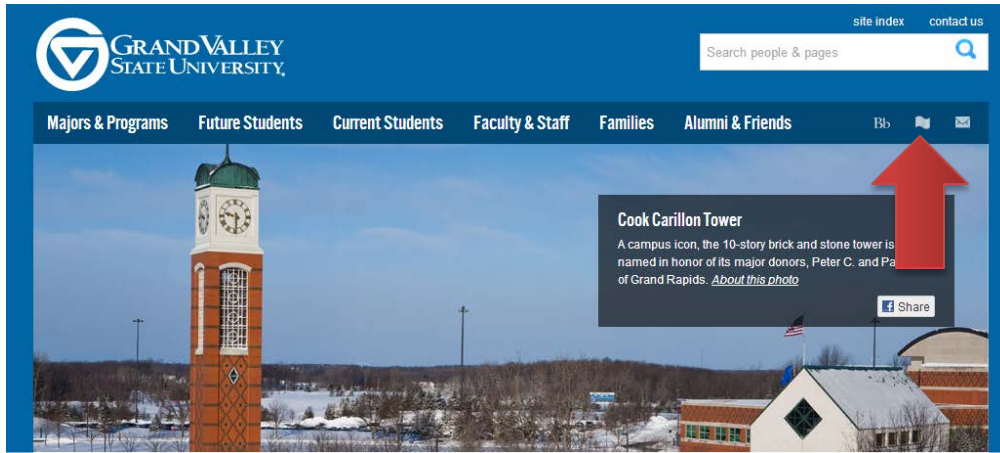# How to use the Advanced Registration Search Function to Search for General Education Categories

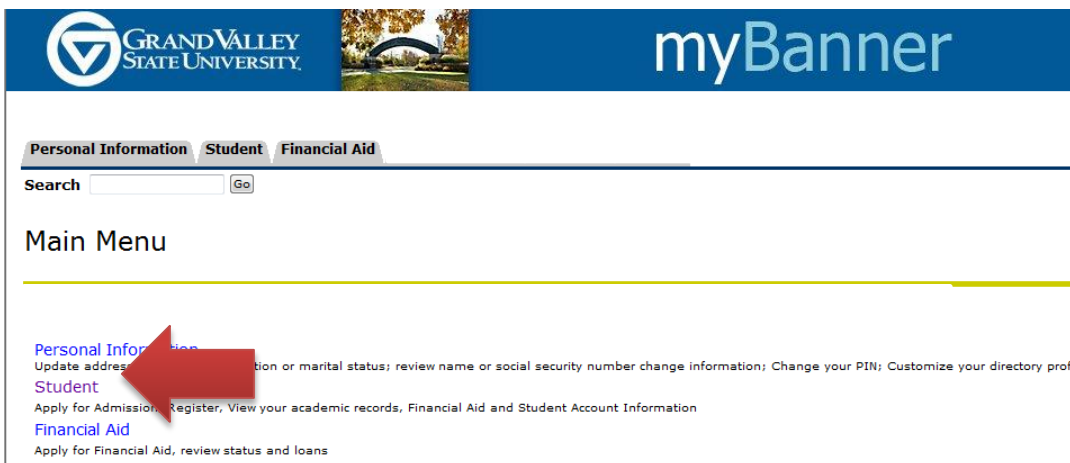1. Go to www.gvsu.edu and locate the MyBanner link at the top of the page

2. Enter Your G# as the User ID and your Pin#

Please enter your G-Number/Student ID and your Personal Identification Number (PIN). When finished, select Login.

What is my G-number? If you do not know your G-number, contact the Records Office at 616-331-3327.

Forgot PIN?: If you have forgotten your PIN, you MUST enter your G-Number prior to selecting the "Forgot PIN?" button below.

To protect your privacy, please Exit and ｜se your browser when you are finished.

User ID: [   ]
PIN: [   ]

[Login]   [Forgot PIN?]

