

August 2017

Padnos College of Engineering and Computing Deans Office

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																	
<div>Jul 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						1	2	3	4	5
S	M	T	W	T	F	S																																																	
						1																																																	
2	3	4	5	6	7	8																																																	
9	10	11	12	13	14	15																																																	
16	17	18	19	20	21	22																																																	
23	24	25	26	27	28	29																																																	
30	31																																																						
				Engineering Alumni Preview Event	Engineering Design Conference Event																																																		
					Classes end, second 6 and 12 week courses.																																																		
6	7	8	9	10	11	12																																																	
	Exams - second 6 and 12 week courses.		New Faculty Orientation - Alendale Campus - 8:30-3 (for TT, Affiliate, Visiting, Part-time)	New Faculty Orientation - Pew Campus - 8:30-3 (for TT, Affiliate, Visiting)	New Faculty Orientation with CSCE host new early-career research orientation on Alendale Campus - 8:30-12 (for TT)																																																		
13	14	15	16	17	18	19																																																	
20	21	22	23	24	25	26																																																	
				College wide Fall 2017 start-up meeting. Held in Loosemore Auditorium and foyer area on DEV Campus at 8 am.	Convocation																																																		
					WHITECAPS EVENT!																																																		
27	28	29	30	31	<div>Sep 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table>		S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
S	M	T	W	T	F	S																																																	
					1	2																																																	
3	4	5	6	7	8	9																																																	
10	11	12	13	14	15	16																																																	
17	18	19	20	21	22	23																																																	
24	25	26	27	28	29	30																																																	
	Fall 2017 Full Professor candidates submit Personnel portfolio to Unit Heads																																																						
	First day of Fall 2017 classes!																																																						

September 2017

Padnos College of Engineering and Computing Deans Office

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
<div> <div> <p>Aug 2017</p> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> </div> <div> <p>Oct 2017</p> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> </div> </div>					S	M	T	W	T	F	S		1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p><i>1</i></p> <div> <p>Faculty submit 2018-19 Sabbatical Proposals to Sabbatical website</p> <p>Last day to register, add, pay, 100% refund</p> </div>	<p><i>2</i></p>
S	M	T	W	T	F	S																																																																																				
	1	2	3	4	5																																																																																					
6	7	8	9	10	11	12																																																																																				
13	14	15	16	17	18	19																																																																																				
20	21	22	23	24	25	26																																																																																				
27	28	29	30	31																																																																																						
S	M	T	W	T	F	S																																																																																				
1	2	3	4	5	6	7																																																																																				
8	9	10	11	12	13	14																																																																																				
15	16	17	18	19	20	21																																																																																				
22	23	24	25	26	27	28																																																																																				
29	30	31																																																																																								
<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>																																																																																				
<div>Labor Day Holiday break. No classes. Offices open on the 5th</div>																																																																																										
<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i>	<i>16</i>																																																																																				
						<div>BrainSTEM, 9-5, PCEC in conjunction with the Museum</div>																																																																																				
<i>17</i>	<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>	<i>23</i>																																																																																				
					<div>75% Tuition refund deadline</div>																																																																																					
<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>	<i>30</i>																																																																																				
	<div>Tentative - 1st round of 18-19 schedule due to the Deans Office from Registrar</div>				<div>Unit Head submits sabbatical recommendation via the online sabbatical site</div>																																																																																					

October 2017

Padnos College of Engineering and Computing Deans Office

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1	2	3	4	5	6	7																																																																																				
	<div> Award nominations due to unit head, www.gvsu.edu/provost for information </div>																																																																																									
8	9	10	11	12	13	14																																																																																				
	<div> Mid-term Evaluations, October 9-13 </div>																																																																																									
15	16	17	18	19	20	21																																																																																				
		<div> Award nominations due to deans office, www.gvsu.edu/provost for information </div>			<div> Unit Heads to submit Fall 2017 promotion to Full Professor recommendations to the Deans Office </div>																																																																																					
22	23	24	25	26	27	28																																																																																				
					<div> Tentative 1st round of 18-19 schedule copy due to the Registrar's Office </div>																																																																																					
					<div> Drop with a "W" grade deadline </div>																																																																																					
29	30	31	<div> <div>Sep 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> </div> <div> <div>Nov 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> </div>				S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
S	M	T	W	T	F	S																																																																																				
					1	2																																																																																				
3	4	5	6	7	8	9																																																																																				
10	11	12	13	14	15	16																																																																																				
17	18	19	20	21	22	23																																																																																				
24	25	26	27	28	29	30																																																																																				
S	M	T	W	T	F	S																																																																																				
					1	2																																																																																				
3	4	5	6	7	8	9																																																																																				
10	11	12	13	14	15	16																																																																																				
17	18	19	20	21	22	23																																																																																				
24	25	26	27	28	29	30																																																																																				
	<div> College Personnel Committee forwards recommended sabbatical proposals by tiers to the Dean via the online sabbatical site </div>																																																																																									

