Available

* Select a Reason From the List:

Note: If selecting "Other", provide an explanation in the field below.

Comments and Explanations:

Note: Providing details about what you need and why will help with faster processing of your request.

Prerequisite Waiver:

If you selected the "I am lacking a prerequisite" reason above and are planning to take the prerequisite at another institution, it is your responsibility to (1) Make sure the course you are taking at another institution transfers for the appropriate course at GVSU. (2) have your transcript from that institution sent to GVSU as soon as your grades are posted for the course. Failure to do so may result in you being dropped from the course.

Describe the prerequisite knowledge and/or equivalent courses you have taken to support the request.
(500 characters max)

33. Complete the rest of the form and click **Submit Your Request**.

Prerequisite Waiver:

If you selected the "I am lacking a prerequisite" reason above and are planning to take the prerequisite at another institution, it is your responsibility to (1) Make sure the course you are taking at another institution transfers for the appropriate course at GVSU. (2) have your transcript from that institution sent to GVSU as soon as your grades are posted for the course. Failure to do so may result in you being dropped from the course.

Describe the prerequisite knowledge and/or equivalent courses you have taken to support the request.
(500 characters max)

Indicate if you intend to or have submitted additional non-GVSU transcripts to the academic department offering the course.

☐ Yes, I will submit (have submitted) additional non-GVSU transcripts to the department.
☐ No, I will not submit additional non-GVSU transcripts to the department.

[[Add or Drop Classes](#) | [Change Term](#) | [Registration Override Request Summary](#)]

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34. When the decision is made an email will be sent to your GVSU email address. You can also check the status of your requests by clicking on the Registration Override Requests link at the bottom of the Registration page in myBanner.

GRAND VALLEY STATE UNIVERSITY

mybanner

Personal Information Student Financial Aid Faculty Services Employee Finance Parent/Family Access Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration

NOTICE: You may not be registered for the same course in multiple semesters.

[Select Term](#)

Registration Status - Before checking registration status, click on Select Term to choose appropriate term

[Search for Classes](#)

[Add or Drop Classes](#)

[Registration History](#)

[Student Schedule](#)

[Week at a Glance](#)

[Registration Fee Assessment](#)

[Withdrawal Information](#)

[View Major and Advisor Information](#)

[>> Registration Override Requests](#)

Click here to review and/or submit registration override requests.

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