



Request to Add a New Fund (RANF) – Grant Restricted Fund ONLY

PART I: TO BE COMPLETED BY REQUESTING DEPARTMENT

1. Principal Investigator: [] G#: [] Phone #: []

2. Department Name: []

3. Fund Name: (35 char max) []
Grant Title (optional): (256 char max) []

4. Fund Type: [] Grant Award [] Match [] Bridge

5. Organization Code to which this Fund will be assigned: []

6. Proposed Budget: []

6. Award Period: []

Is this a multi-year grant? If yes, provide existing grant code: [] and year [] of [] total years. (For example, year 2 of 3 total years)

8. Source of Funds: [] Federal [] Corporation / Non-Profit
[] Federal Passthrough [] Foundation
[] State [] Foreign
[] Local [] Other

Grant proposal, grant budget, and award letter MUST be attached!

Is this a sub-fund of an existing grant? If yes, provide associate grant code of existing grant: []

9. Granting Agency: [] CFDA #: []

10. For Disposition of any surplus/responsibility of any deficit or unallowable cost, please designate a Fund and Organization Number:

Fund: [] Org: []

11. Approvals: Dean, Director: [] Date: []
Appointing Officer: [] Date: []
Executive Officer: [] Date: []

If this fund requires a dedicated P-card contact the Procurement Department.

Completed forms can be e-mailed to the Grand Accounting Team at grantact@gvsu.edu

12. Additional Information: (optional) []

PART II: TO BE COMPLETED BY THE CONTROLLER'S OFFICE

Fund Code: [][][][][][][]

Predecessor Code: [][][][][][][]

Effective Date: [][][]

Default Org Code: [][][][][][][]

Fund Type: [][]

Default Program Code: [][][]

Grant Code: [][][][][][][][]