EGR Safety Talk Question Assignment.
Only to be used if you missed the talk itself.

1. Who are the 2 Lab Supervisors and what buildings to they support? What is the IDC and who is the manager? Where is the IDC?
2. Who is Adrian Mora, what does he do?
3. Which room number is Kennedy Hall Lab Support?
4. Name at least 3 ways you can lose your access card privileges.
5. Is it OK to borrow equipment from a lab if your return it when you are done?
6. How do you check out a locker or equipment?
7. If you find damaged equipment or facilities what do you do?
8. What is the “Buddy System”?
9. If you arrive to the Engineering Building late at night and you find no-one in the building what should you do?
10. Where are the Safety Data Sheets (SDS) located?
11. What rooms are you allowed to enter?
12. If you hear the fire alarm and you’re in a wheel chair on the second floor what should you do?
13. If you are unsure about how to do something should you just try it and see what happens? Why?
14. Can you go into the machine shop with flip-flops? Why or why not?
15. How would you cut the power to a lab in an emergency situation?
16. How much storage do you have on the engineering computers when you save to the server?
17. Is it ok to not log-out? If you don’t what could happen?
18. Where can you find software to download to your computer?
19. When you load software on your own computer where would you go to help if it doesn’t work?
20. What is a VPN? Why would you use it?
21. Name all of the open computer labs in KEN & KEB.
22. Can you print to a room you’re not sitting in? If not why?
23. Name the ways that you can use GVSU’s engineering software.
24. Is it ok to borrow a mouse from a lab?
25. Why wouldn’t you put the mouse on the keyboard when shutting the desks in KEN 244 or KEN 358?

Please return to Ryan Aldridge or Hector Garcia at the addresses below and be ready to explain your answers.

Ryan Aldridge

Innovation Design Center Operations Manager

158 IDC

227 Winter Avenue NW

Grand Rapids MI, 49504

Hector Garcia

Kennedy Hall of Engineering Supervisor

217 KEN

301 Fulton Street W

Grand Rapids MI, 49504