

## Elevate LearningSpace Login (formerly CAE LearningSpace)

1. Go to: [elevate.simcenter.gvsu.edu](https://elevate.simcenter.gvsu.edu) to login.
2. Use your GVSU username and password to login.
  - If you are not able to log in to Elevate LearningSpace, contact John Sterling ([sterlijo@gvsu.edu](mailto:sterlijo@gvsu.edu)) to check your Elevate LearningSpace account.
  - If you have an Elevate LearningSpace account and are still unable to log in, contact GVSU IT (616) 331-2101 with username and/or password issues.

## Elevate LearningSpace Tips

- Elevate LearningSpace works best with Google Chrome.
- Do not click the web browser's back button, that will log you out of Elevate. Click on the house button next to the LearningSpace Enterprise logo in the top left corner or the back button next to the house.



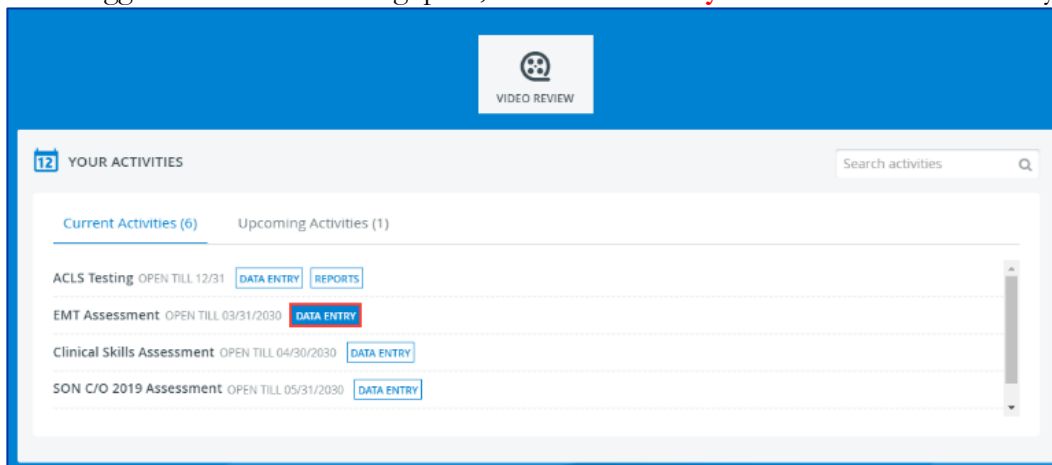
- If the house button is not there, click on LearningSpace Enterprise logo next to the house to return to the **Dashboard**.



## Student Virtual Encounters

Purpose: To participate in virtual/remote events through Elevate LearningSpace.

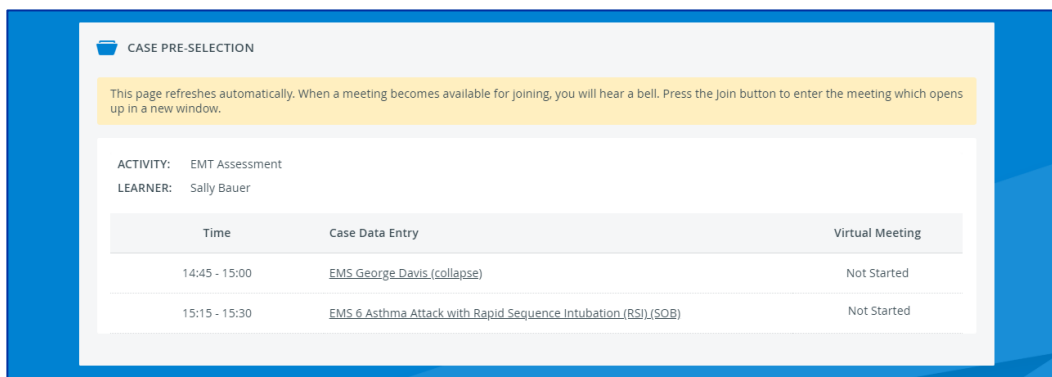
1. Once logged into CAE LearningSpace, select **Data Entry** next to the current activity.



2. Once **Data Entry** is selected the **Case Pre-Selection** will be visible.  
If the SP has not started the virtual encounter yet, *Not Started* will be displayed.

- a. **If there is a pre-encounter checklist – if not, skip to step 3.**

Click on the name of the case before the virtual meeting starts to access the pre-encounter checklist.

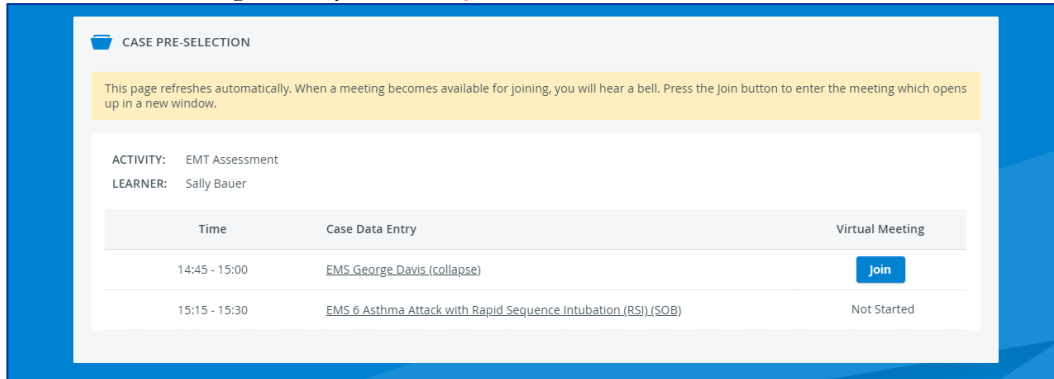


After clicking **Submit** on your pre-encounter checklist, the **Dashboard** screen will return.

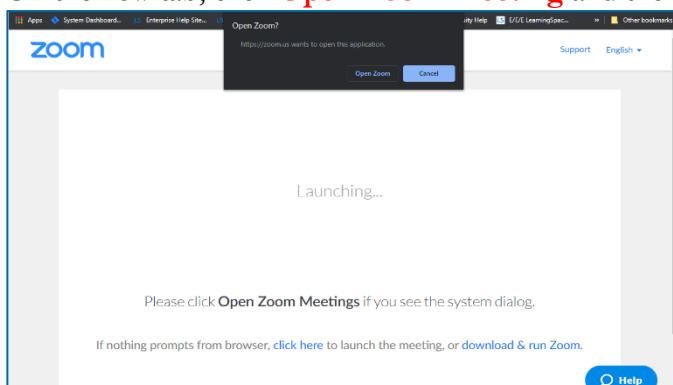
- b. Click on **Data Entry** once again next to the current activity to return to the **Case Pre-Selection** page.

- Wait for the SP to start the virtual encounter, then the **Join** button will appear next to the upcoming case.

The **Case Pre-selection** page will constantly refresh itself. There will be a short chime when the meeting is ready with the **Join** button.



- Pressing the **Join** button will redirect to the Zoom's **Launch Meeting** tab inside the browser.  
**Disable** the pop-up blocker in Chrome ~ Pop-ups must be enabled
- On the new tab, click **Open Zoom Meeting** and the virtual encounter will begin.



- At the conclusion of the encounter, click **End** in the lower right corner of Zoom.

