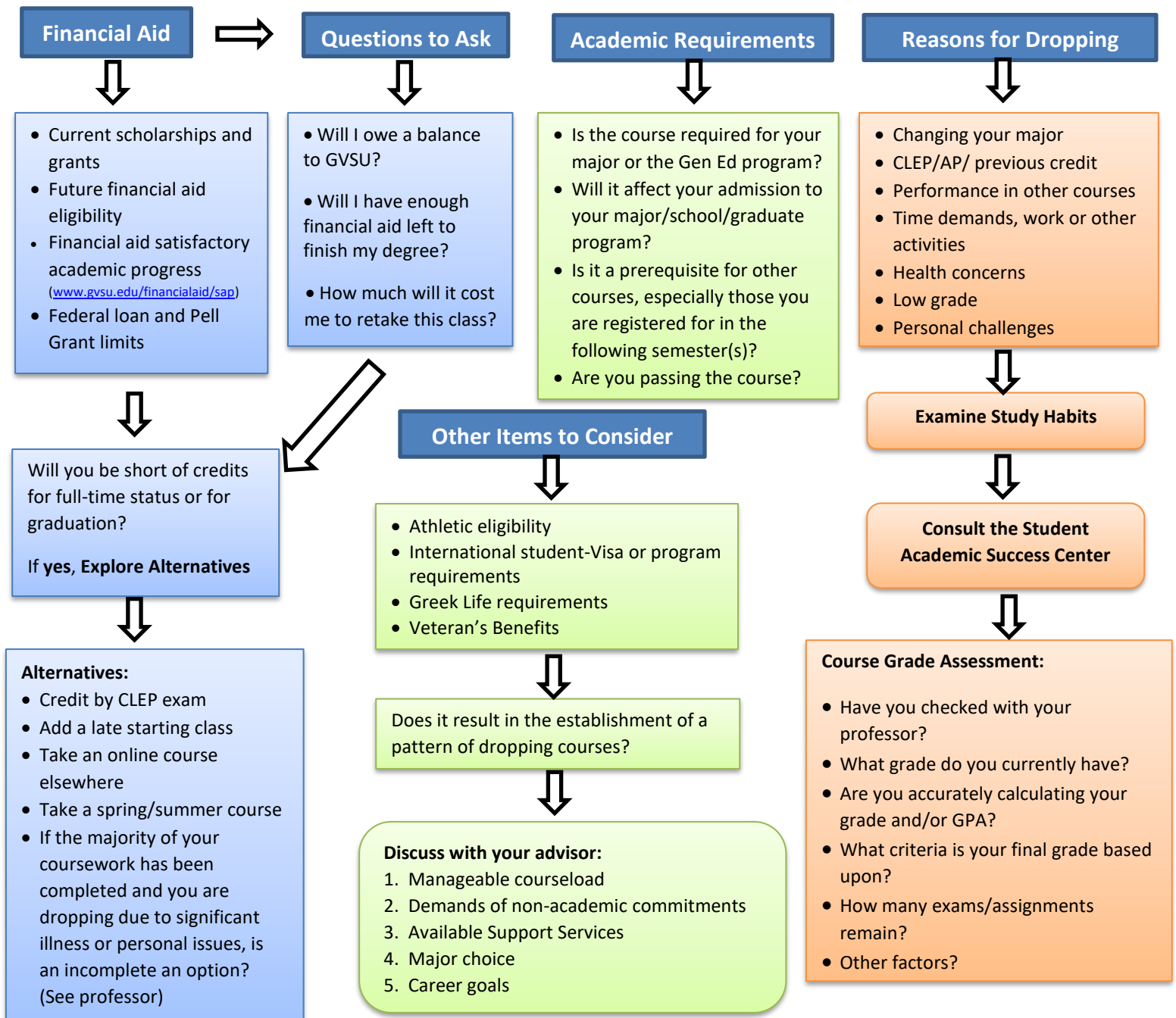


FACTORS TO CONSIDER WHEN DECIDING WHETHER OR NOT TO DROP A CLASS



If You Do Decide To Drop A Course:

1. If you receive any type of financial aid, **ALWAYS** check with Financial Aid first. Contact the Financial Aid Office at 616-331-3234 or email at finaid@gvsu.edu or visit the office in 100 Student Services Building.
2. Notify the professor.
3. See advisor to modify/update your academic plan.
4. If you plan to repeat the course, thoughtfully analyze what you need to change to be successful the second time around.
5. Drop the course via myBanner or visit the Records Office in 150 Student Services Building.
6. Check your transcript to make sure the course is noted as dropped. Dropped courses remain on your transcript with a "W" for "Withdrawal" in the grade column and do not factor into your GPA.