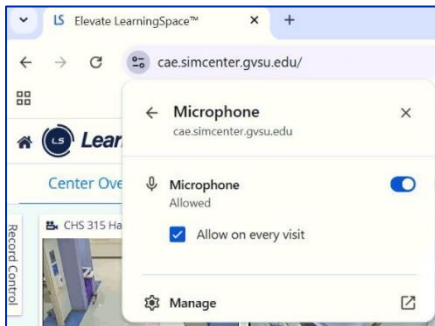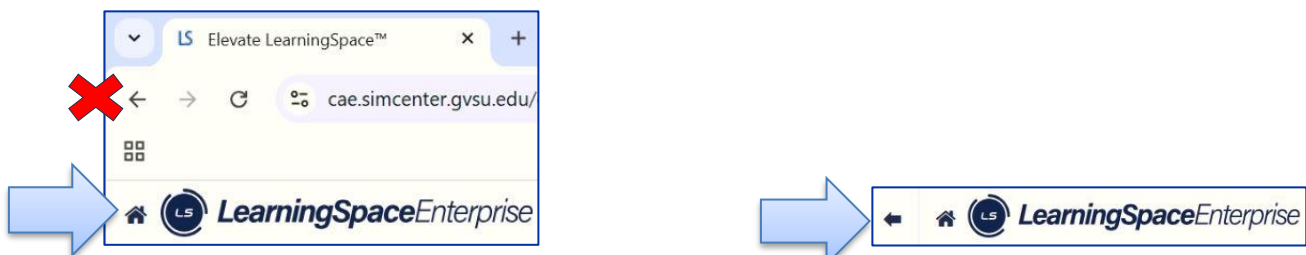# Elevate LearningSpace Login (formerly CAE LearnignSpace)

1. Go to: Elevate.simcenter.gvsu.edu to login.
2. Use your GVSU username and password to login.
   - If you are not able to log in to Elevate LearningSpace, contact John Sterling (sterlijo@gvsu.edu) to check your Elevate LearningSpace account.
   - If you have an Elevate LearningSpace account and are still unable to log in, contact GVSU IT (616) 331-2101 with username and/or password issues.
3. After logging in, in the popup that appears in the upper left corner of the screen, select the Allow button to enable the microphone to use the intercom.

Elevate LearningSpace Tips

- Elevate LearningSpace works best with Google Chrome.
- Do not click the web browser's back button, that will log you out of Elevate. Click on the house button next to the LearningSpace Enterprise logo in the top left corner or the back button next to the house.

- If the house button is not there, click on LearningSpace Enterprise logo next to the house to return to the **Dashboard**.

- If the camera is moved it will move the view for everyone observing.
- If you need assistance, let someone on the sim team know.
- If it appears that someone has taken control of your mouse, it is likely that one of the Multimedia Managers are trying to assist.
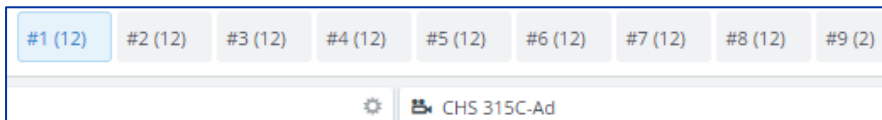
Observation

Purpose: To view encounters in real-time.

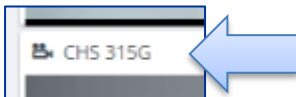After logging in to Elevate LearningSpace, click on the **RECORDING** tab to see available rooms.

==Reminder – Changes made to a camera view will affect the view for all observers.==

1. Rooms are divided across several tabs. Click through the tabs until you find the room you will observe.
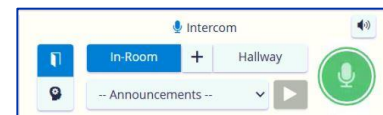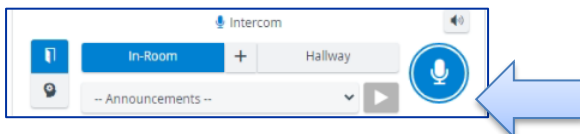
2. Click on the name/room number of the room above the video window. This will bring up all camera views for the room selected.
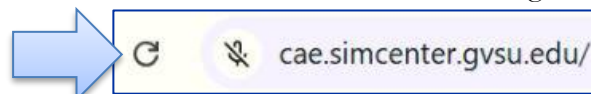
3. To unmute the room, click on the speaker icon in the top right corner of the room view.
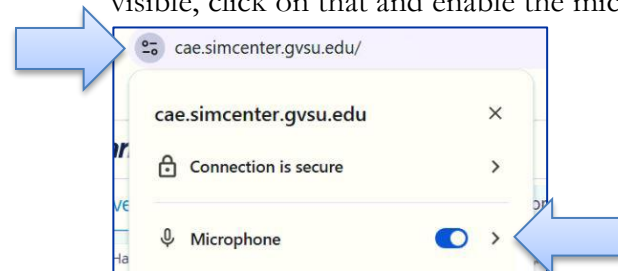
4. To use the intercom, click and hold the microphone icon below the room view. Wait for the icon to turn green before speaking.

