**SAMPLE: Candidate Interview Evaluation Sheet**

**APPLICANT INFORMATION**

Candidate

Position Applied for

Department

Interviewer

**RECOMMENDATION**

Consider Eliminate

**CANDIDATE EVALUATION**

Poor Fair Satisfactory Good Excellent

Knowledge of Specific Skills for Position

Related Experience

Related Education or Training

Initiative

Communication/Listening Skills

Attitude

Interest in Position

STRENGTHS

LIMITATIONS

ADDITIONAL COMMENTS