November 2017

Padnos College of Engineering and Computing Deans Office

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
<div>Oct 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<div>Dec 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1 2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S							1 2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								1 <div>Nomination for Promotion to Assistant or Associate Professor due to the Unit Head</div> <div>Winter 2018 Staffing plans and associated paperwork due in the Dean's Office.</div> <div>Awards Nomination Due to Provost www.gvsu.edu/provost</div>	2	3	4
S	M	T	W	T	F	S																																																																																											
1	2	3	4	5	6	7																																																																																											
8	9	10	11	12	13	14																																																																																											
15	16	17	18	19	20	21																																																																																											
22	23	24	25	26	27	28																																																																																											
29	30	31																																																																																															
S	M	T	W	T	F	S																																																																																											
						1 2																																																																																											
3	4	5	6	7	8	9																																																																																											
10	11	12	13	14	15	16																																																																																											
17	18	19	20	21	22	23																																																																																											
24	25	26	27	28	29	30																																																																																											
31																																																																																																	
5	6	7	8	9	10	11																																																																																											
12	13	14	15 <div>Dean to forward recommended 18-19 sabbatical proposals to the University Sabbatical Review Committee via the online sabbatical site</div> <div>Nominations for Promotion to Assistant or Associate Professor due to the Dean's Office</div>	16 <div>Dean's Office to process W18 reassigned time letters.</div>	17 <div>CPC recommends Fall 17 Promotion to Full Professor personnel action to Dean's Office.</div> <div>Dean's Office will re-send W18 personnel action information w/revisions, if any</div>	18																																																																																											
19	20	21 <div>Tentative Winter 2018 adj/ovl letters due to HRO</div>	22	23	24	25																																																																																											
Thanksgiving Recess. No classes. Offices open 11/22 only.																																																																																																	
26	27	28	29	30																																																																																													

December 2017

Padnos College of Engineering and Computing Deans Office

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	<div>Nov 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<div>Jan 2018</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<div>1</div> <div>Tentative - Final Round of 18-19 schedule copy from Registrars Office to Dean's Office.</div>	<div>2</div>
S	M	T	W	T	F	S																																																																																				
			1	2	3	4																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22	23	24	25																																																																																				
26	27	28	29	30																																																																																						
S	M	T	W	T	F	S																																																																																				
			1	2	3	4																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22	23	24	25																																																																																				
26	27	28	29	30	31																																																																																					
<div>3</div>	<div>4</div>	<div>5</div>	<div>6</div> <div>University Sabbatical review committee forwards 18-19 recommended sabbatical proposals by tiers to the Provost.</div>	<div>7</div> <div>PCEC Project Day, 10-noon, KEN/KEB</div>	<div>8</div> <div>Dean's Office submits F17 Promotion to Professor recommendations to the Provost.</div>	<div>9</div> <div>Commencement</div>																																																																																				
<div>10</div>	<div>11</div>	<div>12</div>	<div>13</div>	<div>14</div>	<div>15</div>	<div>16</div>																																																																																				
	Winter 2017 Exams																																																																																									
<div>17</div>	<div>18</div> <div>Dean's office Grade deadline - 12/18 @ 11:59 pm; Banner closes 12/19 @ noon.</div>	<div>19</div>	<div>20</div>	<div>21</div>	<div>22</div>	<div>23</div>																																																																																				
<div>24</div>	<div>25</div>	<div>26</div>	<div>27</div>	<div>28</div>	<div>29</div>	<div>30</div>																																																																																				
	University Closed for holiday break, 12/23 - 1/2																																																																																									
<div>31</div>																																																																																										