   - If the microphone does not work, ensure the microphone is enabled. If it is not enabled, there will be a line slashed through the microphone icon in the top left of your browser.

   - The microphone icon might disappear and show the settings icon. If the settings icon is visible, click on that and enable the microphone from that dropdown selection.
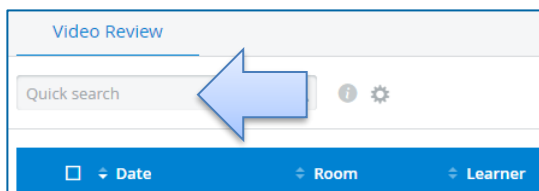
Video Review

Purpose: To view videos from events that were previously recorded.

Recorded videos are available immediately after recording in the **VIDEO REVIEW** tab.
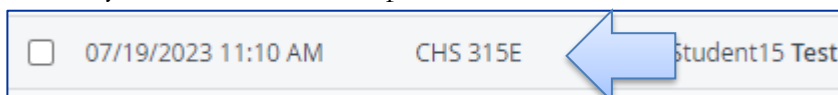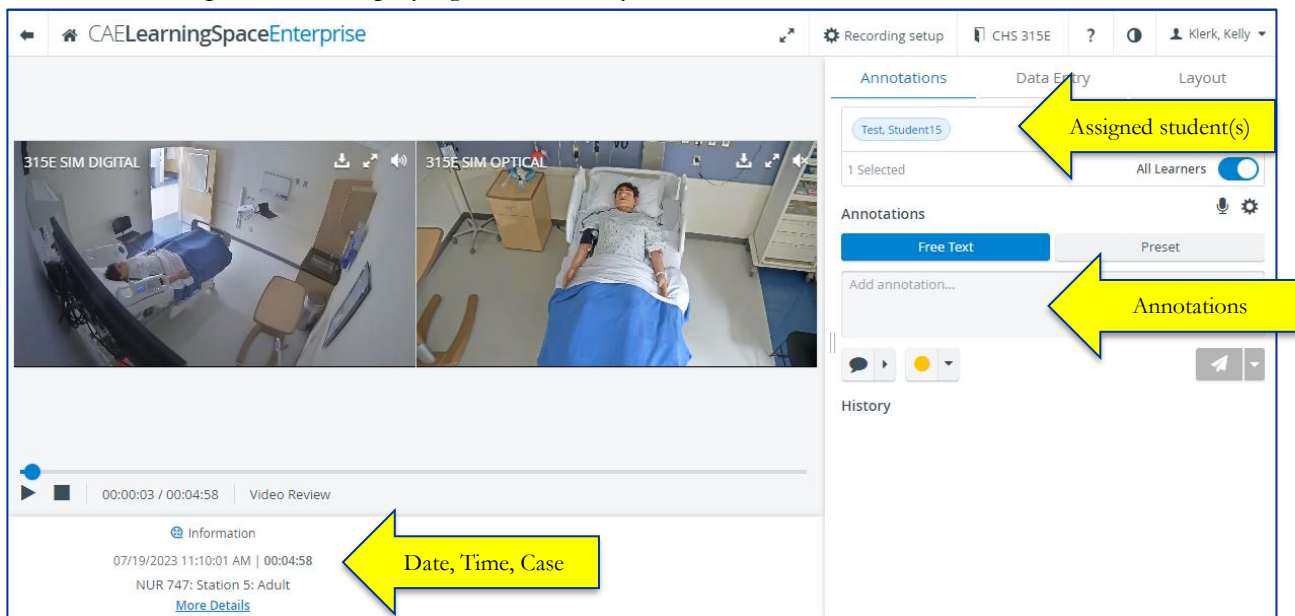
1. Go to the VIDEO REVIEW task module.

2. Use the **Quick Search** textbox to find the video you want to watch in the list of videos.

3. Click anywhere in the row to open the video.

4. The video will open and start playing automatically.

5. Click back arrow to go back to the Video Review list or **Home** icon to return to the Dashboard.