RCR Advisory Board Meeting Minutes
January 15, 2014

- Reviewed RCR Call for Proposals
  - Minor modifications made – R. Smart to make modifications in final document
    - Under Fund Type:
      - Development of Teaching Modules for the Responsible Conduct of Research (RCR)
    - Under Section 4: Project Description:
      - Clearly state the learning goals and specific objectives that support the proposed teaching module in relation to the responsible conduct of research.
  - To be distributed via email to all faculty on January 23, 2014
  - Second email to all faculty on February 5, 2014

- Discussed RCR Boot Camp
  - Saturday, February 22, 2014 from 8:30 am to 4 pm in Allendale
  - Multipurpose room in the Mary Idema Pew Library has been reserved
    - S. Mendoza to reserve additional rooms for the break-out sessions

  - Modifications to agenda made
    - List of speakers modified
    - CL to contact potential speakers with invitation

  - Chris Chamberlain will be contact by R. Smart to get a list of researchers that need RCR training
    - Initial save-the-date email will come from R. Smart

  - Ad needs to be developed
    - CL to develop ad to be discussed at next meeting

  - Will be distributed to Interprofessional Education (IPE) Scholarship Workgroup
    - Cost for those outside GVSU will be $35.00

  - Need to set-up registration website
  - Option to select break-out session needs to be part of registration
  - Registration website needs to be able to accommodate credit cards
  - S. Mendoza & R. Smart to follow-up on registration website

- Update on RCR Course (R. Smart)
  - Course was cancelled for Winter 2014 semester
    - Only 2 students registered
    - Offering the course once a week was difficult to students to attend
  - Discussions to offer course in a modified version during the S/S semester

- Maybe 2 hours x 3 times per week for 1st 2 weeks of semester
- Will be discussed either during March 12th or March 26th meeting

- Update on Honors Seminar (S. Mendoza)
    - RCR components to be incorporated with the Live-Learn-Lead Seminar in the Fall
    - Update to be given during March 26th meeting

- Update on Resource Guide for RCR from library (S. Mendoza)
    - Update to be given during March 26th meeting

- Update on RCR grant opportunities to be given during March 26th Meeting (G. Valdez)

- Future Meeting Dates: (all meetings will be held from 8-9 am in DeVos Atrium)
    - January 22, 2014
    - January 29, 2014
    - February 5, 2014
    - February 12, 2014
    - February 19, 2014
    - March 12, 2014
    - March 26, 2014
    - April 9, 2014

Respectfully submitted by:
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RCR Advisory Board Chair