

GVSU Scribe Academy

Theory Training Schedule 2021-2022

All is online except the simulations and clinical training

Introduction	Start Date:	2 weeks < Week 1	Completion Due Date:	Before Week 1
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Blackboard access will be granted upon enrollment (estimate 2.5 hours not including study time)

Blackboard Location: [Basic Medical Scribe Course 101](#) (left toolbar link)

- Lesson 1** Welcome Orientation
- Lesson 2** Medical Terminology and Medications
- Lesson 3** Policies, HIPAA and Blood Borne Pathogens
- Lesson 4** Course Navigation and Syllabus

Week 1	Start Date:	Monday	Quiz Due Dates:	Sunday by Midnight
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- Lesson 5** Basics of a Medical Note / Billing & Coding
- Lesson 6** Human Anatomy & Physiology
- Lesson 7** Procedures Notes
- Lesson 8** Diagnostic Testing (Laboratory / Radiology)

Week 2	Start Date:	Monday	Quiz Due Dates:	Sunday by Midnight
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Blackboard Location: [Specialty Medical Scribe Course 201](#) (left toolbar link)

- Lesson 9** Specialized Medical Scribe: **TBD**

Week 3	Start Date:	After passing 90%	Completion:	TBD
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Clinical Training schedule coordinated by Helix Scribe Solutions

When: To be scheduled

Note: Schedule will be presented to you upon successful completion of the theory materials and once you have obtained approval.