3. Click on "Student"

Personal Information | Student | Financial Aid

Search [   ] [Go]

Main Menu

Personal Information
Update addres...   ...tion or marital status; review name or social security number change information; Change your PIN; Customize your directory profile

Student
Apply for Admission, Register, View your academic records, Financial Aid and Student Account Information

Financial Aid
Apply for Financial Aid, review status and loans

GRAND VALLEY STATE UNIVERSITY

myBanner

Personal Information **Student** **Financial Aid**

Search [_____] Go   IAP   HELP   EXIT

Student and Financial Aid

Registration
Check your registrati... ...edule and add or drop classes.
Student Records
Request official transcripts, view your advisor, major, holds, grades, transcripts and degree progress report.
Financial Aid
Apply for Financial Aid, review status and loans
Student Account
View your ebill and account detail, pay by echeck or credit card, set up direct deposit, apply for a student account deferment plan, view 1098T info and financial hold info
myHousing
Click here to go to MyHousing
myCatalog
Click here to store catalog information.

RELEASE: 8.5.3

4.   Click on "Registration"

---

5.   Click on Search for Classes

GRAND VALLEY STATE UNIVERSITY

myBanner

Personal Information **Student** **Financial Aid**

Search [_____] Go   RETURN TO MENU   SITE MAP   HELP   EXIT

Registration

NOTICE: You may not be registered for the same course in multiple semesters.

Select Term

Registration Status - B... ... registration status, click on Select Term to choose appropriate term
Search for Classes
Add or Drop Classes
Registration History

Student Schedule
Week at a Glance

Registration Fee Assessment
Withdrawal Information

View Major and Advisor Information

GRAND VALLEY STATE UNIVERSITY

myBanner

Personal Information **Student** **Financial Aid**

Search [_____] Go   RETURN TO MENU   SITE MAP   HELP   EXIT

Select Term or Date Range

Search by Term:
[Winter 2013 ▼]

[Submit] [Reset]

RELEASE: 8.5.2.1

6.   Select the appropriate term from the dropdown menu and Submit. Be careful to select the correct semester/year.

Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but y Search when your selection is complete. To select more than one subject, hold down the control key while clicking on entries.

ONLINE designated courses will have no on-campus meetings - delivery is all online; HYBRID designated courses will meet one o delivery online; all students should anticipate that their courses may integrate web enhanced technologies.

Subject:
Accounting
Advertising/Public Relations
African/African American Stds
Allied Health Sciences
Anthropology
Arabic
Archaeology
Art
Athletic Training
Biology

[Course Search] [Advanced Search]

[Week at a Glance | Student Detail Schedule | View Holds]

7. Select "Advanced Search" without selecting anything else

---

8. You want to select all subjects. How to do this may depend on which internet browser you are using. Click on "Accounting" in the Subject box and then click "Shift + End" (IE, Firefox, or Chrome) or "Ctrl + A" (Chrome only) to select all subjects in the box. They will appear highlighted.

Personal Information | Student | Financial Aid

Search [   ] Go   RETURN TO MENU   SITE MAP   HELP   EXIT

Advanced Search

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, bu Section Search when your selection is complete.

Subject:
Accounting
Advertising/Public Relations
African/African American Stds
Allied Health Sciences
Anthropology
Arabic
Archaeology
Art
Athletic Training
Biology

Course Number: [   ]
Title: [   ]
Schedule Type:
All
Clinical Study
Discussion
Field Study

---

9. Scroll down toward the bottom of the page and look for "Attribute Type". Select the type of general education attribute you are looking for (all courses that are Supplemental Writing Skills for example).

10. Click on "Section Search" to be shown All Subjects that have a section that has the selected attribute.

Online

Credit Range: [   ] hours to [   ] hours

Campus:
All
Allendale
Holland
Muskegon

Course Level:
All
Doctorate
Masters
Undergraduate

Part of Term:
Non-date based courses only
All
Full Term

Instructor:
All
Abood, Sheila Anne
Aboufadel, Edward F
Abramowski, Nathan A

Attribute Type:
All
Structured Learning Assistance
Supplemental Writing Skills
Theme 01-Perspect from Outside

Start Time: Hour [00▼]   Minute [00▼]   am/pm [am▼]
End Time: Hour [00▼]   Minute [00▼]   am/pm [am▼]
Days: ☐ Mon   ☐ Tue   ☐ Wed   ☐ Thur   ☐ Fri   ☐ Sat   ☐ Sun

[Section Search] [Reset]